



AGENDA

ACADEMIC AND STUDENT AFFAIRS COMMITTEE OF THE BOARD OF TRUSTEES

**November 5, 2025
1:30 PM**

3100 Main Street, 2nd Floor Auditorium, Houston, Texas 77002

**NOTICE OF A MEETING OF THE
Academic and Student Affairs Committee
OF THE BOARD OF TRUSTEES**

HOUSTON COMMUNITY COLLEGE

November 5, 2025

Notice is hereby given that a Meeting of the Academic and Student Affairs Committee of the Board of Trustees of Houston Community College will be held on Wednesday, November 5, 2025 at 1:30 PM, or after, and from day to day as required, 3100 Main Street, 2nd Floor Auditorium, Houston, Texas 77002. The items listed in this Notice may be considered in any order at the discretion of the Committee Chair and items listed for closed session discussion may be discussed in open session and vice versa as permitted by law. Actions taken at this Meeting do not constitute final Board action and are only Committee recommendations to be considered by the Board at the next Regular Board meeting.

I. Call to Order

- A. Opportunity for Public Comments

II. Topics For Discussion and or Action

- A. Military Education Update
- B. Veterans and International Student Services Update
- C. Continuing Education Update

III. Adjournment to closed or executive session pursuant to Texas Government Code Sections 551.071; 551.072 and 551.074, the Open Meetings Act, for the following purposes:

A. Legal Matters

Consultation with legal counsel concerning pending or contemplated litigation, a settlement offer, or matters on which the attorney's duty to the System under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the Texas Open Meetings Laws.

B. Personnel Matters

Deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer, employee or board member to hear complaints or changes against an officer, employee or board member unless the officer, employee or board member who is the subject of the deliberation or hearing requests a public hearing.

C. Real Estate Matters

Deliberate the purchase, exchange, lease, or value of real property for Agenda items if deliberation in an open meeting would have a detrimental effect on the position of the System in negotiations with a third person.

IV. Additional Closed or Executive Session Authority

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any items included in this Notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this Notice or as soon after the commencement of the meeting covered by the Notice as the Board may conveniently meet in such closed or executive meeting or session concerning:

Section 551.071 - For the purpose of a private consultation with the Board's attorney about pending or contemplated litigation, a settlement offer, or matters on which the attorney's duty to the System under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the Texas Open Meetings Laws.

Section 551.072 - For the purpose of discussing the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

Section 551.073 - For the purpose of considering a negotiated contract for a prospective gift or donation to the System if deliberation in an open meeting would have a detrimental effect on the position of the System in negotiations with a third person.

Section 551.074 - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer, employee or board member to hear complaints or changes against an officer, employee or board member unless the officer, employee or board member who is the subject of the deliberation or hearing requests a public hearing.

Section 551.076 - To consider the deployment, or specific occasions for implementation of security personnel or devices, or a security audit.

Section 551.082 - For the purpose of considering discipline of a student or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing, unless an open hearing is requested in writing by a parent or guardian of the student or by the employee against whom the complaint is brought.

Section 551.084 - For the purpose of excluding a witness or witnesses in an investigation from a hearing during examination of another witness in the investigation. Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

A. The open meeting covered by this Notice upon the reconvening of the public meeting, or

B. At a subsequent public meeting of the Board upon notice thereof, as the Board

shall determine.

V. Reconvene in Open Meeting

VI. Adjournment

CERTIFICATE OF POSTING OR GIVING NOTICE

On this **31st day of October 2025**, this Notice was posted at a place convenient to the public and readily accessible at all times to the general public at the following locations: (1) the HCC Administration Building of the Houston Community College, 3100 Main, First Floor, Houston, Texas 77002 and (2) the Houston Community College's website: www.hccs.edu.

Posted By:

Sharon R. Wright
Director, Board Services

REPORT ITEM

Meeting Date: November 5, 2025

Topics For Discussion and or Action

ITEM #	ITEM TITLE	PRESENTER
A.	Military Education Update	Dr. Margaret Ford Fisher Dr. Norma Perez Dr. Miguel A. Ramos Lt. Col. Robert Glover

DISCUSSION

The purpose of this presentation is to update the Board of Trustees regarding progress of the Military Education initiatives.

COMPELLING REASON AND BACKGROUND

The last year has seen significant advances in Military Education enrollment and increased opportunities for HCC students seeking careers in the military and civilian roles that support related industries.

STRATEGIC ALIGNMENT

Strategic Priority: 1- Student Success, Strategic Priority: 2 - Personalized Learning , Strategic Priority: 3 - Academic Rigor , Strategic Priority: 5 - College of Choice

ATTACHMENTS:

Description	Upload Date	Type
Military Education Update PowerPoint	10/29/2025	Presentation

This item is applicable to the following:

Central, Coleman, Northeast, Northwest, Southeast, Southwest, District, Online



Military Education Program – Update

Margaret Ford Fisher, Ed.D.
Chancellor

Norma Perez, Ph.D.
Senior Vice Chancellor, Instruction & Student Services and CAO

Miguel A. Ramos, Ph.D.
Vice Chancellor, Instructional Services

November 5, 2025

Overview

- The HCC Military Education Program facilitates leadership, workforce, and academic program connections, preparing full-time, HCC-enrolled students for service opportunities in either a commissioning or enlistment program or as civilian members of the Department of Defense (DoD) and other federal agencies.
- The program intent is to become the established source for those HCC students seeking a pathway to military or DoD civilian service in support of our nation's national security mission.

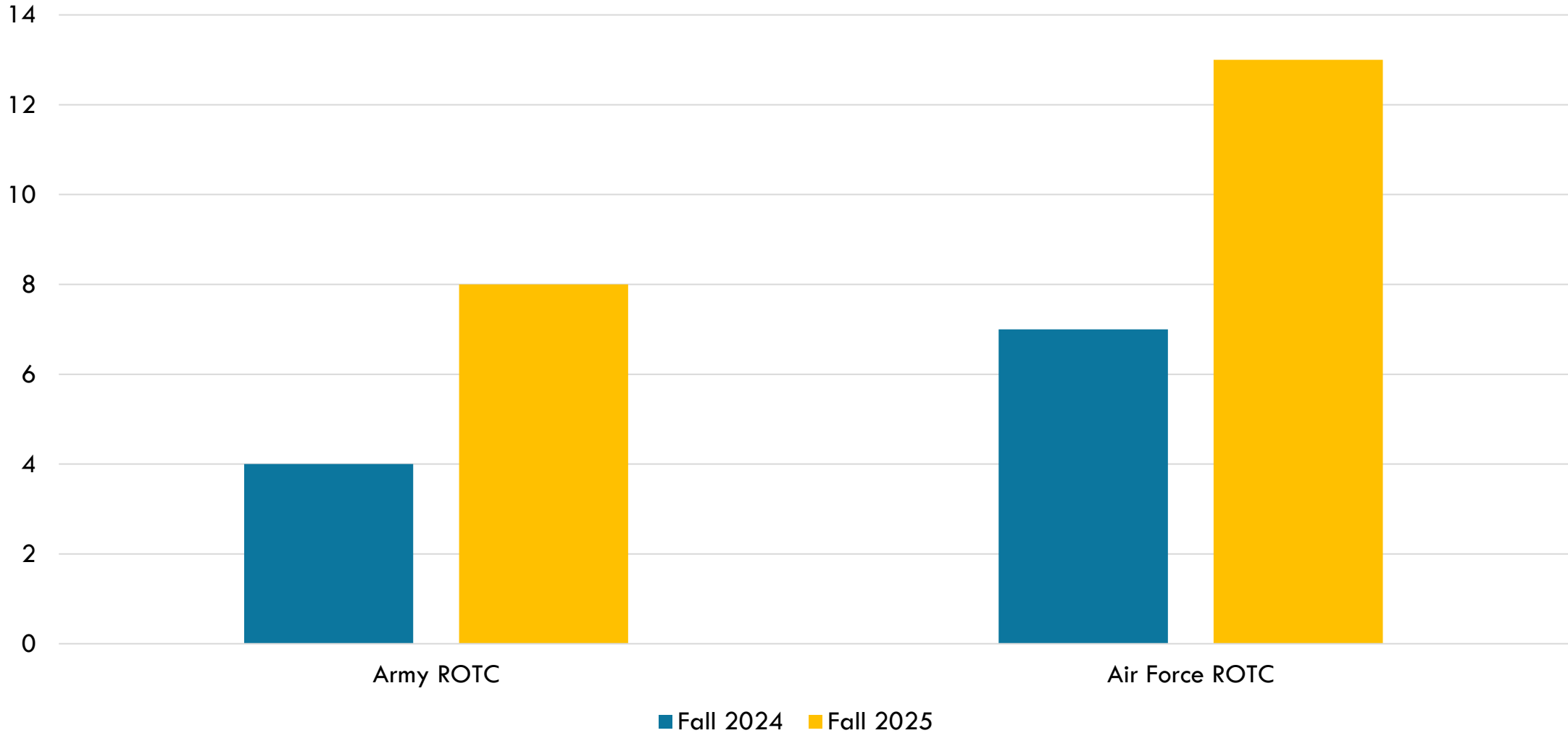
Military Education Program Accomplishments

- Established and maintained MOUs with ROTC partners: University of Houston (Air Force and Army) and Rice University (Navy)
- Selected as Army Center of Influence (COI) four Pathways Seminars
- Secured membership in Texas A&M Virtual Institute for Cybersecurity and Electromagnetic Spectrum Research and Employ (VICEROY) program
- Set readiness conditions for award of Maritime Industrial Base Program
- Successfully established relationship with Army Futures Command (U.S. Army Transformation & Training Command)
- Successfully engaged with U.S. Navy Fleet Forces Command for HCC participation during Fleet Week Houston

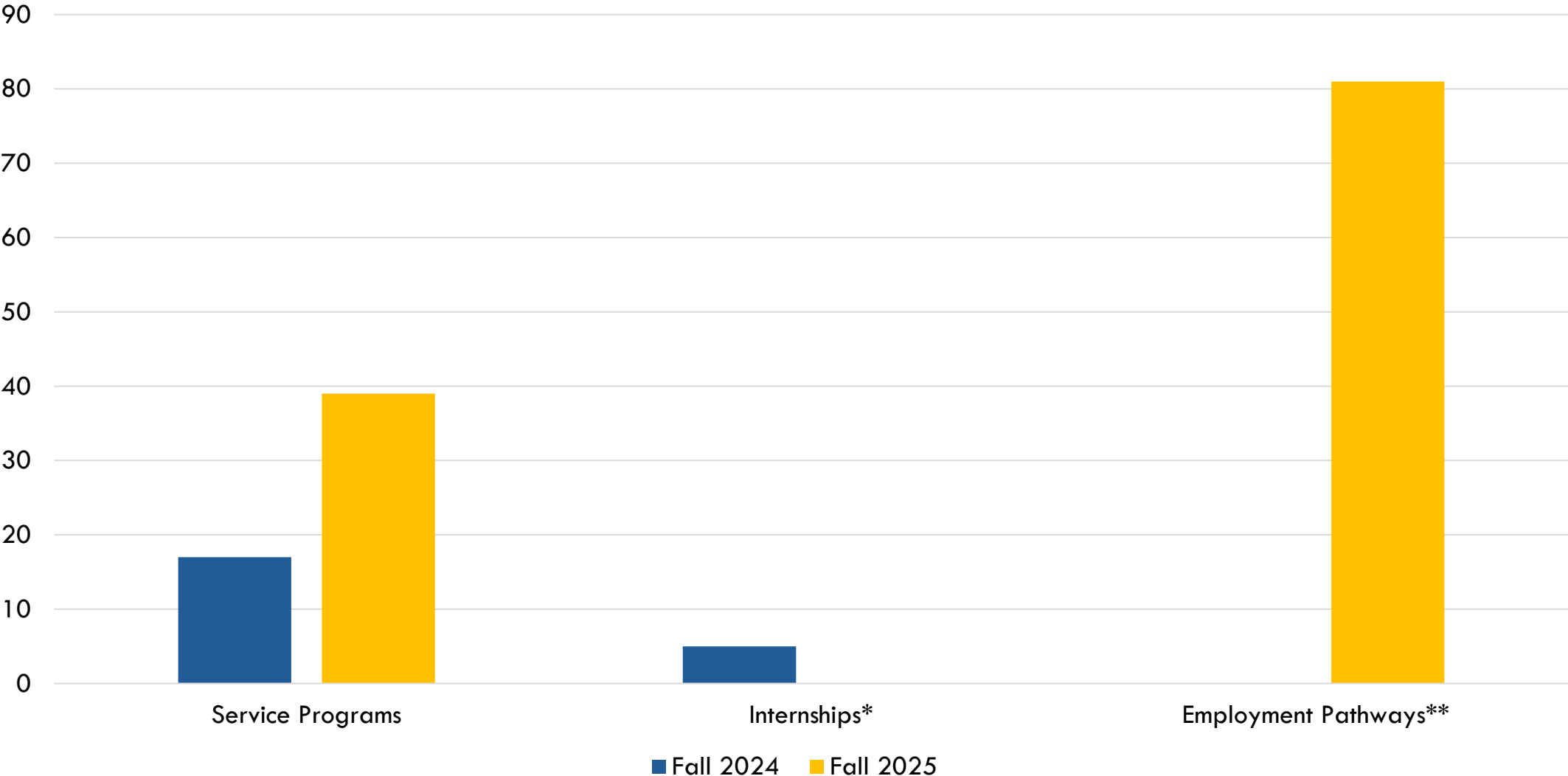
Cont. Military Education Program Accomplishments

