REGULAR MEETING
OF THE BOARD OF TRUSTEES
HOUSTON CITY COLLEGE

May 20, 2026

Minutes

The Board of Trustees of Houston City College held a Regular Meeting on Wednesday, May 20, 2026, at the HCC Administration Building, 3100 Main, Second Floor Auditorium, Houston, Texas.

MEMBERS PRESENT
Eva Loredo, Chair
Laolu Davies, Vice Chair
Sean Cheben, Secretary
Cynthia Lenton-Gary
Renee Patterson
Monica Richart
Pretta VanDible Stallworth
Adriana Tamez (via Conference Video)
Dave Wilson

CHANCELLOR COUNCIL
Margaret Ford Fisher, Chancellor
Rima Adil, Vice Chancellor, Strategic Communications and Marketing
Lisa Alcorta, Vice Chancellor, Student Services
Andrea Burridge, Vice Chancellor for Strategy, Planning, and Institutional Effectiveness
Jerome Drain, President, HCC Online
Michael Edwards, Office of the Ombudsman
Frances Villagran-Glover, President, HCC Southeast
Lutricia Harrison, President, HCC Coleman
Edmond "Butch" Herod, President, HCC Central
Zachary Hodges, President, HCC Northwest
Warren Hurd, Vice Chancellor, Administrative Services
Bob McCracken, Vice Chancellor, Administration and Operations
Elizabeth McGee, Chief Artificial Intelligence Transformation Officer
Nicole Montgomery, General Counsel
Rodney Nathan, Vice Chancellor for Talent Engagement/Chief Human Resource Officer
Norma Perez, Senior Vice Chancellor for Instructional Services/Chief Academic Officer
Karen Schmidt, Executive Director, HCC Foundation
Nathan Smith, Faculty Senate President
Michael Webster, President, HCC Southwest
Izzy Flowers for Morgan Yette, Staff Senate President
Remmele Young, Vice Chancellor of External and Governmental Relations, Transfer and Alumni Relations of External and Governmental Relations, Transfer and Alumni Relations

OTHERS PRESENT

David Thompson, Board Counsel, Thompson and Horton, LLP

CALL TO ORDER
Trustee Eva Loredo, Chair, called the meeting to order at 4:04 p.m. and declared the Board convened to consider matters of Houston City College as listed on the duly posted Meeting Notice.

(Present: Trustees Cheben, Davies, Loredo, Richart, Tamez, and Wilson)

PRAYER AND PLEDGE OF ALLEGIANCE
Trustee Monica Richart led in the prayer and pledges.

(Dr. Lenton-Gary joined the meeting at 4:07 p.m.)

APPROVAL OF MINUTES FOR APRIL 2026
<u>Motion</u> – Trustee Sean Cheben motioned, and Trustee Monica Richart seconded.

<u>Vote</u> – The motion passed with a vote of 7-0, with Trustees Loredo, Cheben, Lenton-Gary, Davies, Richart, Tamez, and Wilson in favor.

AWARDS, PRESENTATIONS, AND RECOGNITIONS

- Valero Check Presentation
- Recognition of HCC Students Selected as 2026 World Impact Scholars
- Recognition of United Student Council Officers for 2025-2026
- Recognition of Cinco De Mayo
- Recognition of Asian American and Pacific Islander Heritage Month

CHAIR'S REPORT

TRUSTEE DISTRICT REPORT
<u>District I</u> – Trustee Richart referenced the HCC graduation ceremonies and congratulated the students on their accomplishments. She also congratulated Miguel Gonzo on receiving an honorary degree.

<u>District IV</u> – Trustee Davies apprised of the pinning ceremonies at HCC Coleman and his attendance at the State of Education event in April. He highlighted Dr. Melody Johnson's presentation on the Three Rs, which serves as a reminder that HCC's role extends beyond educating students once they arrive at the institution and noted that HCC's role also includes supporting and strengthening efforts that prepare students before they reach the college level.

Trustee Davies reported that HCC hosted a delegation from Taiwan. He also expressed appreciation for the Coleman College tour arranged for State Representative Ann Johnson, noting that she provided valuable insight regarding other legislators who may benefit from a similar tour of the institution.

District V – Trustee Cheben thanked the HCC Southwest College team for its work related to the community partnership meeting. He expressed excitement in seeing the vibrant HCC talent while attending the Fine Arts performance. He congratulated the broader HCC team on the MOU signing with Tesla and the celebration of the first graduating class. He also congratulated Dr. Ford Fisher on receiving the Houston Business Journal Lifetime Achievement Award.

