

**REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
HOUSTON CITY COLLEGE**

**April 15, 2026**

**Minutes**

The Board of Trustees of Houston City College held a Regular Meeting on Wednesday, April 15, 2026, at the HCC Administration Building, 3100 Main, Second Floor Auditorium, Houston, Texas.

**MEMBERS PRESENT**

Eva Loreda, Chair  
Laolu Davies, Vice Chair  
Sean Cheben, Secretary  
Cynthia Lenton-Gary  
Renee Patterson  
Monica Richart  
Pretta VanDible Stallworth (via Videoconference)  
Adriana Tamez  
Dave Wilson

**CHANCELLOR COUNCIL**

Margaret Ford Fisher, Chancellor  
Rima Adil, Vice Chancellor, Strategic Communications and Marketing  
Lisa Alcorta, Vice Chancellor, Student Services  
Andrea Burrige, Vice Chancellor for Strategy, Planning, and Institutional Effectiveness  
Jerome Drain, President, HCC Online  
Michael Edwards, Office of the Ombudsman  
Betty Fortune, President, HCC Northeast  
Frances Villagran-Glover, President, HCC Southeast  
Lutricia Harrison, President, HCC Coleman  
Edmond "Butch" Herod, President, Central  
Zachary Hodges, President, HCC Northwest  
Warren Hurd, Vice Chancellor, Administrative Services  
Bob McCracken, Vice Chancellor, Administration and Operations  
Elizabeth McGee, Chief Artificial Intelligence Transformation Officer  
Nicole Montgomery, General Counsel  
Rodney Nathan, Vice Chancellor for Talent Engagement/Chief Human Resource Officer  
Norma Perez, Senior Vice Chancellor for Instructional Services/Chief Academic Officer  
Karen Schmidt, Executive Director, HCC Foundation  
Nathan Smith, Faculty Senate President  
Michael Webster, President, HCC Southwest  
Morgan Yette, Staff Senate President  
Remmele Young, Vice Chancellor of External and Governmental Relations, Transfer and Alumni Relations of External and Governmental Relations, Transfer and Alumni Relations

**OTHERS PRESENT**

Houston City College  
Regular Meeting – April 15, 2026 - Page 2

Melissa Mihalick, Board Counsel, Thompson and Horton, LLP

**CALL TO ORDER**

Trustee Eva Loredo, Chair, called the meeting to order at 4:02 p.m. and declared the Board convened to consider matters of Houston City College as listed on the duly posted Meeting Notice.

*(Present: Trustees Cheben, Davies, Loredo, Lenton-Gary, Patterson, Richart, Tamez, VanDible Stallworth, and Wilson)*

**PRAYER AND PLEDGE OF ALLEGIANCE**

Trustee Sean Cheben led in the prayer and pledges.

**APPROVAL OF MINUTES FOR FEBRUARY 2026**

Motion – Trustee Sean Cheben motioned, and Dr. Cynthia Lenton-Gary seconded.

Vote – The motion passed with a vote of 9-0, with Trustees Loredo, Cheben, Lenton-Gary, Davies, Patterson, Richart, Tamez, VanDible Stallworth, and Wilson in favor.

**AWARDS, PRESENTATIONS, AND RECOGNITIONS**

- Resolution in Recognition of Mr. Ryan F. McCauley
- Recognition for PNC Foundation
- Recognition of NISOD Excellence Awards Recipients for 2025-2026

**CHAIR'S REPORT**

**TRUSTEE DISTRICT REPORT**

District III – Trustee Renee Patterson expressed appreciation to faculty and staff.

District IV – Trustee Davies referenced the Community Partnership meetings held district-wide to provide insight on HCC programs and apprised that he attended the Community Partnership meeting held at HCC Coleman. He noted that Simulation Day was held at HCC Coleman College on April 10, 2026, with medical students from Texas A&M. He acknowledged the Financial Aid Department regarding the preparation of frontline customer service representatives and expressed compliments to one of the financial aid representatives, Daisy, who answered an inquiry call regarding Financial Aid Services. He noted that it was an illustration of what staff do on a regular basis to assist our students.