- Identified and facilitated military and military-adjacent internships and scholarship opportunities such as:
 - Naval Research Enterprise Internship Program (NREIP)
 - Army STEM Student Employment Program (Army SSEP)
 - Navy STEM Student Employment Program (Navy SSEP)
 - National Nuclear Security Agency (NNSA)
 - Virtual Institute for Cybersecurity and Electromagnetic Spectrum Research and Employ (VICEROY MAVEN)
- Established pathways to Navy Commissioning Programs such as Baccalaureate Degree Completion Program (BDCP), Civil Engineer Officer Candidate Program (CEC), and Nuclear Propulsion Officer Candidate Program (NUPOC)
- Facilitated recruitment activities in local high schools and HCC engagements
- Participated in events, such as TechFestLive, to raise profile of Military Education opportunities at HCC

Military Education and ROTC Co-enrollment



Military Education Programs



Source: Internal program tracking
*Internships applications submitted for Spring or Summer 2026
**Students applying for FT/PT internships with temporary or permanent employment potential.

Military Education Spring 2026 Intermediate Targets

- Inform and identify students for the various military education program opportunities:
 - Health Professions Scholarship Program (HPSP)-currently 10 students have submitted applications
 - Department of Defense (DoD) Cyber Service Academy Scholarship
 - Test Resource Management Center Internship (TRMCI)
 - Inform students of the VICEROY MAVEN Internships
- Expand VICEROY participants from 12 enrolled in FY26 to 25 students in FY27
- Apply for the TWC College Credit for Heroes (CCH) Grant (\$200K)
- Apply for the Department of Navy (DoN) Education & Workforce Grant (\$600K)

Military Education Long-Range Targets

- Continue to increase student enrollment into the Texas A&M VICEROY Program
- Establish the pipeline for Army/Air Force ROTC candidates
- Establish a steady stream of Navy ROTC Midshipmen
- Continue to inform and identify students for the following opportunities:
 - Navy Baccalaureate Degree Completion Program
 - Nuclear Propulsion Officer Candidate Program
 - Cyber Service Academy Scholarships
 - Health Professions Scholarships
 - Department of Defense related internships

Conclusion

- In the last year, the Military Education program has seen significant growth in the number of participants in the last year.
- Current activities seek to reinforce the long-term viability of these initial successes while also adding to the portfolio of options available to HCC students.

Thank You

REPORT ITEM

Meeting Date: November 5, 2025

Topics For Discussion and or Action

ITEM #	ITEM TITLE	PRESENTER
B.	Veterans and International Student Services Update	Dr. Margaret Ford Fisher Dr. Lisa Alcorta Dr. Chassity Holliman-Douglas

DISCUSSION

Provide a joint update on Veterans and International Student population.

COMPELLING REASON AND BACKGROUND

Veteran students face unique challenges associated with transition assistance post-military career along with adjusting to new cultural and academic environments. Similarly, our international student population is also faced with these phenomena as well as navigating visa rules, enrollment requirements, and cultural adjustments. This presentation will highlight the past and current state of each population as well as strategies for increased support.

STRATEGIC ALIGNMENT

Strategic Priority: 1- Student Success, Strategic Priority: 2 - Personalized Learning , Strategic Priority: 3 - Academic Rigor , Strategic Priority: 4 - Community Investment , Strategic Priority: 5 - College of Choice

ATTACHMENTS:

Description	Upload Date	Type
Veterans and International Students Presentations (Updated)	11/4/2025	Presentation
Veterans and International Students Presentations	10/17/2025	Presentation

This item is applicable to the following:

Central, Coleman, Northeast, Northwest, Southeast, Southwest, District, Online



Veteran and Military-Affiliated Student Services (VMASS) & International Update

Margaret Ford Fisher, Ed.D.
Chancellor

Lisa Alcorta, Ph.D.
Vice Chancellor, Student Services

Chassity Holliman-Douglas, Ed.D.
Associate Vice Chancellor, Special Programs & Success

November 5, 2025

Updated 11/3/2025

Departmental Leadership

Kapree Thomas, MBA

Director, Veteran & Military-Affiliated Student Success(VMASS)

Nithy Sevanthinathan, Ed.D.

Director, International Student Services



Veteran Affairs Educational Assistance Programs

Montgomery GI Bill - Chapter 30

Veteran Readiness and Employment - Chapter 31

Post - 9/11 GI Bill - Chapter 33

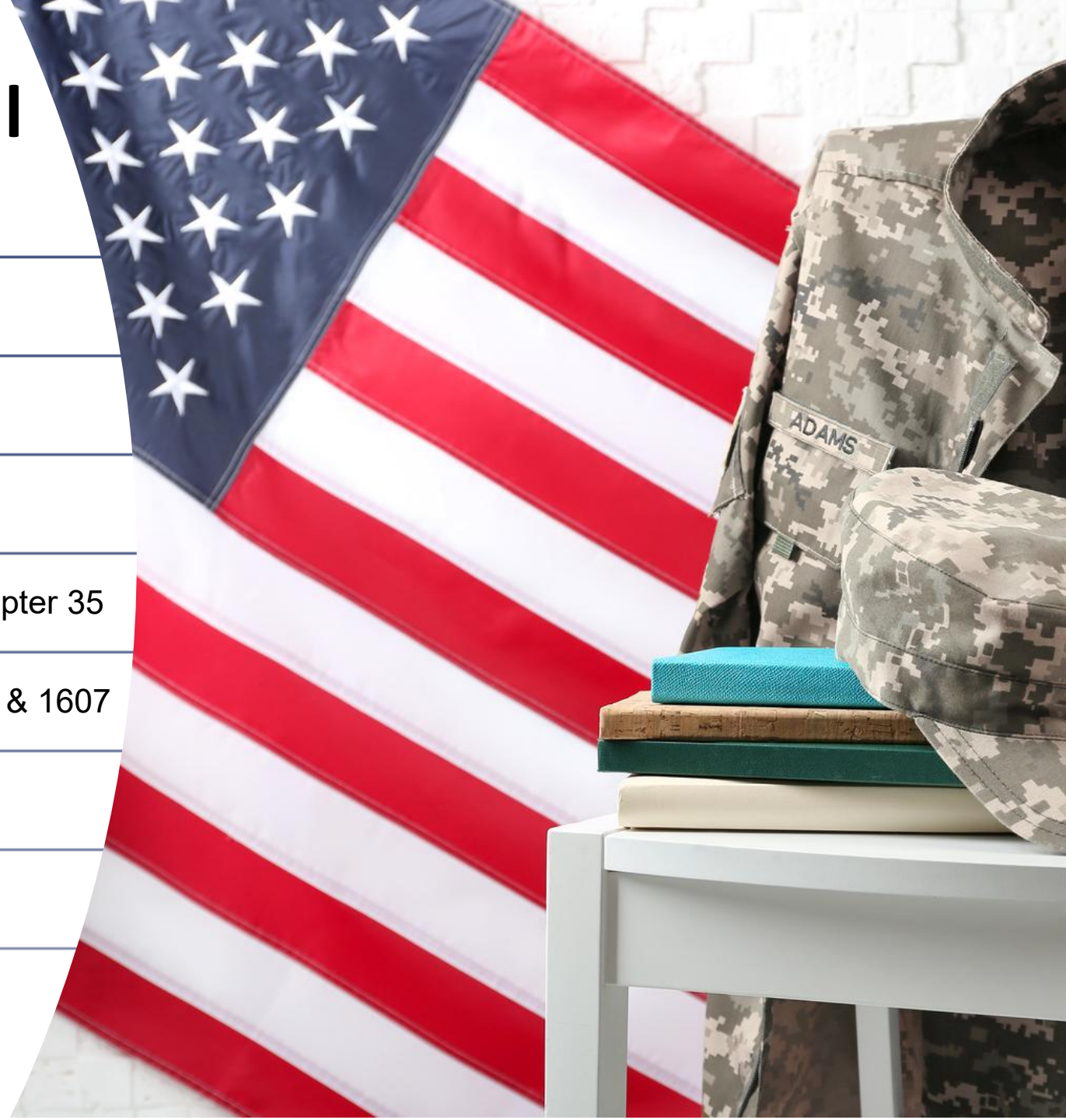
Survivors & Dependents Educational Assistance - Chapter 35

Montgomery GI Bill - Selected Reserve- Chapter 1606 & 1607

Hazelwood Act - Veterans/Dependents

Tuition Assistance

My Career Advancement Account (MYCAA)



Military-Affiliated Students By Category

Dependents

- At some portion of their life, they had a direct connection to the military lifestyle, whether child or a spouse

Active Duty

- Full-time service in the armed forces on military active orders

Active Drill (National Guard/Reserve)

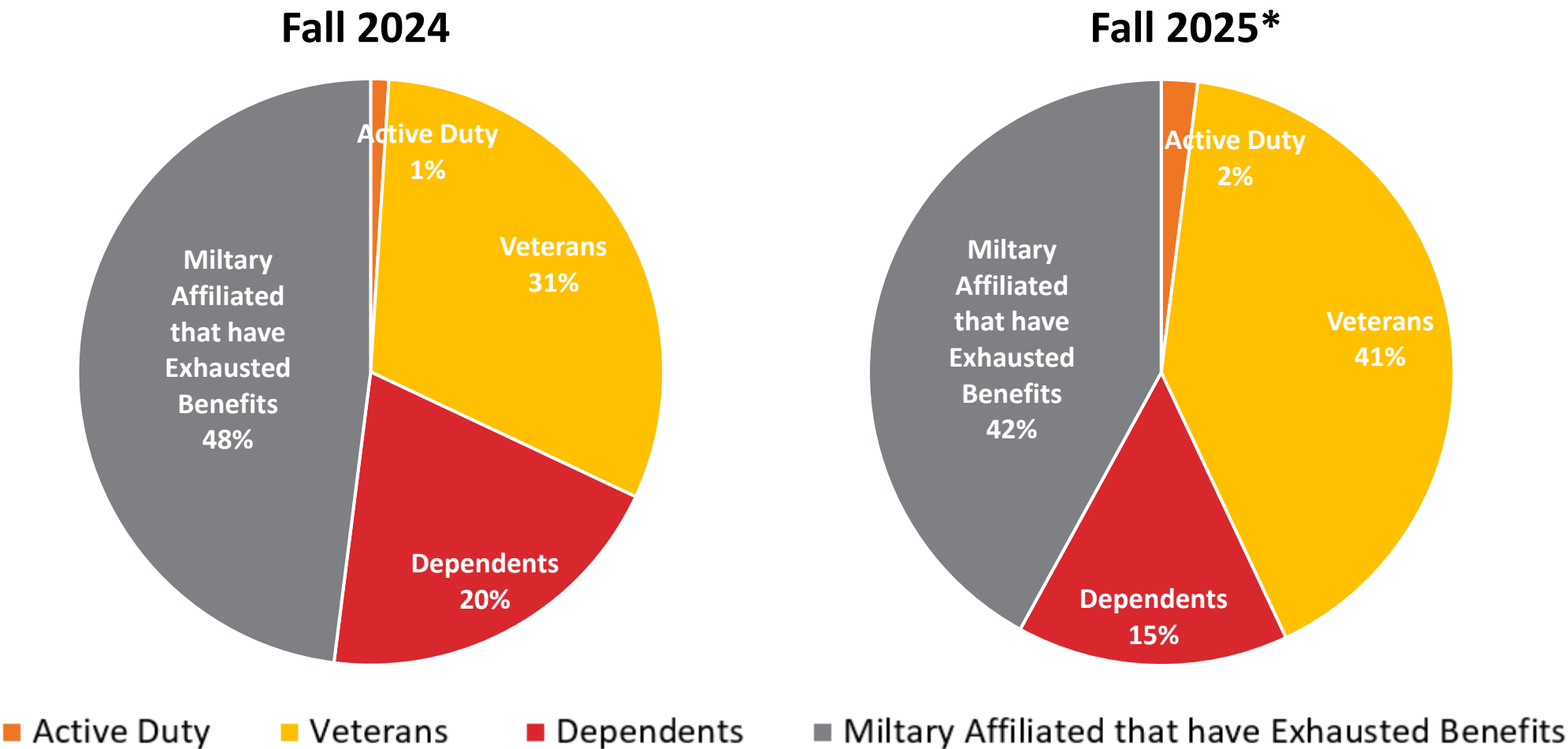
- National Guard/Reserve are not full-time active-duty military personnel, although they can be deployed at any time should the need arise