District VII – Dr. Lenton-Gary noted that she attended all four HCC commencement ceremonies. She noted that the VAST and TxCHSE celebrations demonstrate that the college is investing in individuals who may not have previously recognized their opportunity to succeed. She expressed gratitude to Dr. Michael Webster, President of HCC Southwest, for the work being done in Fort Bend County. Dr. Lenton-Gary also recognized Sonya Scott King, who recently earned her Ph.D. while continuing her professional responsibilities.

District VIII – Trustee Loredo congratulated the first-generation graduates recognized through the Alpha Alpha Alpha (Tri-Alpha) Honor Society and expressed appreciation to Valero for its continued support of HCC and the East End community. She also congratulated the students who participated in the robotics competition, noting that several students from Waltrip High School were invited to compete at the Canada Cup of Robotics competition in Canada. Trustee Loredo remembered the nation's fallen service members in recognition of Memorial Day and also expressed appreciation to all who serve in the armed forces.

(Trustee Patterson joined at 4:37 p.m.)

BIRTHDAY RECOGNITION
Trustee Loredo expressed happy birthday wishes to Trustee Sean Cheben, who celebrated his birthday on May 8.

RECOGNITON
Trustee Loredo announced that Dr. Ford Fisher received the Houston Business Journal's Lifetime Achievement Award.

BOARD MEETING SCHEDULE
Trustee Loredo announced the next Committees/COTW meetings will be held on Wednesday, June 3, 2026, and the Regular meeting on Wednesday, June 17, 2026.

CHANCELLOR'S REPORT
Dr. Ford Fisher provided a report on the following:

- Recognition received from the Houston Business Journal for the work of the HCC Board of Trustees in establishing goals and the Chancellor's Executive Council in creating a vision for HCC. She expressed appreciation to HCC's partners and noted that the future is in our hands.

- HCC General Commencement Ceremonies were held on May 8, 2026, with 4529 projected graduates recognized for their accomplishments, and 2,477 participating in the ceremony.

- HCC VAST Academy Commencement Ceremony was held on May 15, 2026, with 54 graduates recognized for their achievements.

- HCC Texas Certificate of High School Equivalency (TxCHSE) Ceremony was held on May 15, 2026, with 68 graduates recognized for achieving an important educational milestone through dedication, resilience, and determination.

- HCC formalized a Memorandum of Understanding (MOU) with Tesla on May 12, 2026, and celebrated 12 students who graduated from the Tesla START Program, which prepares students for high-demand careers in advanced automotive technology.

- HCC has been recognized as a FirstGen Forward Institution and received the TIAA Innovation Award for its commitment to improving outcomes for first-generation college students.

- HCC’s rebrand initiative has been selected as a finalist in the Reputation/Brand Management category for the 2026 Public Relations Society of America (PRSA) Houston Excalibur Awards.

- Enrollment Comparison
  - Spring 2026 closed at 67,234, increasing 9.9 percent compared to Spring 2025, with an annual comparative enrollment of 96,604 for Academic Year 2026.
  - Total Summer 2026 enrollment was 30,460, up 1.2 percent versus Summer 2025.
  - Credit enrollment is currently up 5.1%, while Continuing Education (CE) enrollment declined; Dual Credit enrollment saw 38.7% increase.
  - Fall 2026 enrollment is currently up 7.7% compared to the same period for Fall 2025.

UNITED STUDENT COUNCIL
Ms. Jia Jones, President of USC, provided a report on the following:

- Recognized USC Executive Leadership Team
- Recognized 2026 graduates
- Highlights of activities for 2025-2026

FACULTY SENATE REPORT
Dr. Nathan Smith, Faculty Senate President, provided a report on the following:

- Congratulations on the successful 2026 commencement ceremonies

- Bedichek Fall Auction on October 30, 2026, at West Houston Institute (WHI)
- Eagle Summer Seminar held in Galveston, Texas
- Reflected on opportunities and challenges facing the college, to include Acritical Intelligence

(Trustee Davies stepped out at 4:54 p.m.)

STAFF SENATE REPORT

Ms. Izzy Flowers, Staff Senate President-elect, provided the following Staff Report on behalf of Ms. Morgan Yette, Staff Senate President:

- Commencement Ceremonies for 2026 to include over 350 volunteer staff members
- Campus Walk hosted at Central on May 11, 2026
- Emphasized employee wellness and support
- Highlighted the Staff Senate Emergency Fund
- Staff Senate Annual Conference scheduled for June 26, 2026, at WHI
- Staff Survey
- Staff Commitment and Engagement

(Trustee Davies returned at 4:59 p.m.)

HEARING OF THE CITIZENS

There were no citizens present to speak before the Board.

CONSENT AGENDA

Motion – Trustee Sean Cheben motioned, and Trustee Laolu Davies seconded to approve the Consent Agenda.

