



AGENDA

BOARD OF TRUSTEES

SPECIAL MEETING

February 5, 2025

3:00 PM

3100 Main Street, 2nd Floor Auditorium, Houston, Texas 77002

**NOTICE OF A SPECIAL MEETING
OF THE BOARD OF TRUSTEES**

HOUSTON COMMUNITY COLLEGE

February 5, 2025

Notice is hereby given that the Board of Trustees of Houston Community College will hold a Special Meeting on Wednesday, February 5, 2025 at 3:00 PM, or after, and from day to day as required, at 3100 Main Street, 2nd Floor Auditorium, Houston, Texas 77002. The items listed in this Notice may be considered in any order at the discretion of the Chair or Board and items listed for closed session may be discussed in open session and vice versa as permitted by law. The Board may take final action with regard to items listed in this Notice without further action at a Regular Board Meeting.

I. Call to Order

- A. Opportunity for Public Comments

II. Topics For Discussion and or Action

- A. Take Action to Fill the Vacancy in HCC Board of Trustees Position in District II

III. Adjournment to closed or executive session pursuant to Texas Government Code Sections 551.071; 551.072 and 551.074, the Open Meetings Act, for the following purposes:

A. Legal Matters

Consultation with legal counsel concerning pending or contemplated litigation, a settlement offer, or matters on which the attorney's duty to the System under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the Texas Open Meetings Laws.

- 1. Update on United States District Court Southern District of Texas Houston Division, Zeila Brown v. Houston Community College System, et al. (Civil Case No. 4:20-CV-02186), Jimmy Adams, et al v, Houston Community College system (Civil Case No. 4:22-CV-01547), and Jeffery Austin, et al v. Houston Community College System (Civil Case No. 4:21-CV-00686)

B. Personnel Matters

Deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer, employee or board member to hear complaints or changes against an officer, employee or board member unless the officer, employee or board member who is the subject of the deliberation or hearing requests a public hearing.

- 1. Discuss Vacancy in HCC Board of Trustees Position in District II

C. Real Estate Matters

Deliberate the purchase, exchange, lease, or value of real property for Agenda items if deliberation in an open meeting would have a detrimental effect on the position of the System in negotiations with a third person.

IV. Additional Closed or Executive Session Authority

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any items included in this Notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this Notice or as soon after the commencement of the meeting covered by the Notice as the Board may conveniently meet in such closed or executive meeting or session concerning:

Section 551.071 - For the purpose of a private consultation with the Board's attorney about pending or contemplated litigation, a settlement offer, or matters on which the attorney's duty to the System under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the Texas Open Meetings Laws.

Section 551.072 - For the purpose of discussing the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

Section 551.073 - For the purpose of considering a negotiated contract for a prospective gift or donation to the System if deliberation in an open meeting would have a detrimental effect on the position of the System in negotiations with a third person.

Section 551.074 - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer, employee or board member to hear complaints or charges against an officer, employee or board member unless the officer, employee or board member who is the subject of the deliberation or hearing requests a public hearing.

Section 551.076 - To consider the deployment, or specific occasions for implementation of security personnel or devices, or a security audit.

Section 551.082 - For the purpose of considering discipline of a student or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing, unless an open hearing is requested in writing by a parent or guardian of the student or by the employee against whom the complaint is brought.

Section 551.084 - For the purpose of excluding a witness or witnesses in an investigation from a hearing during examination of another witness in the investigation. Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

A. The open meeting covered by this Notice upon the reconvening of the public meeting, or

B. At a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

V. Reconvene in Open Meeting

VI. Adjournment

CERTIFICATE OF POSTING OR GIVING NOTICE

On this **31st day of January 2025**, this Notice was posted at a place convenient to the public and readily accessible at all times to the general public at the following locations: (1) the HCC Administration Building of the Houston Community College, 3100 Main, First Floor, Houston, Texas 77002 and (2) the Houston Community College's website: www.hccs.edu.

Posted By:

Sharon R. Wright
Director, Board Services

ACTION ITEM

Meeting Date: February 5, 2025

Topics For Discussion and or Action

ITEM #	ITEM TITLE	PRESENTER
A.	Take Action to Fill the Vacancy in HCC Board of Trustees Position in District II	Board of Trustees

RECOMMENDATION

Consider action to fill the vacancy for HCC Trustee Position in District II pursuant to Texas Education Code Section 130.088(n).

COMPELLING REASON AND BACKGROUND

- At a Special meeting on Wednesday, January 15, 2025, the Houston Community College Board of Trustees announced the vacancy for Trustee Position in District II and the process for appointment to fill the unexpired term of the Trustee Position in District II.
- The Texas Education Code requires that the position for HCC Trustee, District II be up for election at the next regular trustee election in November 2025. The current term for HCC Trustee District II will expire on December 31, 2025.
- The Board approved the following to fill the vacancy for the position of HCC Trustee District II is as follows:
- An announcement regarding the position will be posted on the HCC website from **Wednesday, January 15, 2025**, through **Tuesday, January 21, 2025**. Interested, qualified applicants should apply by submitting a cover letter and resume to **board.services@hccs.edu** no later than **5:00 p.m. on January 21, 2025**. The Board will interview applicants and may make a final selection at a Board meeting on **Wednesday, January 29, 2025**. Notice of the meeting to include the date, time, and location will be posted 72 hours prior to the scheduled meeting in accordance with the Open Meetings Act.
- To be qualified, the applicant must meet the following criteria:
 1. Must be a U.S. citizen.
 2. Must be 18 years of age or older on the first day of the term to be filled on the date of appointment.
 3. Must not have been adjudged by a final judgment of a court exercising probate jurisdiction to be totally mentally incapacitated or partially mentally incapacitated without the right to vote.
 4. Must not have been finally convicted of a felony without a pardon or otherwise released from the resulting disabilities.
 5. Must have resided in HCC District II for at least six months and in the state of Texas for at

least 12 months immediately preceding the appointment by the Board.

6. Must be a registered voter on date the appointment is made and be registered to vote in HCC District II.

LEGAL REQUIREMENT

Texas Education Code 130.088(n)

STRATEGIC ALIGNMENT

1. Student Success, 4. Community Investment

This item is applicable to the following: District