Veterans

- A person who has served and is no longer serving in the armed forces

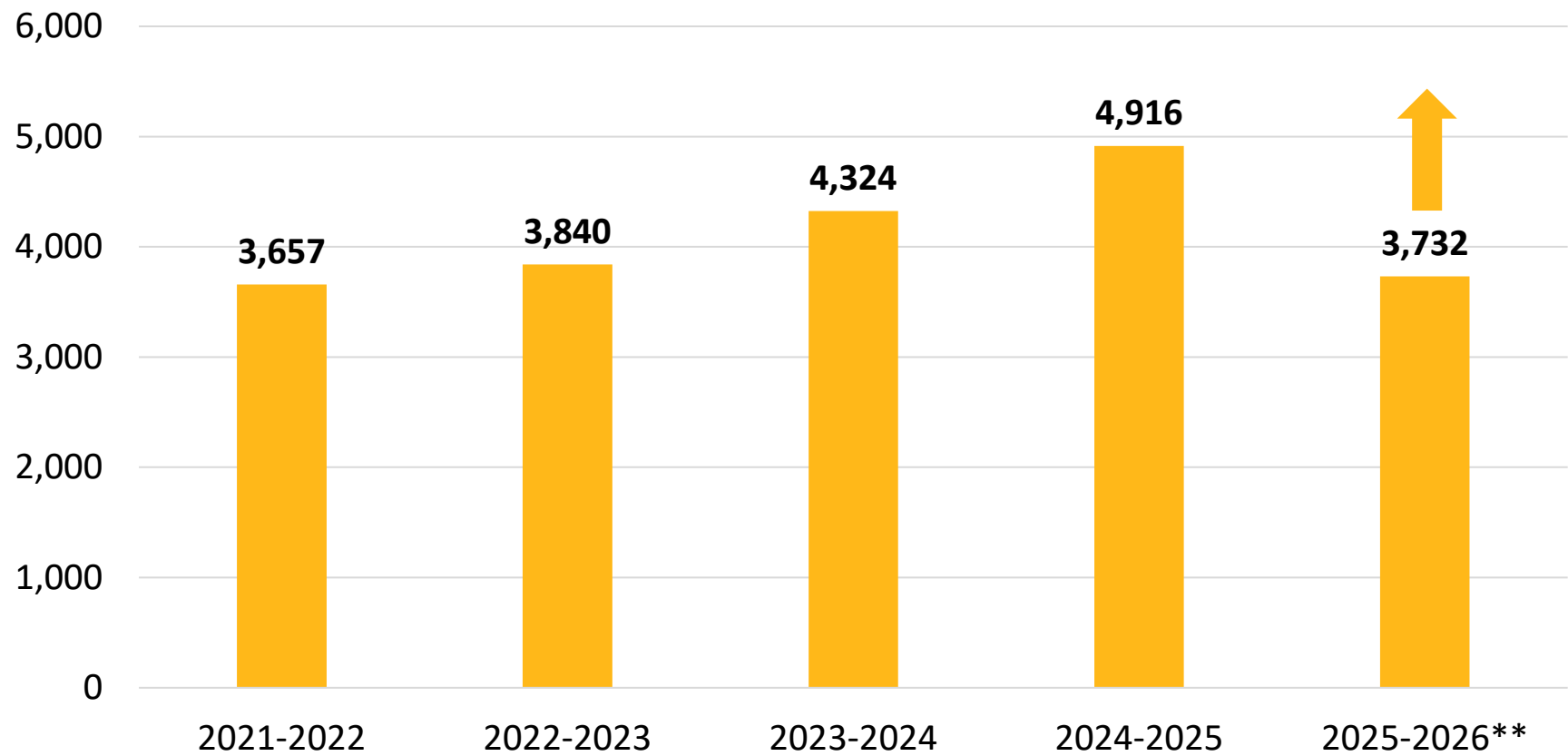


Fall to Fall Enrollment by Military Status



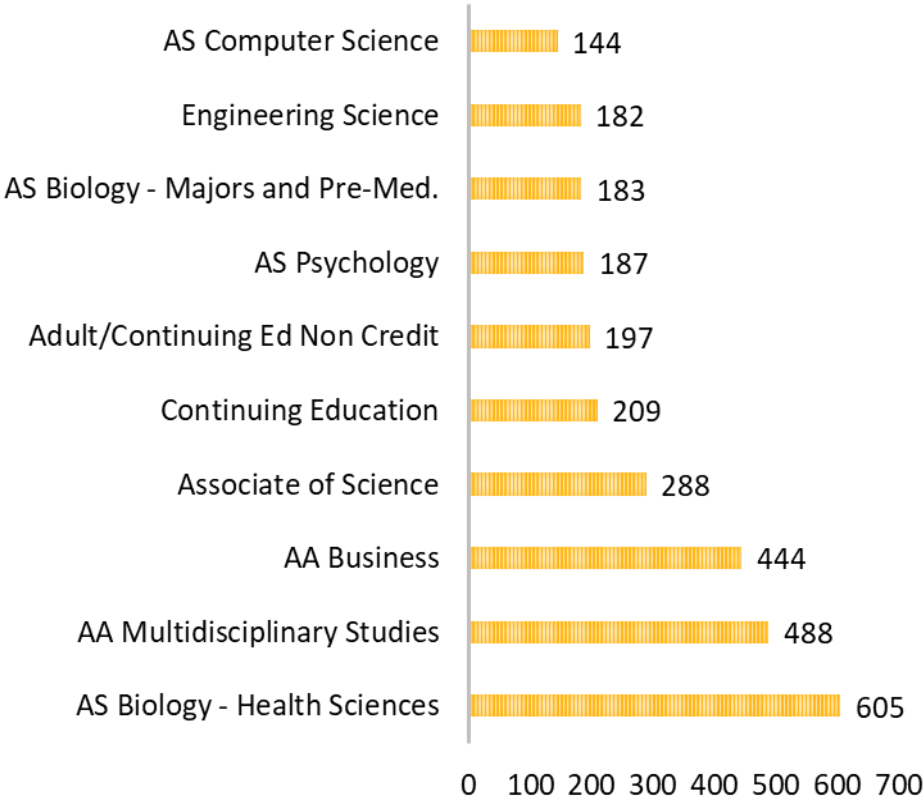
Source: HCC OIR, Tableau, Enrollment Trends, as of 09/22/2025
*Fall 2025 Enrollment is ongoing.

Veteran Enrollment Count by Academic Year

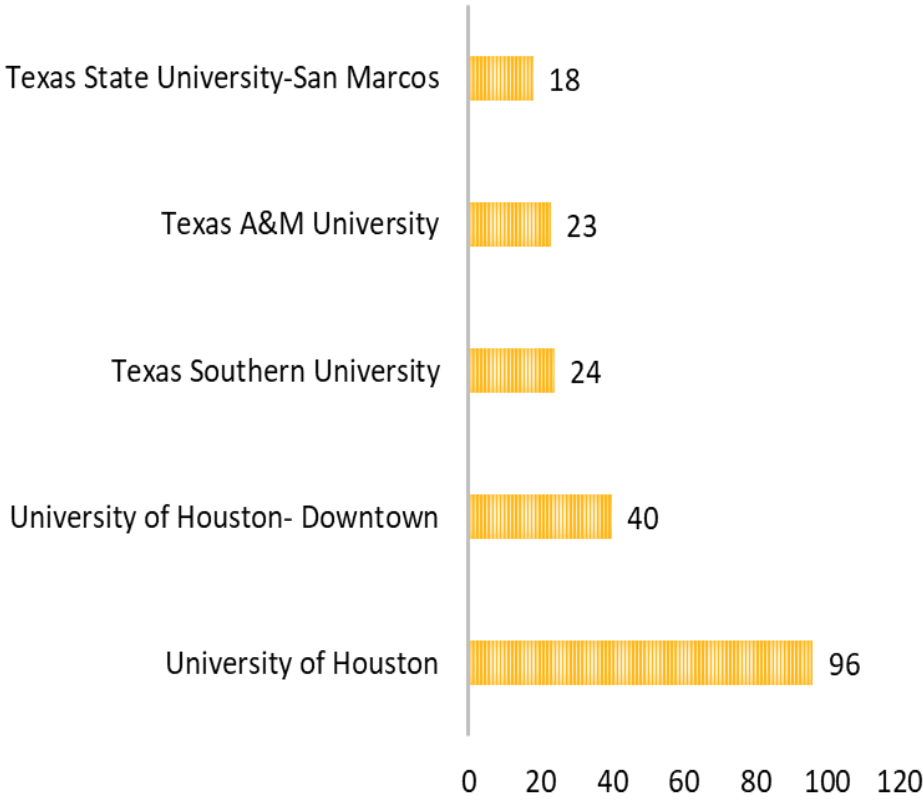


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Top 10 Academic Programs for Veterans
2024 - 2025