Vote – The motion passed with a vote of 8-0 with Trustees Loredo, Cheben, Lenton-Gary, Davies, Richart, Patterson, Tamez, and Wilson in favor.

The following items were approved:

- Acceptance of Donated Item by Academy Sports & Outdoors
- Acceptance of Donated Item by ADI Global
- Acceptance of Donated Item by Dr. Roderick Dunn
- Acceptance of Donated Item by Texas Children's Hospital
- Approve Quality Assurance and Improvement Program
- Proposed Changes to DH (LOCAL) Employee Standards of Conduct
- Proposed Changes to DM (LOCAL) Termination of Employment
- Proposed Changes to EGA (LOCAL) Academic Achievement: Grading and Credit
- Proposed Changes to FB (LOCAL) Admissions
- Proposed Changes to FC (LOCAL) Registration and Attendance
- Proposed Changes to FLB (LOCAL) Student Rights and Responsibilities: Student Conduct

- Proposed Changes to FLBE (LOCAL) Student Conduct: Alcohol and Drug Use
- Proposed Changes to DHB (LOCAL) Employee Standards of Conduct: Child Abuse and Neglect Reporting
- Monthly Investment Report, Financial Statement and Budget Review for March 2026

TOPICS FOR DISCUSSION AND/OR ACTION

ACREAGE TRACTOR MOWING AND RELATED SERVICES (PROJECT NO. RFP 26-15)
Motion – Trustee Cynthia Lenton-Gary motioned, and Trustee Renee Patterson seconded.

Dr. Ford Fisher noted that the item is a recommendation to authorize the execution of a contract for tractor mowing services. She advised that Mr. Robert McCracken, Vice Chancellor of Administration and Operations, would provide an overview.

Trustee Davies noted that the Invitation for Bids (IFB) and Request for Quotation (RFQ) logs contained solicitations dating back as far as two years and inquired about the reason for the extended timelines. Mr. McCracken apprised that solicitations remain on the log until all associated contract actions are completed. He noted that, in some cases, negotiations with vendors may not result in an executed contract, causing the solicitation to remain open. Mr. McCracken further apprised that once an evaluation has been presented to the Board and the procurement process is complete, the item should be removed from the log. He acknowledged that the procurement records require additional cleanup on the back end.

Mr. Dietrich von Biedenfeld, Executive Director of Procurement Operations, added that one of the challenges involves identifying contracts that should be removed from the log while coordinating with the Office of General Counsel (OGC) to ensure all contract-related matters have been finalized.

Vote – The motion passed with a vote of 8-0 with Trustees Loredo, Cheben, Lenton-Gary, Davies, Patterson, Richart, Tamez, and Wilson in favor.

RATIFY APPROVAL LETTER OF SUPPORT REGARDING CALL FOR PRESENTATIONS FOR 2026 ACCT ANNUAL CONFERENCE
Motion – Trustee Sean Cheben motioned, and Dr. Cynthia Lenton-Gary seconded.

Vote – The motion passed with a vote of 8-0 with Trustees Loredo, Cheben, Lenton-Gary, Davies, Patterson, Richart, Tamez, and Wilson in favor.

RATIFY APPROVAL OF RESOLUTION IN MEMORIAM OF MR. ISIDRO TAMEZ
Motion – Trustee Laolu Davies motioned, and Dr. Cynthia Lenton-Gary seconded.

Vote – The motion passed with a vote of 8-0 with Trustees Loredo, Cheben, Lenton-Gary, Davies, Patterson, Richart, Tamez, and Wilson in favor.

(Trustee Richart stepped out at 5:08 p.m.)

HCC FOUNDATION QUARTERLY REPORT
Dr. Ford Fisher noted that the item is the HCC Foundation quarterly report and noted that Ms. Karen Schmidt, Executive Director, HCC Foundation, would provide an overview and address any questions.

(Trustee Richart returned at 5:10 p.m.)

Ms. Schmidt presented a video presentation highlighting the HCC Foundation Scholarship Luncheon and reported on the following:

- HCC Foundation Board of Directors
- HCC Foundation Financial through 12/31/2025
- HCC Funds Raised YTD through 12/31/2025 (Unaudited)
- HCC Funds Raised YTD through 12/31/2025 (Unaudited)
- FY2025 Golden Egal Society

Trustee Davies inquired if there has been any progress regarding the naming policy. Dr. Nicole Montgomery, General Counsel, noted that the policy would be provided to the Governance Committee for consideration in August 2026.

CAPITAL IMPROVEMENT PROJECTS REPORT
Dr. Ford Fisher noted that the item provides a report on the Capital Improvement Projects and apprised that Mr. McCracken would provide an overview and entertain questions.