District V – Trustee Cheben apprised that HCC Southwest College held another successful AI conference on April 1, 2026, and acknowledged the enthusiasm from those who attended. He extended congratulations to the team collaborating on the Tesla initiative, including Dr. Michael Webster, President of HCC Southwest College, and Dr. Frances Villagran-Glover, President of HCC Southeast College. He also acknowledged that the first cohort would be graduating in May 2026.

District VI – Trustee Wilson apprised of Texas Certified landscape courses in landscaping certification. He noted that HCC Media and Visual Arts celebrated Trans Li, who is a cohort member and scholarship recipient. He apprised that the Media and Film-Making Production program was also highlighted. Trustee Wilson noted that HCC Northwest College Career Services hosted a hiring event for the film *HPD Breaking and Entering*, which will air in Spring 2027. Trustee Wilson apprised that the Faculty Senate invited the Trustees to a meet-and-greet session held on April 10, 2026.

District VIII – Trustee Loredo expressed a warm welcome to visitors arriving in the city to participate in Fleet Week Houston. She expressed appreciation to each service member. She also expressed appreciation to the senior citizens and noted that East End will be hosting a prom night for those senior citizens who were not able to attend their original prom.

District IX – Dr. VanDible Stallworth thanked Mr. Bob McCracken, Vice Chancellor, Administration and Operations and Mr. Terrance Corrigan, Executive Director of Internal Auditing for their presentation at the AACC Convention, Washington, DC on “Integrating Risk.” Dr. VanDible Stallworth also noted HCC Central had representation at the Ministers Alliance meeting held on April 14, 2026.

#### **ANNUAL TRUSTEES REQUIRED TRAINING**

Trustee Loredo reminded the Trustees that the annual required Trustees training should be completed by April 30, 2026.

#### **BOARD MEETING SCHEDULE**

Trustee Loredo announced the next Committees/COTW meetings will be held on Wednesday, May 6, 2026, with the Regular meeting on Wednesday, May 20, 2026.

#### **CHANCELLOR’S REPORT**

Dr. Ford Fisher provided a report on the following:

- Appreciation to Mr. Ryan McCauley, Immediate Past Chair for HCC Foundation Board
- Appreciation to PNC Foundation for their contribution establishing the Entrepreneurship Center at Brays Oaks
- Highlights of the Listening Sessions (Internal) and Community Partnership Meetings
- Greater Houston Partnership Future of Healthcare: Thought Leaders Series
- HCC General Commencement will be held on May 8, 2026, at NRG Arena, 9am and 3pm
- Attended AACC 2026 Annual Conference where Dr. VanDible Stallworth presented along with Bob McCracken and Terrance Corrigan; Chancellor Ford Fisher and Dr. Andrea Burrige also presented at the convention on The Challenges of Urban College
- HCC Total Enrollment Comparison: Spring 2025 vs. Spring 2026
- HCC Total Enrollment Comparison: Summer 2025 vs. Summer 2026
- Student Success Outcomes: Gateway Course Completion in First Year

### **UNITED STUDENT COUNCIL**

Ms. Jia Jones, President of USC, provided a report on the following:

- Overview of USC officers and appointments
- Texas Junior College Student Government Association Game Changers Convention will be held April 17-19, 2026, in Dallas, Texas

### **FACULTY SENATE REPORT**

Dr. Nathan Smith, Faculty Senate President, provided a report on the following:

- Hosted the Student Success Summit on March 27, 2026, with over 270 faculty and staff members in attendance.
- Hosted the Faculty Conference on April 10, 2026, featuring 32 presentations by faculty and staff, with 220 full-time and part-time faculty in attendance.
- Expressed appreciation to the Trustees who attended the Faculty Senate Meet and Greet held on April 10, 2026.

### **STAFF SENATE REPORT**

Ms. Flowers provided the following Staff Report on behalf of Ms. Morgan Yette, Staff Senate President:

- Onboard 19 new Staff Senators
- Hosting Homeowner and Wealth Seminar on April 16
- Staff Emergency Fund
- Wellness and Community Outreach Initiative
- Upcoming Staff Conference

### **HEARING OF THE CITIZENS**

There were no citizens present to speak before the Board.