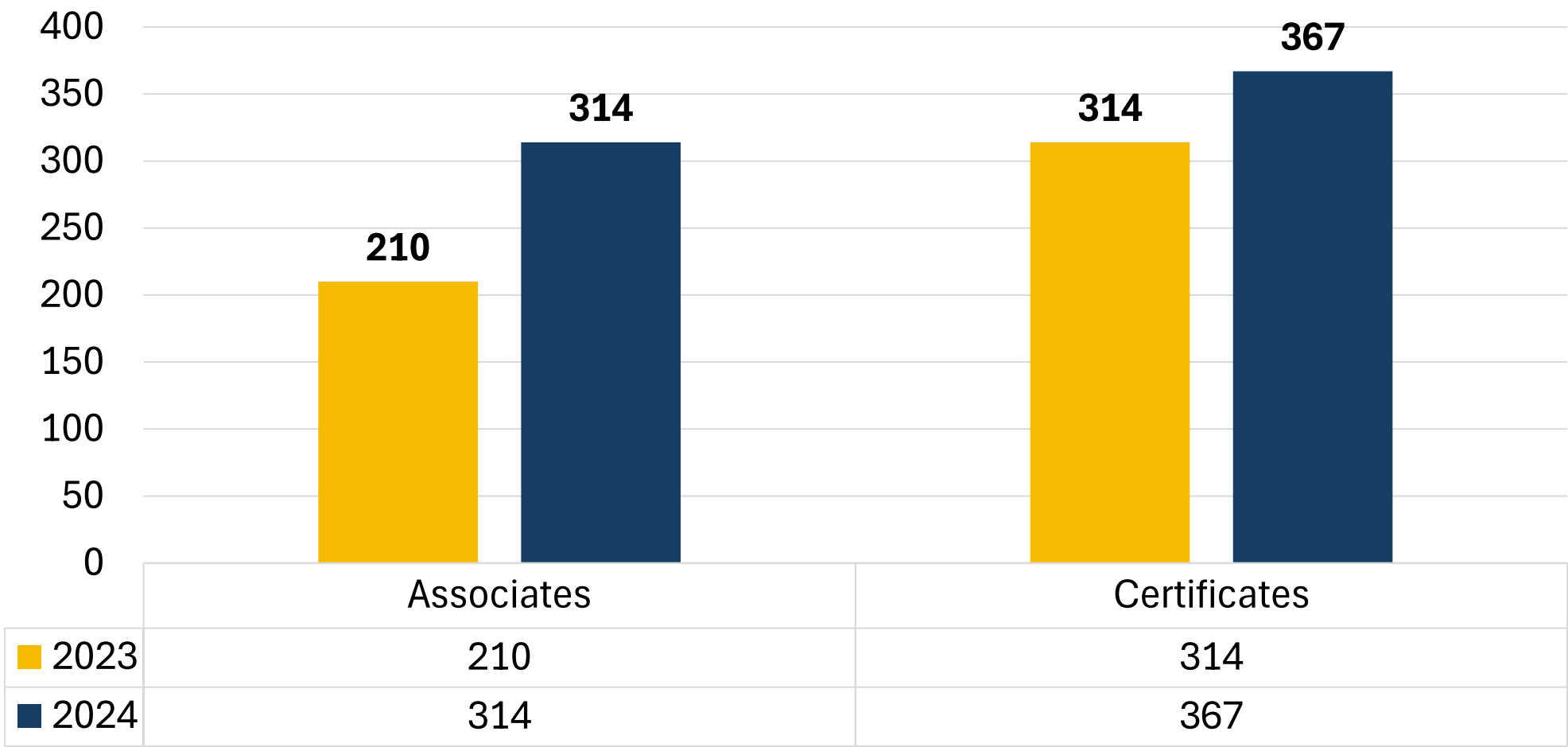


Top 5 Universities HCC Veteran Students Transferred
2024 - 2025



Source: HCC OIR, Tableau, Academic Programs. as of 09/22/2025

Veteran Student Award Counts Comparison for 2022-2023 & 2023-2024 Academic Year



Source: PS_DASH_ENROLLMENT_CURR AND PS_DASH_COMPLETION as of September 19, 2025.
Note: Includes AA, AAS, AAT, and AS in Associates and CERT1, CERT2, and CERT3, ATC, and CCC in Certificate. Core Completions have been added because the VA covers the cost of those courses.

VMASS Outreach Initiatives

Events (Fall 2024 – Fall 2025)	Internal Resources	External Resources	Student Engagement	Recruitment & Outreach
College Welcome Back Week	✓			
Goodwill Connections Outreach		✓		✓
Houston Professional Fire Fighters Association/City of Houston Benefit and Wellness Fair		✓		
Community Resource Fairs				
VMASS Resource Fairs	✓	✓		✓
Semesterly Information Sessions	✓	✓		✓
Veteran Honor Cord Recognition			✓	
Houston Launchpad/Women's Clothing Drive		✓	✓	
Student Veterans of America (SVA) Organization Potluck at the Park			✓	✓
HCC/City of Houston Community Resource Fair Central South Campus 10/2025	✓	✓	✓	✓



VETERANS DAY CELEBRATION

Come out to honor the wonderful men and women
that served this great nation.

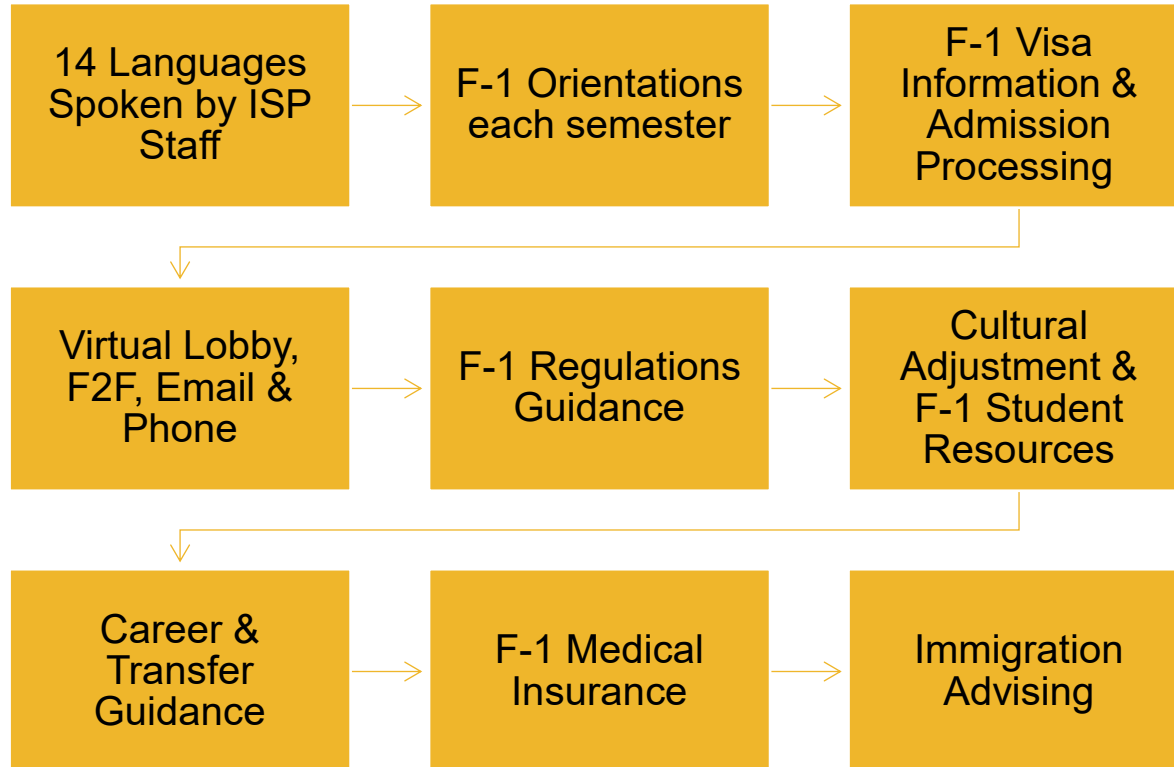


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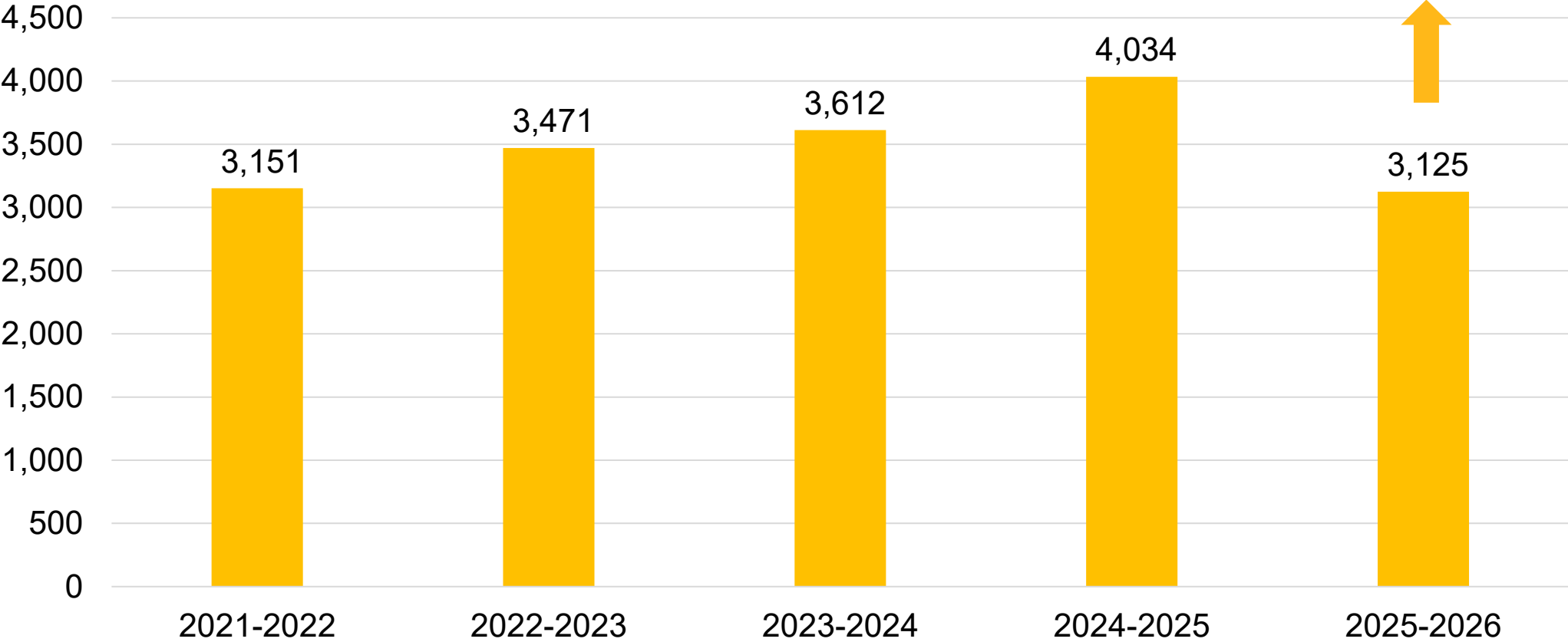
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3100 Main St., Auditorium
11:30 a.m. – 1:00 p.m.