Mr. McCracken provided an overview of the projects:

- Coleman: Healthcare Innovation Center 5th Floor Build-Out
- Systemwide: Safety and Security Access Control
- Northeast: North Forest Collaboratorium
- Systemwide: Signage and Wayfinding Project

Trustee Davies referenced HCC South Campus and inquired if there is a possibility of installing signage on the eastern end of the campus to be more visible from the freeway.

Trustee Loredo inquired about the status of the name placement on the buildings named in honor of former college presidents, Dr. Irene Porcarello at HCC Southeast and Dr. Williams Harmon at HCC Central. Mr. McCracken noted that policy plaques were placed in the building in accordance with the naming policy and apprised that there are currently no plans to install large exterior signage on the buildings.

Trustee Loredo noted that the Board's approval was to place the presidents' names on the buildings and apprised that those presidents deserve to have their names displayed on the buildings.

Mr. McCracken continued with the report to include:

- Current Capital Projects Financials
- Deferred Maintenance Funds by College
- Deferred Maintenance Projects Financials
- Deferred Maintenance 10 Step Prioritization Process Update

Trustee Richart requested an accounting of the expenditures associated with the name change.

ENTERPRISE RESOURCE PLANNING (ERP) UPDATE
Dr. Ford Fisher noted that the item provides an update on Enterprise Resource Planning (ERP) and apprised that Mr. Cracken would provide an overview.

Mr. McCracken introduced co-presenters to include Mr. Barry Sullivan, Chief Information Officer, Ms. Elizabeth McGree, Chief AI Transformation Officer, and Mr. Dietrich Von Biedenfeld, Executive Director Procurement.

Mr. Sullivan provided an overview of the projects:

- Why Now: HCC's ERP Modernization Considerations
- Migration Benefits: PeopleSoft vs. Modern Cloud ERP

(Trustee Patterson stepped out at 5:36 p.m.)

Dr. von Biedenfeld reported on the ERP procurement timeline. Mr. Sullivan provided an overview of the implementation timeline and noted that it would include a five-year implementation period.

Trustee Cheben referenced the implementation process, particularly regarding customization, and noted that there would be a significant impact on personnel. He inquired whether the human element of the transition had been reviewed. Mr. Sullivan apprised that there would be no customizations and noted that the College would not be able to make changes to the software configurations.

Trustee Cheben requested to see the change management plan and the impact on human workflows. He noted that the implementation would affect a significant number of employees and processes.

Trustee Cheben inquired whether the College would begin to realize benefits after the initial phases of implementation. Mr. Sullivan noted that benefits would be realized with the initial implementation; however, the longer implementation period would involve the student component. Mr. McCracken noted that the benefits may not be substantial in 2028; however, there should be some measurable improvements.

Trustee Richart inquired about the $10 million allocation and where it fits into the overall plan. Mr. McCracken noted that pricing could not be discussed until the procurement process was completed because costs would depend on the system ultimately selected. He apprised that there would be transition costs associated with operating both the new and legacy systems concurrently. Mr. McCracken noted that the $10 million is an estimated amount requested to be set aside in advance for future costs. He further apprised that the procurement item would ultimately include a cost; however, until the selected solution is identified, the total cost cannot be determined.

ADJOURNED TO CLOSED SESSION
Trustee Eva Loredo adjourned the meeting to Executive Session at 5:55 p.m., notice having previously been given and reiterated per Sections 551.071, 551.072, and/or 551.074 of the Open Meetings Law. Trustee Eva Loredo stated that any final action, vote, or decision on any item discussed in Executive Session would be taken up in the Open Session or a subsequent Public Meeting.

Trustee Eva Loredo reconvened the meeting in Open Session at 7:55 p.m. and entertained any motions on pending matters.

(Present: Trustees Cheben, Davies, Lenton-Gary, Loredo, Patterson, Richart, Tamez, VanDible Stallworth, and Wilson)

APPROVE THE FIRST AMENDMENT TO THE EMPLOYMENT CONTRACT OF THE HOUSTON CITY COLLEGE SYSTEM CHANCELLOR, AND AUTHORIZE THE BOARD CHAIR TO NEGOTIATE AND EXECUTE AMENDMENT
Motion – Trustee Laolu Davies motioned, and Trustee Sean Cheben seconded that Board approve the first amendment to the Employment Contract of the Houston City College System Chancellor through August 31, 2028, and authorize the Board Chair to negotiate and execute the amendment as discussed in closed.

Vote – The motion passed with a vote of 9-0, with Trustees Loredo, Cheben, Lenton-Gary, Davies, Patterson, Richart, Tamez, VanDible Stallworth, and Wilson in favor.

ADJOURNMENT
With no further business coming before the Board, the meeting adjourned at 7:55 p.m.

Minutes submitted by Sharon Wright, Director, Board Services

Minutes Approved as Submitted: May 20, 2026