

**MEETING OF THE  
BOARD GOVERNANCE COMMITTEE  
OF THE BOARD OF TRUSTEES  
HOUSTON CITY COLLEGE**

**May 6, 2026**

**Minutes**

The Board Governance Committee of Houston City College Board of Trustees met on Wednesday, May 6, 2026, at the HCC Administration Building, 3100 Main, Second Floor Auditorium, Houston, Texas.

**MEMBERS PRESENT**

Monica Richart, Committee Chair  
Sean Cheben, Committee Member  
Renee Patterson, Committee Member  
Adriana Tamez, Alternate Committee Member  
Eva Loredó  
Pretta VanDible Stallworth

**CHANCELLOR COUNCIL**

Margaret Ford Fisher, Chancellor  
Rima Adil, Vice Chancellor, Strategic Communications and Marketing  
Lisa Alcorta, Vice Chancellor, Student Services  
Andrea Burrige, Vice Chancellor for Strategy, Planning, and Institutional Effectiveness  
Jerome Drain, President, HCC Online  
Michael Edwards, Office of the Ombudsman  
Betty Fortune, President, HCC Northeast  
Frances Villagran-Glover, President, HCC Southeast  
Lutricia Harrison, President, HCC Coleman  
Edmond "Butch" Herod, President, HCC Central  
Zachary Hodges, President, HCC Northwest  
Warren Hurd, Vice Chancellor, Administrative Services  
Bob McCracken, Vice Chancellor, Administration and Operations  
Elizabeth McGee, Chief Artificial Intelligence Transformation Officer  
Nicole Montgomery, General Counsel  
Rodney Nathan, Vice Chancellor for Talent Engagement/Chief Human Resource Officer  
Nathan Smith, Faculty Senate President  
Michael Webster, President, HCC Southwest  
Izzy Flowers for Morgan Yette, Staff Senate President  
Remmele Young, Vice Chancellor of External & Governmental Relations, Transfer/Alumni Relations

**OTHER PRESENT**

Melissa Mihalick, Board Counsel, Thompson and Horton, LLP

**CALL TO ORDER**

Trustee Monica Richart, Committee Chair, called the meeting to order at 3:34 p.m. and declared the Board convened to consider matters of Houston City College as listed on the duly posted Meeting Notice.

*(The following Trustees were present: Cheben, Loreda, Richart, Tamez, and VanDible Stallworth)*

**HEARING OF THE CITIZENS**

No citizens signed up to speak before the Committee.

**TOPICS FOR DISCUSSION AND/OR ACTION**

**PROPOSED CHANGES TO DH (LOCAL) EMPLOYEE STANDARDS OF CONDUCT**

Motion – Trustee Sean Cheben motioned, and Trustee Monica Richart seconded.

Dr. Ford Fisher noted that the item is a recommendation to approve proposed changes to DH (LOCAL) Employee Standards of Conduct and apprised that Dr. Nicole Montgomery, General Counsel, would provide an overview.

Vote – The motion passed with a vote of 3-0, with Trustees Cheben, Richart, and Tamez in favor.

**PROPOSED CHANGES DM (LOCAL) TERMINATION OF EMPLOYMENT**

Motion – Trustee Adriana Tamez motioned, and Trustee Sean Cheben seconded.

Dr. Ford Fisher noted that the item is a recommendation to approve proposed changes to DM (LOCAL) Termination of Employment and apprised that Dr. Nicole Montgomery would provide the overview.

Dr. Montgomery noted that the proposed change included the addition of the definition for “at will employee” added by the administration.

Vote – The motion passed with a vote of 3-0, with Trustees Cheben, Richart, and Tamez in favor.

**PROPOSED CHANGES TO EGA (LOCAL) ACADEMIC ACHIEVEMENT: GRADING AND CREDIT**

Motion – Trustee Sean Cheben motioned, and Trustee Monica Richart seconded.

Dr. Ford Fisher noted that the item is a recommendation to approve proposed changes to EGA (LOCAL) Academic Achievement: Grading and Credit and apprised that Dr. Nicole Montgomery would provide the overview.

(Dr. Tamez stepped out at 3:40 p.m.)

Motion to Amend – Trustee Sean Cheben motioned to amend the third paragraph of EGA (Local) to strike the references to "in Artificial Intelligence and Robotics" and "in Healthcare Management" and add "as indicated in the Catalog". Trustee Monica Richart seconded the motion.

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Vote on the Amendment – The motion passed with a vote of 2-0, with Trustees Cheben and Richart in favor.

Vote on Motion as Amended – The motion passed with a vote of 2-0, with Trustees Cheben and Richart in favor.

(Dr. Tamez returned at 3:45 p.m.)

**PROPOSED CHANGES TO FB (LOCAL) ADMISSIONS**

Motion – Trustee Sean Cheben motioned, and Trustee Monica Richart seconded.

Dr. Ford Fisher noted that the item is a recommendation for approval of FB (Local) Admissions, which is recommended by TASB and Administration. She apprised that Dr. Montgomery would provide the overview.

Vote – The motion passed with a vote of 3-0, with Trustees Cheben, Richart, and Tamez in favor.

**PROPOSED CHANGES TO FC (LOCAL) REGISTRATION AND ATTENDANCE**

Motion – Trustee Sean Cheben motioned, and Trustee Monica Richart seconded.

Dr. Ford Fisher noted that the item is a recommendation for approval of the proposed changes to FC (LOCAL) Registration and Attendance. She apprised that Dr. Montgomery would provide the overview.

(Trustee Patterson joined the meeting at 3:47 p.m.)

Vote – The motion passed with a vote of 4-0, with Trustees Cheben, Patterson, Richart, and Tamez in favor.

**PROPOSED CHANGES TO FLB (LOCAL) STUDENT RIGHTS AND RESPONSIBILITIES: STUDENT CONDUCT**

Motion – Trustee Sean Cheben motioned, and Trustee Monica Richart seconded.

Dr. Ford Fisher noted that the item is a recommendation for approval of the proposed changes to FLB (LOCAL) Student Rights and Responsibilities: Student Conduct. She apprised that Dr. Montgomery would provide the overview.

Vote – The motion passed with a vote of 4-0, with Trustees Cheben, Patterson, Richart, and Tamez in favor.

**PROPOSED CHANGES TO FLBE (LOCAL) STUDENT CONDUCT: ALCOHOL AND DRUG USE**

Motion – Trustee Sean Cheben motioned, and Dr. Adriana Tamez seconded.

Dr. Ford Fisher noted that the item is a recommendation to approve the proposed changes to FLBE

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(Local) Student Conduct: Alcohol and Drug Use. She apprised that Dr. Montgomery would provide the overview.

Vote – The motion passed with a vote of 4-0, with Trustees Cheben, Patterson, Richart, and Tamez in favor.

**PROPOSED CHANGES TO DHB (LOCAL) EMPLOYEE STANDARDS OF CONDUCT: CHILD ABUSE AND NEGLECT REPORTING**

Motion – Trustee Sean Cheben motioned, and Dr. Adriana Tamez seconded.

Dr. Ford Fisher noted that the item is a recommendation to approve changes to DHB (Local) as per TASB Update 50. She apprised that Dr. Montgomery would provide the overview.

Vote – The motion passed with a vote of 4-0, with Trustees Cheben, Patterson, Richart, and Tamez in favor.

**ADJOURNMENT**

With no further business coming before the Board, the meeting adjourned at 3:55 p.m.

Minutes submitted by Sharon Wright, Executive Director, Board Services

Minutes Approved as Submitted: May 20, 2026