International Student Programs (ISP) Update

F-1 Student Services Provided

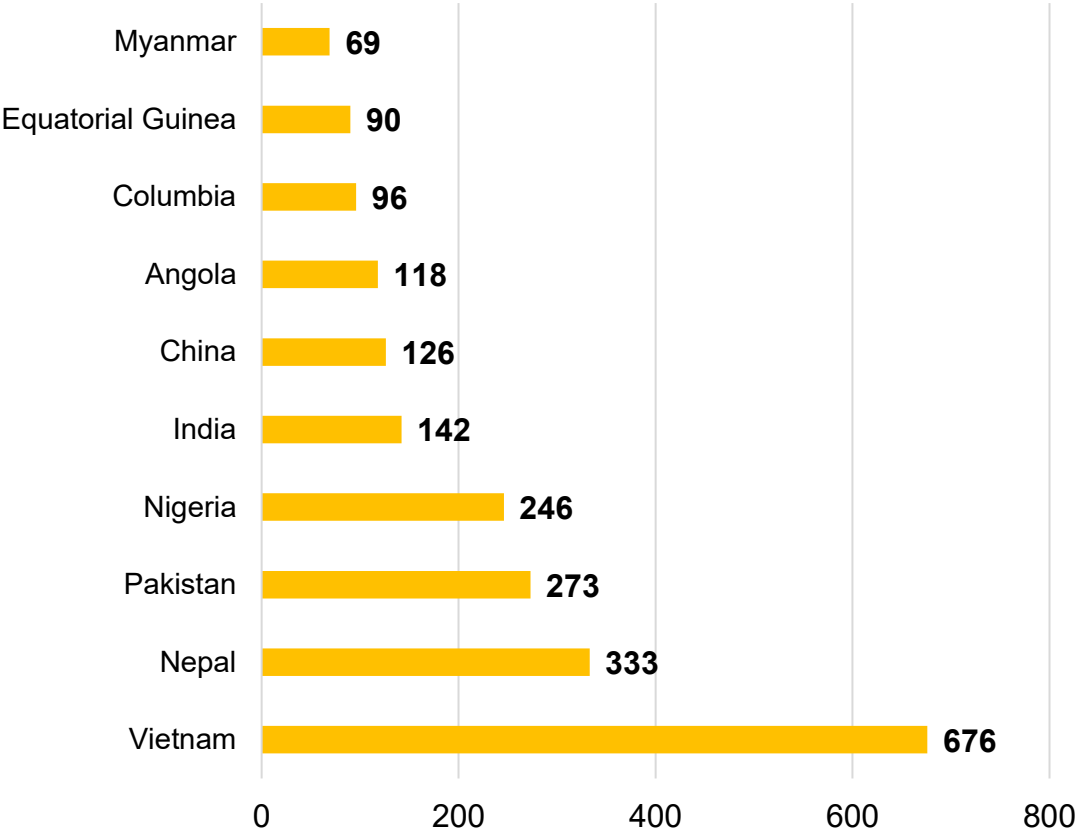


International Enrollment Count by Academic Year

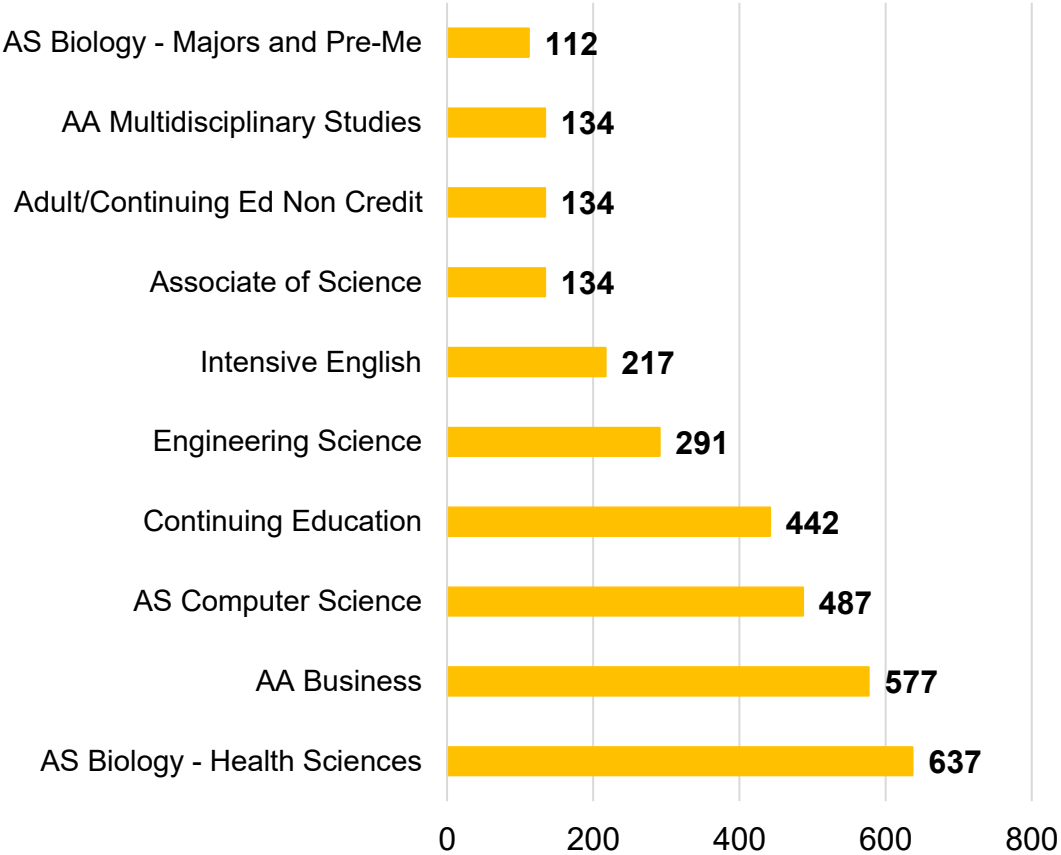


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Top 10 Countries for F-1 Students
Fall 2025

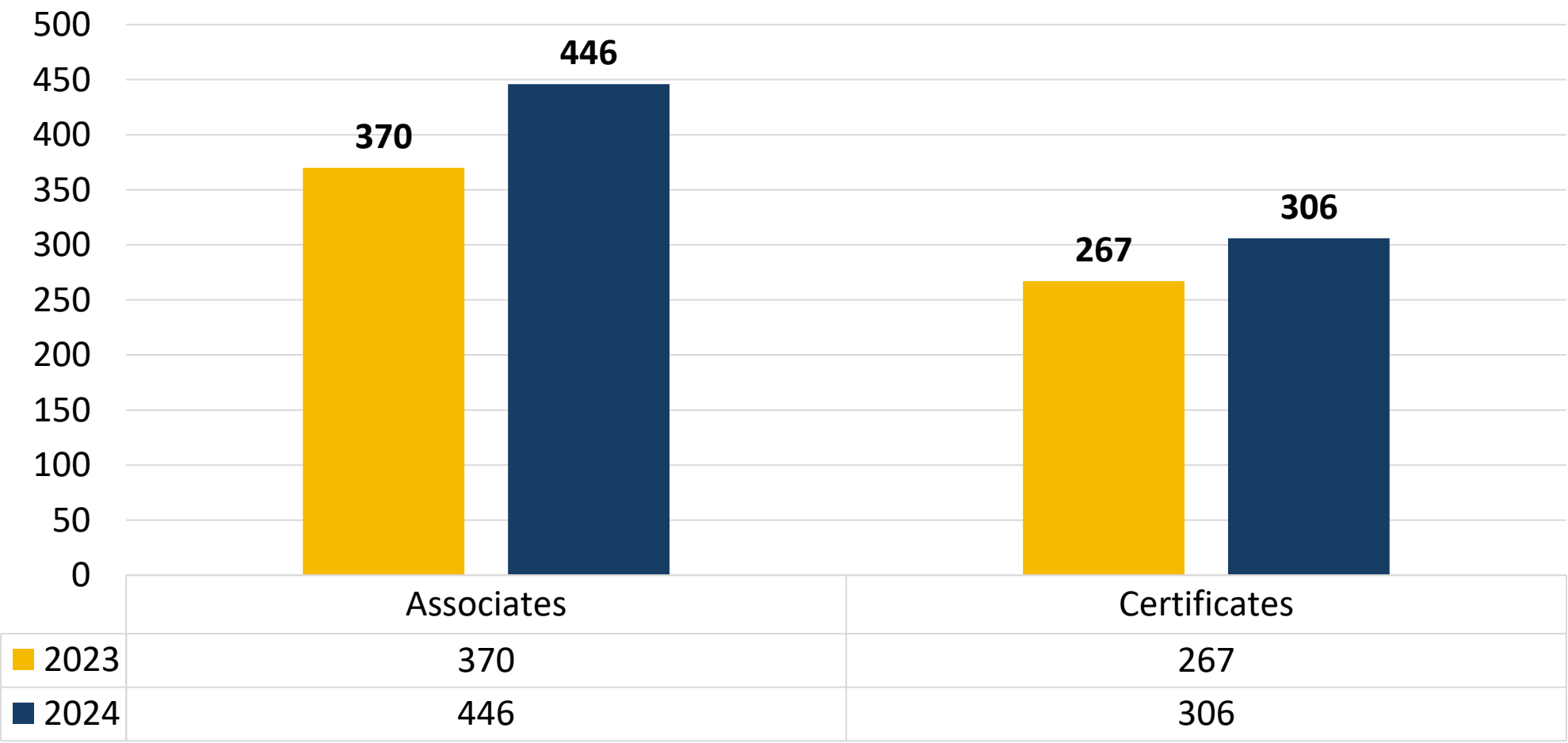


Top 10 Majors for F-1 Students
Academic Year 2024-2025



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Note: Includes AA, AAS, AAT, and AS in Associates and CERT1, CERT2, and CERT3, ATC, and CCC in Certificate.

ISP Outreach Initiatives

Events	Internal Resources	External Resources	Student Engagement	Recruitment & Outreach
International Student Mixers held			✓	
Virtual Townhall Meeting with ISP Director Over 160 students attended	✓		✓	
2025 - 2026 Good Neighbor Scholarship Campaign – (12 F-1 students selected)		✓		
Career and Transfer Resource Event	✓		✓	
Instructional Deans Townhall Meeting – February 12, 2025	✓		✓	
DSO Townhall Meeting - February 19, 2025	✓		✓	✓
Partnered with Northwest College Recruitment Event (17 potential students)	✓			
Mental Health & Support Resources Session	✓		✓	
Virtual Global Open Houses Over 250 potential students attended	✓			✓
Real Journey Social Media Campaign (In partnership with HCC Marketing and Communication)	✓		✓	✓



Common Challenges and Solutions Implemented for International Students



CHALLENGES

- Limited Work Opportunities for F-1 students
- Ongoing Financial Challenges for F-1 Students



SOLUTIONS

- Partnered with Career Services to host workshops that connect F-1 students to on-campus job opportunities and financial literacy information.
- Connected students with on-campus jobs, internships, and volunteer opportunities that align with CPT/OPT.
- Recruited 12 students awarded Good Neighbor Scholarship for 2025-2026 from THECB.

The “Real Journey” Campaign

Background

- Year-long documentary series featuring five International Student Ambassadors showcasing the F-1 student journey at HCC and life in Houston.

Purpose

- Highlight student voices
 - Express Global perspectives
 - Outreach & recruitment tool
 - Share authentic stories
 - Expand Global reputation

Expectations

- HCC-TV will produce monthly episodes featuring interviews, vlogs, and coverage of events. Additionally, the content will include behind-the-scenes clips and social media elements, culminating in a year-end celebration showcase.