### **CONSENT AGENDA**

Motion – Trustee Sean Cheben motioned, and Trustee Laolu Davies seconded to approve the Consent Agenda with the exception of Item #16.

Vote – The motion passed with a vote of 9-0 with Trustees Loreda, Cheben, Lenton-Gary, Davies, Richart, Patterson, Tamez, VanDible Stallworth, and Wilson in favor.

The following items were approved:

- Acceptance of Donated Item by Wolfram
- Acceptance of Donated Item by Bricks & Minifigs Meyerland
- Acceptance of Donated Item by Frito-Lay
- Acceptance of Donated Item by Sean Thomas Jones
- Acceptance of Donated Item by Coca-Cola

- Acceptance of Donated Item by PJs Coffee
- Acceptance of donated item by Eric Gruetzner
- Acceptance of donated item by James Cowan
- Acceptance of donated item by PepsiCo Foundation
- Acceptance of donated item by H-E-B
- Acceptance of Donated Item by Password Productions
- Acceptance of Donated Item by KC Events & Florals
- Acceptance of Donated Item by Splash Productions
- Approve Internal Audit Department Charter
- Approve Audit Committee Charter
- Proposed Changes to Board Governance (LOCAL) Policies: BA, BAA, BBE, and BD
- Proposed Changes to CM (LOCAL) Facilities Construction
- Proposed Changes to CS (LOCAL) Information Security
- Monthly Investment Reports, Financial Statements and Budget Reviews for January and February 2026

**PROPOSED CHANGES TO BOARD OFFICERS AND OFFICIALS POLICIES: BCA, BCAB, BCAC, BCAD, BCB, AND BCE**

Motion – Dr. Adriana Tamez motioned, and Trustee Laolu Davies seconded.

Trustee Davies requested clarification regarding the item. Dr. Ford Fisher noted that the item is to approve the proposed changes to the policies as recommended by TASB.

Dr. Nicole Montgomery, General Counsel, noted that the item was reviewed and approved at the Board Governance Committee level. She apprised that the review was undertaken to ensure the policy aligns with the Board's current practices.

Ms. Melissa Mihalick, Board Counsel, noted that the policies were reviewed to ensure alignment with TASB, including the removal of language regarding the posting of notices by the Board Secretary, as this function is performed administratively by Board Services.

Trustee Loredó noted that Board Officers meet as an Executive Team with Board Services and Dr. Ford Fisher to set the agenda. Ms. Mihalick concurred that there is coordination in setting the agenda.

Trustee Davies noted the change in language regarding the appointment of advisory boards from "might" to "shall." Ms. Mihalick apprised that the revision reflects an update to align with current practice in which meetings are posted accordingly. She added that the intent is to ensure attentiveness to public meetings, while the Chair retains the ability to bring forward matters as appropriate.

Dr. VanDible Stallworth inquired whether TASB includes a confidentiality agreement statement in its policy language. Ms. Mihalick noted that any language included in policy must be publicly

available. She added that TASB may include a confidentiality statement within its policy framework.

Dr. VanDible Stallworth inquired about the existence of language regarding redaction. Dr. Montgomery clarified that the language reflects an existing practice related to requests for confidential information. She added that TASB includes a requirement that Board members sign an agreement acknowledging the confidentiality of certain information.

Dr. VanDible Stallworth inquired whether a statement should be included indicating that the policy revisions are TASB recommendations. Ms. Mihalick noted that the language is recommended by TASB and apprised that such attribution is included going forward.

Dr. VanDible Stallworth emphasized that when policies are revised based on TASB recommendations, it should be clearly stated as such. Trustee Loredo noted that the agenda item reflects that all revisions are TASB recommendations.

Dr. Montgomery noted that HCC was already operating under the policy, and TASB adjusted in response to statutory changes.

Vote – The motion passed with a vote of 9-0, with Trustees Loredo, Cheben, Lenton-Gary, Davies, Richart, Patterson, Tamez, VanDible Stallworth, and Wilson in favor.