Thank You



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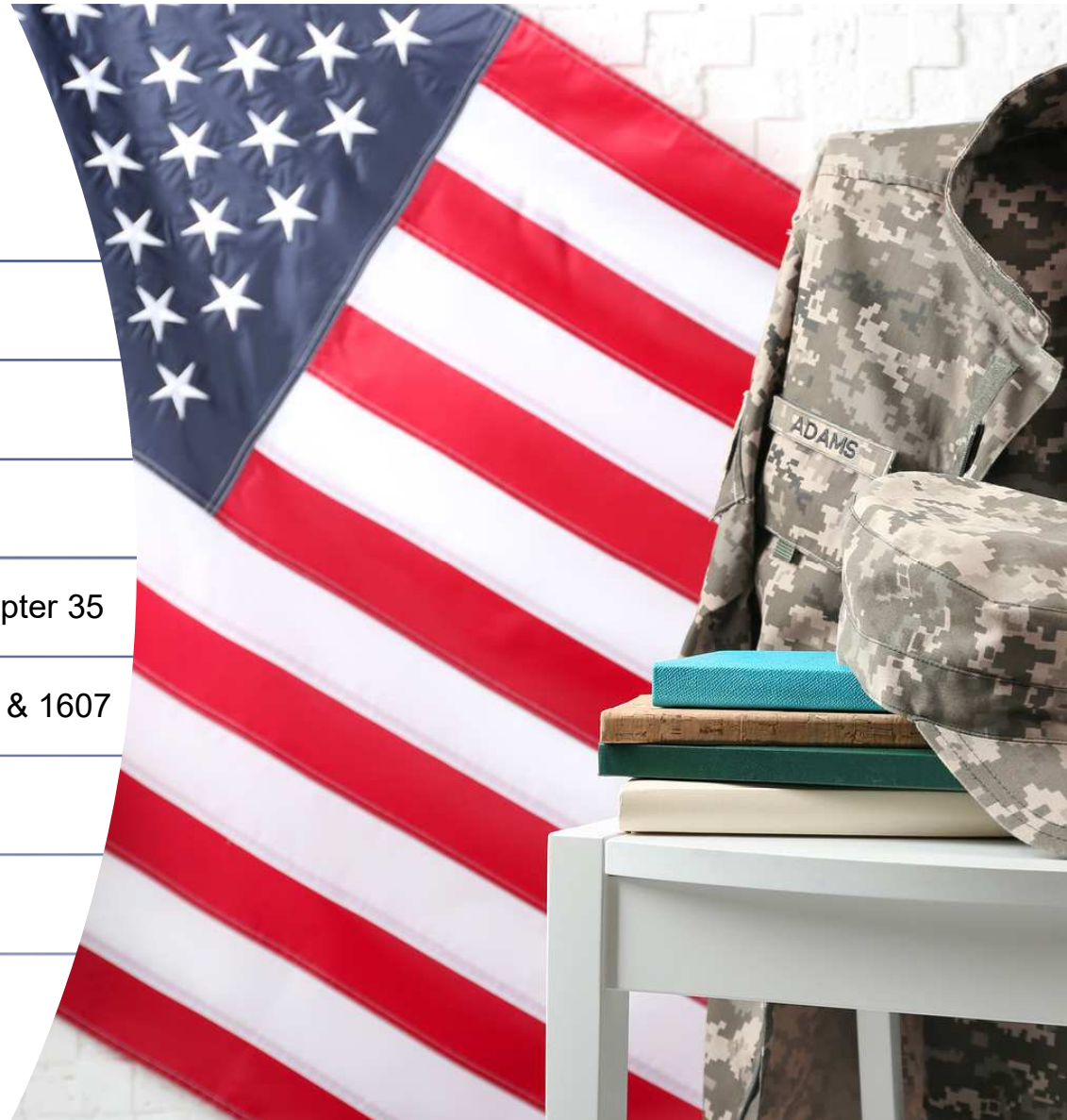
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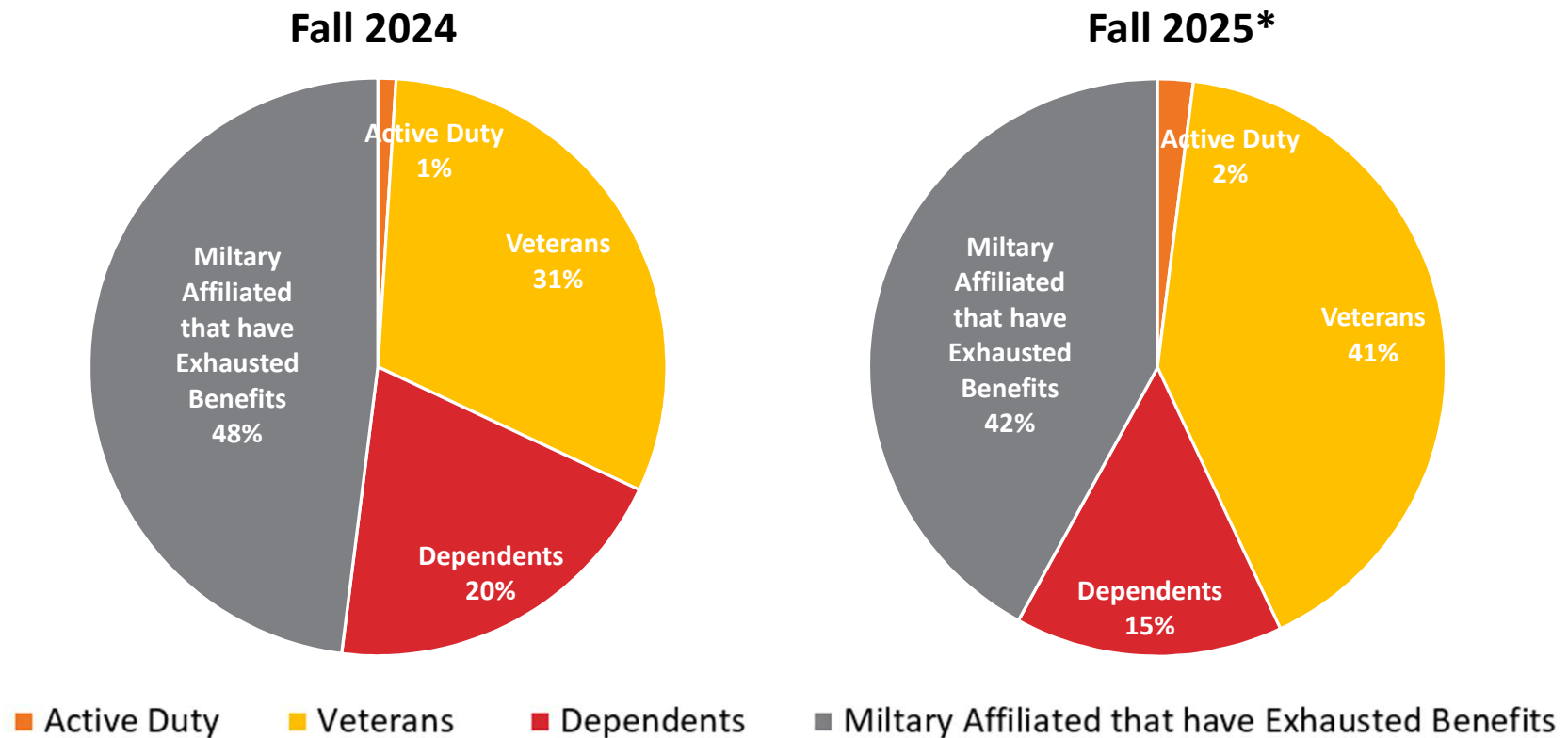
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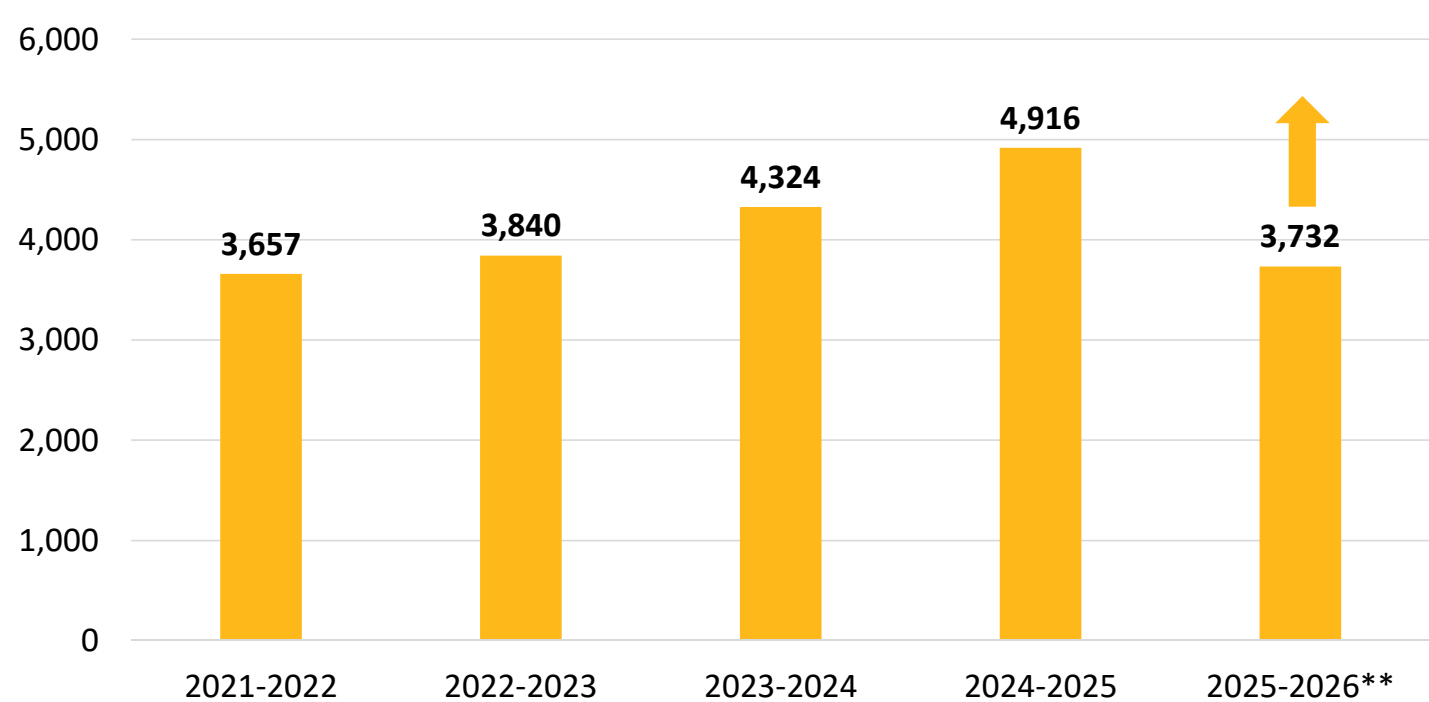
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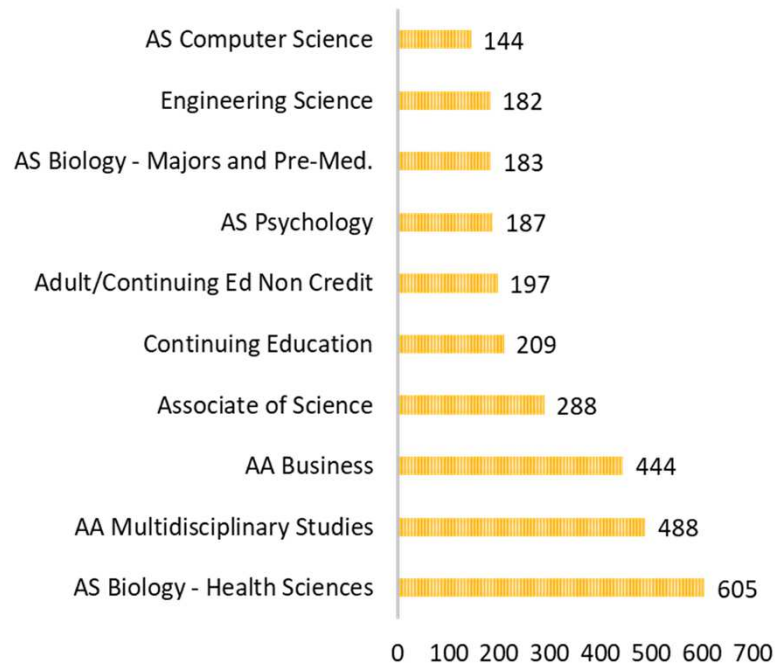


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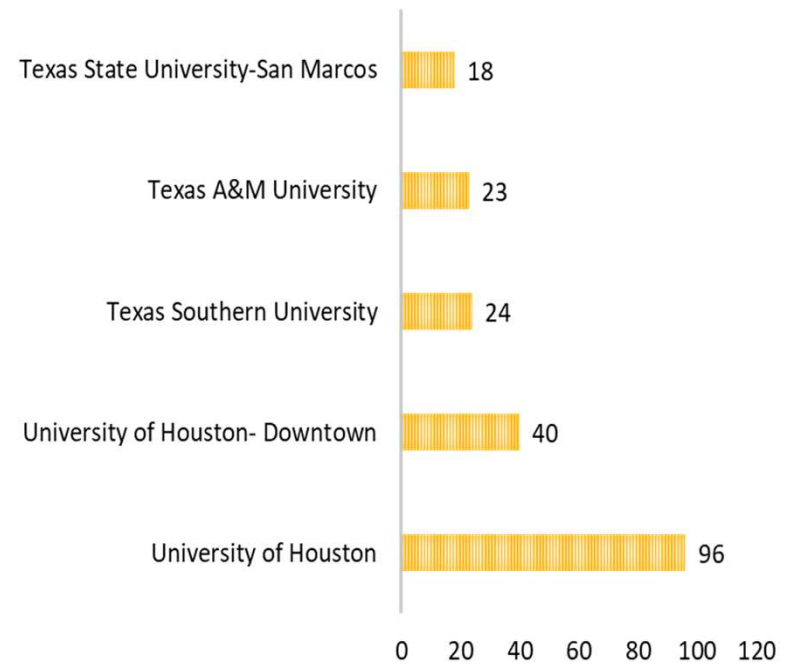


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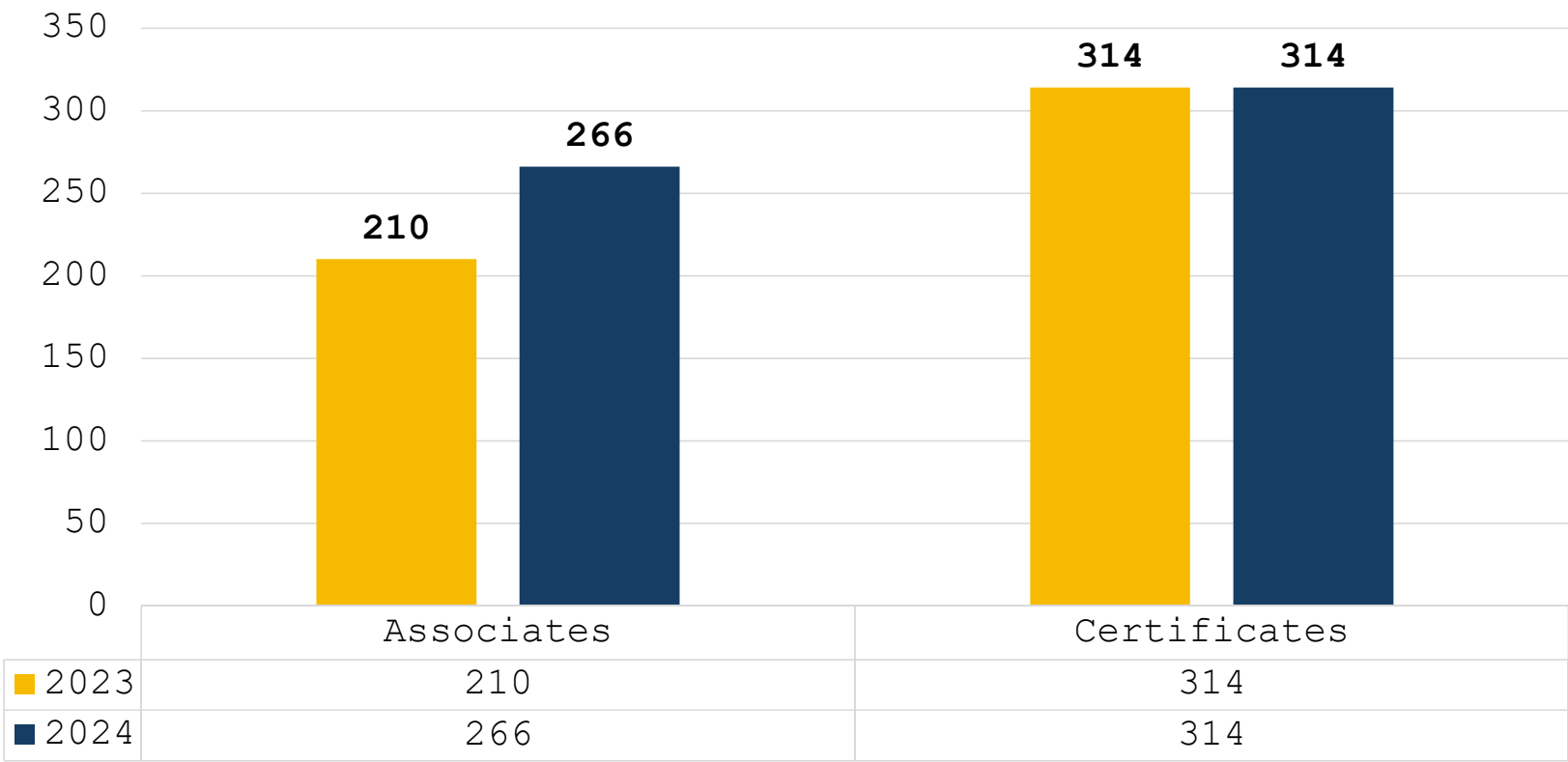
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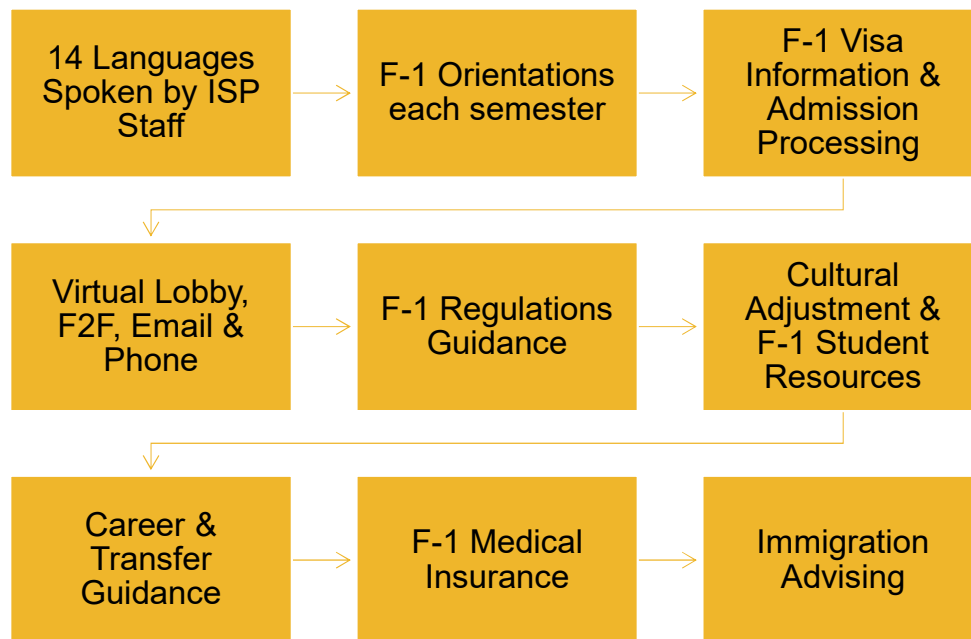


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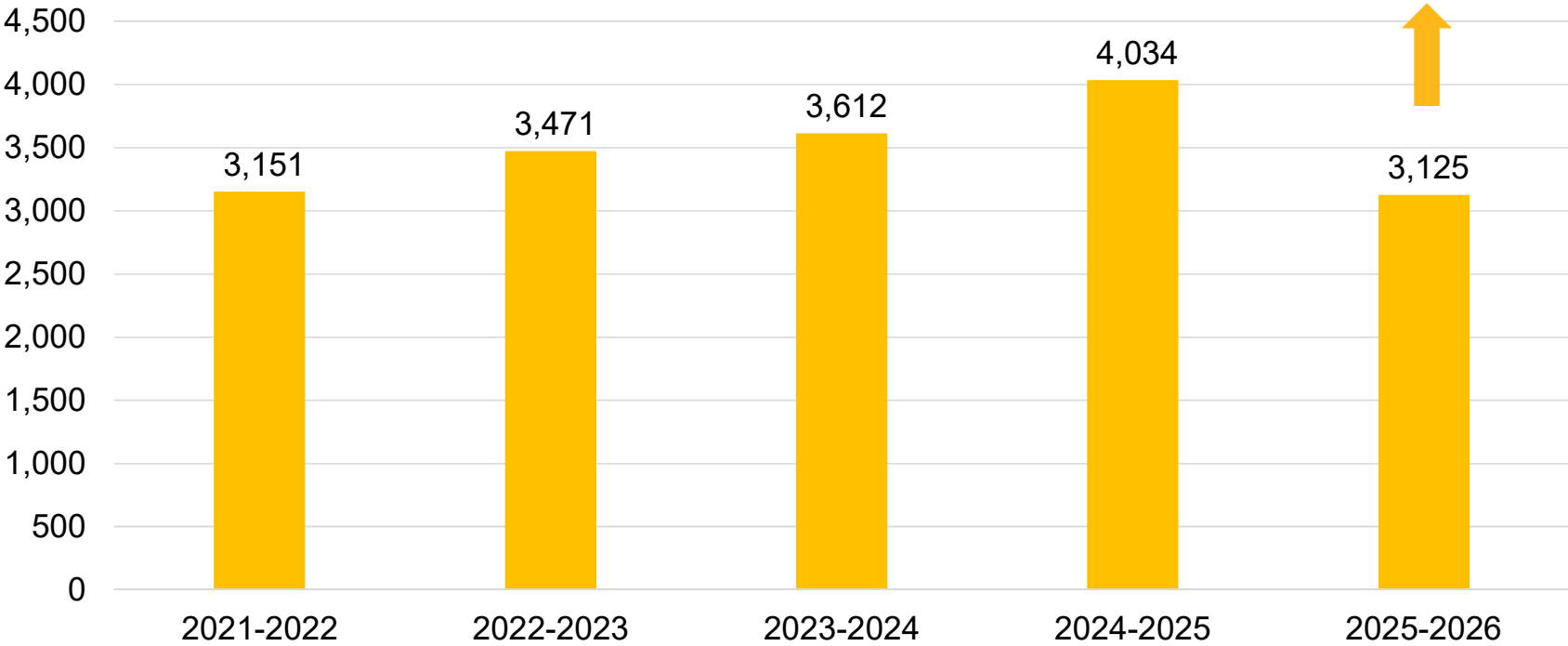
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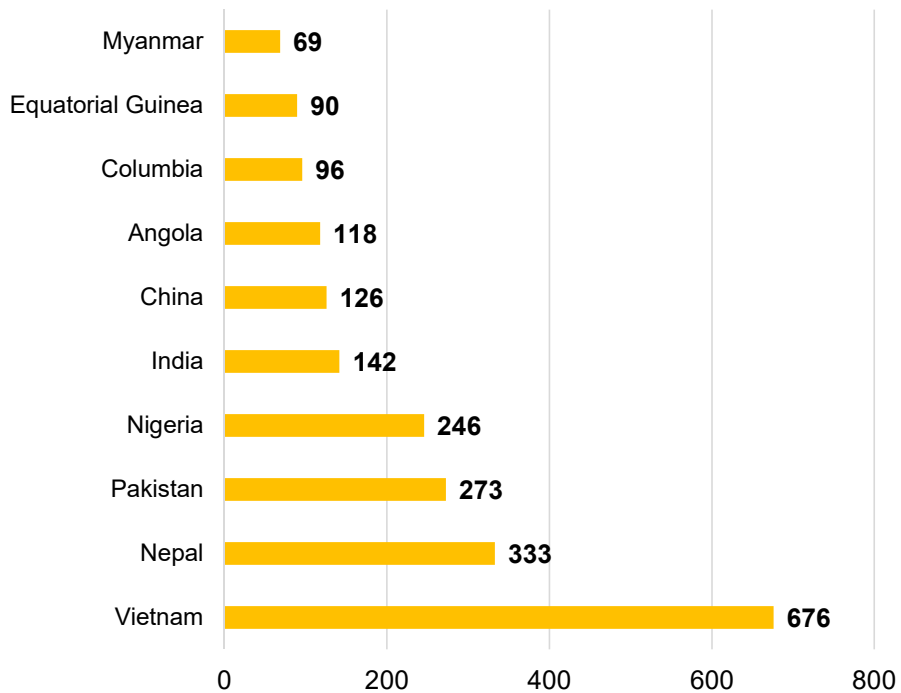


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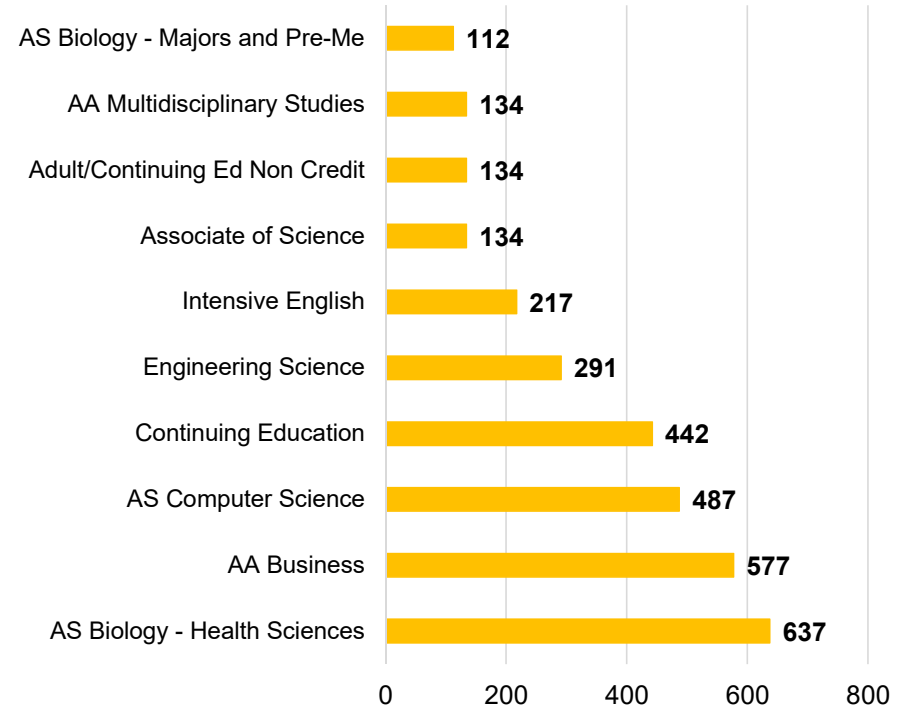