## **TOPICS FOR DISCUSSION AND/OR ACTION**

### **WEBSITE REDESIGN UPDATE: READY, SET, LAUNCH WEBSITE REDESIGN UPDATE: READY, SET, LAUNCH**

Dr. Ford Fisher noted that the item provides an update on the Website Redesign Project. She noted that Dr. Rima Adil, Strategic Communications and Marketing, would provide the update.

Dr. Adil noted that the new website will launch on Thursday, April 16, 2026, and reported on the following:

- College Stakeholder Involvement
- Project Deliverables Overview

Dr. Adil noted that the website demonstration is available for the Trustees to preview in Seminar Room A.

### **ICE MACHINE SERVICES, CLEANING, REPAIRS, AND PREVENTATIVE MAINTENANCE (PROJECT NO. RFP 26-09)**

Motion – Trustee Sean Cheben motioned, and Dr. Cynthia Lenton-Gary seconded.

Dr. Ford Fisher noted that the item is a recommendation to execute a contract to provide ice machine services, cleaning, repairs, and preventative maintenance (Project No. RFP 26-09)

Vote – The motion passed with a vote of 9-0, with Trustees Loredo, Cheben, Lenton-Gary, Davies, Richart, Patterson, Tamez, VanDible Stallworth, and Wilson in favor.

*(Dr. Tamez stepped out at 5:20 p.m.)*

**AMMUNITION (PROJECT NO. RFP-C 26-11)**

Motion – Trustee Sean Cheben motioned, and Dr. Cynthia Lenton-Gary seconded.

Dr. Ford Fisher noted that the item is a recommendation to execute a contract with GT Distributors, Inc., SA Smart Solutions, and SSD International, Inc. to provide Ammunition to the Police Academy and the HCC Police Department in accordance with RFP-C 26-11.

Vote – The motion passed with a vote of 8-0, with Trustees Loredo, Cheben, Lenton-Gary, Davies, Richart, Patterson, VanDible Stallworth, and Wilson in favor.

**PRE-OWNED SEMI TRACTORS (PROJECT NO. RFP-C 26-10)**

Motion – Trustee Sean Cheben motioned, and Dr. Cynthia Lenton-Gary seconded.

Dr. Ford Fisher noted that the item is to authorize the Chancellor to approve a contract with SelecTrucks of Houston, LLC for the purchase of three (3) Pre-Owned Semi-Tractors in accordance with RFP-C 26-10.

Vote – The motion passed with a vote of 8-0, with Trustees Loredo, Cheben, Lenton-Gary, Davies, Richart, Patterson, VanDible Stallworth, and Wilson in favor.

*(Dr. Tamez returned at 5:25 p.m.)*

*(Dr. VanDible Stallworth stepped out at 5:26 p.m.)*

**PERSONNEL AGENDA – FACULTY**

Motion – Trustee Sean Cheben motioned, and Trustee Monica Richart seconded.

Vote – The motion passed with a vote of 8-0, with Trustees Loredo, Cheben, Lenton-Gary, Davies, Richart, Patterson, Tamez, and Wilson in favor.

**ADJOURNED TO CLOSED SESSION**

Trustee Eva Loredo adjourned the meeting to Executive Session at 5:27 p.m., notice having previously been given and reiterated per Sections 551.071, 551.072, and/or 551.074 of the Open Meetings Law. Trustee Eva Loredo stated that any final action, vote, or decision on any item discussed in Executive Session would be taken up in the Open Session or a subsequent Public Meeting.

Trustee Eva Loredo reconvened the meeting in Open Session at 6:37 p.m. and entertained any motions on pending matters.

Houston City College  
Regular Meeting – April 15, 2026 - Page 8

*(Present: Trustees Loreda and Wilson)*

**ADJOURNMENT**

With no further business coming before the Board, the meeting adjourned at 6:37 p.m.

Minutes submitted by Sharon Wright, Director, Board Services

Minutes Approved as Submitted:                     May 20, 2026