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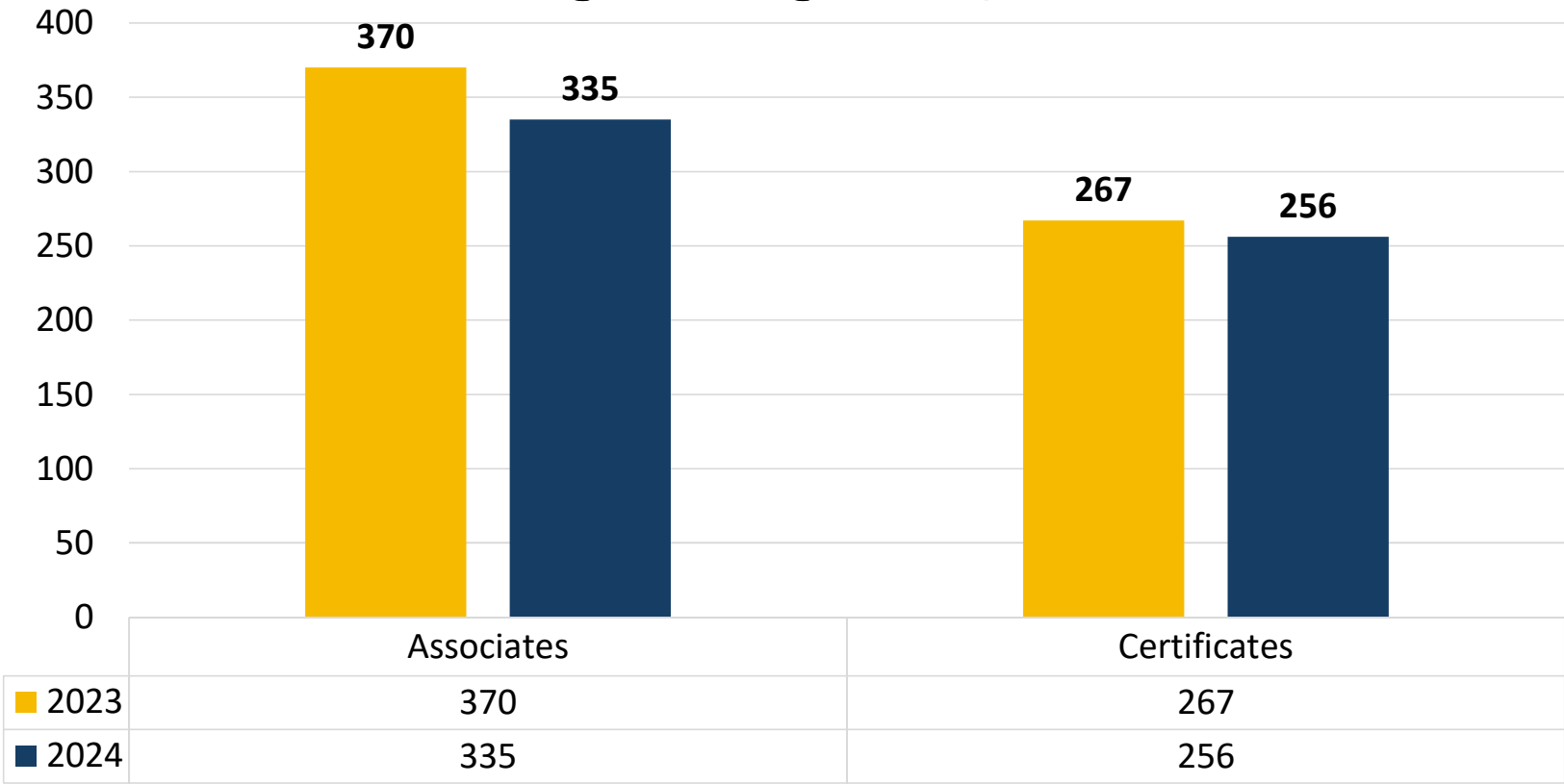
**Top 10 Countries for F-1 Students
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**Top 10 Majors for F-1 Students
Academic Year 2024-2025**



International Student Award Counts Comparison for 2022-2023 & 2023-2024 Academic Year



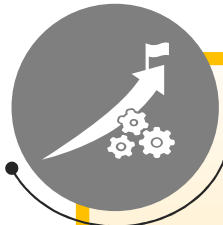
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Common Challenges and Solutions Implemented for International Students



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Thank You

REPORT ITEM

Meeting Date: November 5, 2025

Topics For Discussion and or Action

ITEM #	ITEM TITLE	PRESENTER
C.	Continuing Education Update	Dr. Margaret Ford Fisher Dr. Norma Perez Dr. Miguel Ramos

DISCUSSION

This report focuses on presenting Continuing Education (CE) outcome data over the last two years and providing a brief overview of the CE functions at the college and district level.

COMPELLING REASON AND BACKGROUND

Continuing Education (CE) provides opportunities for short-term credentials of value that lead to in-demand jobs. The evolution of CE as a funding source underscores the need to track key performance indicators, such as enrollment and completion, to inform program development.

STRATEGIC ALIGNMENT

Strategic Priority: 1- Student Success, Strategic Priority: 2 - Personalized Learning , Strategic Priority: 3 - Academic Rigor , Strategic Priority: 5 - College of Choice

ATTACHMENTS:

Description	Upload Date	Type
Continuing Education Update	10/29/2025	Presentation

This item is applicable to the following:

Central, Coleman, Northeast, Northwest, Southeast, Southwest, District, Online



Continuing Education Update

Margaret Ford Fisher, Ed.D.
Chancellor

Norma Perez, Ph.D.
Senior Vice Chancellor, Instruction & Student Services and CAO

Miguel A. Ramos, Ph.D.
Vice Chancellor, Instructional Services

November 5, 2025

Continuing Education (CE) Credentials

- Designed to provide career start with short-term credentials
- Can be developed and implemented quickly, based on market needs
- Most programs offered at multiple HCC locations across four periods per year
- Designed to lead to credit pathways

Continuing Education and Centers of Excellence

- ▶ Continuing education credentials are offered through ten Centers of Excellence
 - ▶ Architectural Design and Construction
 - ▶ Business
 - ▶ Digital Information Technology
 - ▶ Education
 - ▶ Engineering
 - ▶ Global Energy
 - ▶ Health Sciences
 - ▶ Materials Science and Smart Manufacturing
 - ▶ Public Safety
 - ▶ Transportation

Continuing Education Organizational Functions

College

- ▶ Course scheduling and instructional delivery
- ▶ Program development and industry collaboration
- ▶ Student support services and career guidance
- ▶ Recruitment activities and enrollment
- ▶ Promotion and marketing activities

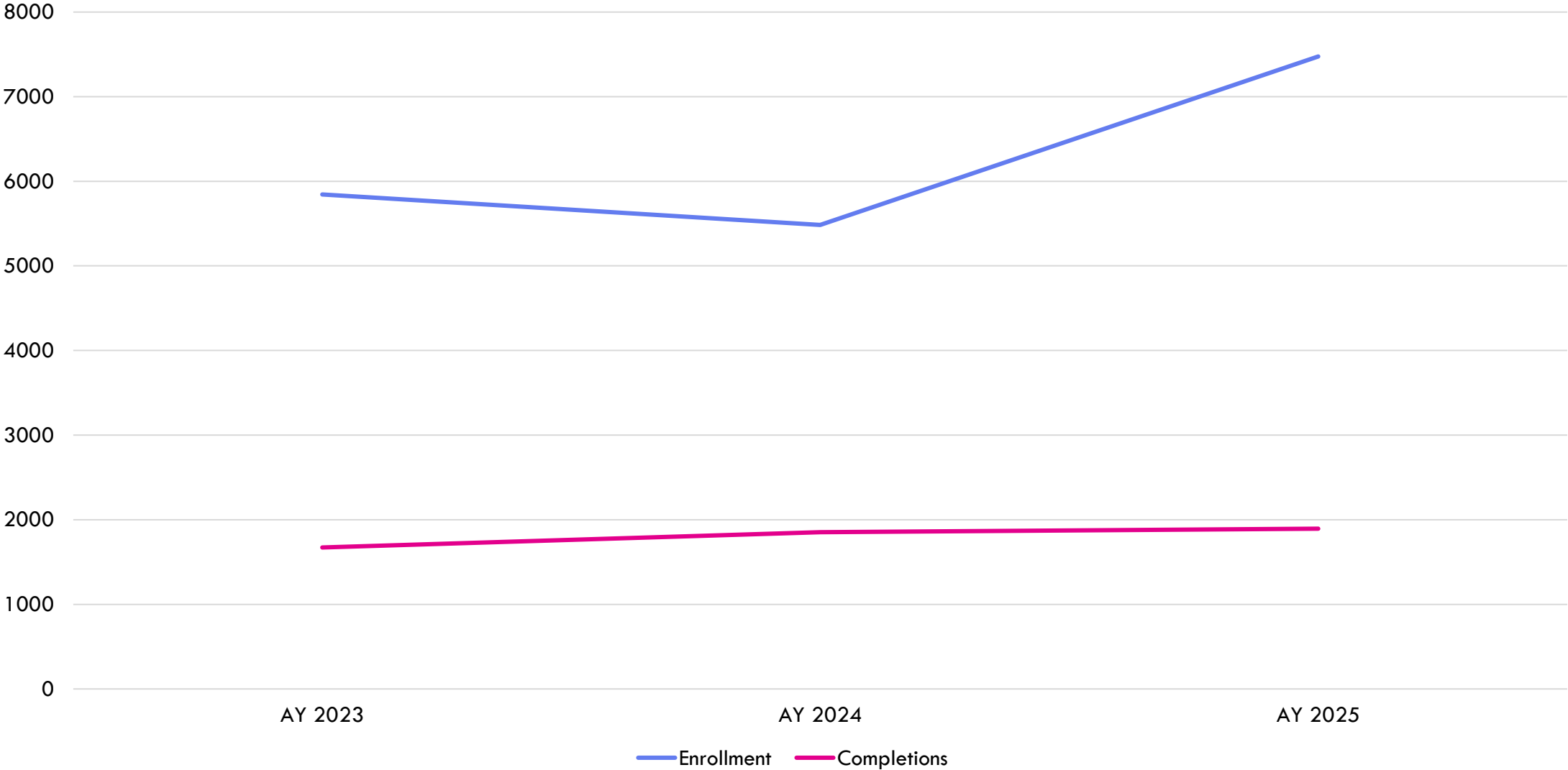
District

- ▶ Management of auditing, compliance matters, and state reporting
- ▶ Evaluating syllabi and faculty credentials
- ▶ Support CE programs in terms of building courses, resolving student issues, best practices training, market research, management of participation in state grant and voucher programs
- ▶ Maintenance of course inventory and fees list



Continuing Education Metrics

Continuing Education Enrollment by Academic Year Overall



Continuing Education Enrollment by Academic Year and COE

Center of Excellence	AY 2023	AY 2024	AY 2025
Architectural Design and Construction	435	579	655
Business	243	454	533
Digital Information Technology	285	190	358
Education	N/A	52	66
Engineering	N/A	N/A	41
Global Energy	32	31	95
Health Sciences	855	1059	1227
Materials Science & Smart Manufacturing	128	72	106
Public Safety	2645	1974	3673
Transportation	1221	1073	721

Continuing Education Completions by Academic Year and COE

Center of Excellence	AY 2023	AY 2024	AY 2025
Architectural Design and Construction	171	249	228
Business	90	165	140
Digital Information Technology	145	103	105
Education	7	6	23
Health Sciences	382	451	451
Materials Sciences and Smart Manufacturing	43	31	41
Public Safety	437	546	656
Transportation	392	295	249

Data Sources: PS_DASH_ENROLLMENT_CURR, COMPLETERS_SRC and MSA_SRC | Run Date Oct-07-2025
Does not include WBL, Apprenticeships, ESL, or VAST

Conclusion

- ▶ Enrollment has rebounded from dip in AY 2024 resulting in a 28% increase from AY 2023 to AY 2025.
- ▶ A focus of AY 2026 will be on monitoring impact of Connect 2 Workforce funding on enrollment trends in continuing education programs.

Thank You