



AGENDA

COMMITTEE OF THE WHOLE OF THE BOARD OF TRUSTEES

**February 5, 2025
4:00 PM**

3100 Main Street, 2nd Floor Auditorium, Houston, Texas 77002

**NOTICE OF A MEETING OF THE
Committee of the Whole
OF THE BOARD OF TRUSTEES**

HOUSTON COMMUNITY COLLEGE

February 5, 2025

Notice is hereby given that a Meeting of the Committee of the Whole of the Board of Trustees of Houston Community College will be held on Wednesday, February 5, 2025 at 4:00 PM, or after, and from day to day as required, at 3100 Main Street, 2nd Floor Auditorium, Houston, Texas 77002. The items listed in this Notice may be considered in any order at the discretion of the Committee Chair and items listed for closed session discussion may be discussed in open session and vice versa as permitted by law. Actions taken at this Meeting do not constitute final Board action and are only Committee recommendations to be considered by the Board at the next Regular Board meeting.

I. Call to Order

- A. Opportunity for Public Comments

II. Topics For Discussion and/or Action:

- A. Budget Workshop #3: Tuition & Fees, Dual Credit and Exemptions, & Waivers
- B. Approval of HCC's Schedule of Tuition and Fees Effective Fall 2025
- C. Approval to Continue to Waive All Tuition and Fees for All Early College High School (ECHS) and P-TECH Students Effective Fall 2025
- D. Approval to Continue Applying a Flat Rate and Waiver for Traditional Dual Credit Students Effective Fall 2025
- E. Approval of Optional Tuition and Fee Exemptions and Waivers Effective Fall 2025
- F. Monthly Investment Report, Financial Statement and Budget Review for December 2024
- G. Update on the Strategic Plan

III. Adjournment to closed or executive session pursuant to Texas Government Code Sections 551.071; 551.072 and 551.074, the Open Meetings Act, for the following purposes:

A. Legal Matters

Consultation with legal counsel concerning pending or contemplated litigation, a settlement offer, or matters on which the attorney's duty to the System under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the Texas Open Meetings Laws.

B. Personnel Matters

Deliberate the appointment, employment, evaluation, reassignment, duties,

discipline or dismissal of a public officer, employee or board member to hear complaints or changes against an officer, employee or board member unless the officer, employee or board member who is the subject of the deliberation or hearing requests a public hearing.

C. Real Estate Matters

Deliberate the purchase, exchange, lease, or value of real property for Agenda items if deliberation in an open meeting would have a detrimental effect on the position of the System in negotiations with a third person.

IV. Additional Closed or Executive Session Authority:

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any items included in this Notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this Notice or as soon after the commencement of the meeting covered by the Notice as the Board may conveniently meet in such closed or executive meeting or session concerning:

Section 551.071 - For the purpose of a private consultation with the Board's attorney about pending or contemplated litigation, a settlement offer, or matters on which the attorney's duty to the System under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the Texas Open Meetings Laws.

Section 551.072 - For the purpose of discussing the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

Section 551.073 - For the purpose of considering a negotiated contract for a prospective gift or donation to the System if deliberation in an open meeting would have a detrimental effect on the position of the System in negotiations with a third person.

Section 551.074 - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer, employee or board member to hear complaints or changes against an officer, employee or board member unless the officer, employee or board member who is the subject of the deliberation or hearing requests a public hearing.

Section 551.076 - To consider the deployment, or specific occasions for implementation of security personnel or devices, or a security audit.

Section 551.082 - For the purpose of considering discipline of a student or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing, unless an open hearing is requested in writing by a parent or guardian of the student or by the employee against whom the complaint is brought.

Section 551.084 - For the purpose of excluding a witness or witnesses in an

investigation from a hearing during examination of another witness in the investigation. Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

A. The open meeting covered by this Notice upon the reconvening of the public meeting, or

B. At a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

V. Reconvene in Open Meeting

VI. Adjournment

CERTIFICATE OF POSTING OR GIVING NOTICE

On this **31st of January 2025**, this Notice was posted at a place convenient to the public and readily accessible at all times to the general public at the following locations: (1) the HCC Administration Building of the Houston Community College, 3100 Main, First Floor, Houston, Texas 77002 and (2) the Houston Community College's website: www.hccs.edu.

Posted By:

Sharon R. Wright
Director, Board Services

REPORT ITEM

Meeting Date: February 5, 2025

Topics For Discussion and/or Action:

ITEM #	ITEM TITLE	PRESENTER
A.	Budget Workshop #3: Tuition & Fees, Dual Credit and Exemptions, & Waivers	Dr. Margaret Ford Fisher Dr. Sherry Hawn

DISCUSSION

Budget workshop to continue Board’s planning and budget development process, review tuition and fees, dual credit, and exemptions and waivers, including several potential growth strategies related to tuition and fees.

COMPELLING REASON AND BACKGROUND

- On December 18, 2024, Board Workshop #1, the Board of Trustees received the proposed integrated planning and budget development process timeline.
- In Workshop #2, Administration will present the preliminary Operating (Unrestricted) revenue forecast. It is anticipated that a final budget consistent with the Board's priorities will be presented for adoption at the June 2025 Board Meeting.
- In Workshop #3, Administration will present the tuition and fee review including growth strategies related to In-District, Out-of-District, and Reconnect opportunities for students. The institutional priorities and available funding sources, a preliminary budget, will be presented at the April 2025 board meeting. It is anticipated that a final budget consistent with the Board's priorities will be presented for adoption at the June 2025 Board Meeting.

FISCAL IMPACT

The final budget of the college for fiscal year 2025-2026 will provide the funding for all college operations.

LEGAL REQUIREMENT

Section 51.0051, Annual Operating Budgets, Texas Education Code, provides that "the governing board of each institution shall approve on or before September 1 of each year an itemized budget covering the operation of the institution for the fiscal year beginning on September 1 of each year".

STRATEGIC ALIGNMENT

1. Student Success, 2. Personalized Learning , 3. Academic Rigor , 4. Community Investment , 5. College of Choice

ATTACHMENTS:

Description	Upload Date	Type
Budget Workshop#3: Tuition & Fees, Dual Credit and		

This item is applicable to the following:

Central, Coleman, Northeast, Northwest, Southeast, Southwest, District, Online



Budget Workshop #3

Tuition & Fees, Dual Credit and Exemptions, & Waivers

Margaret Ford Fisher, Ed.D., Chancellor

Dr. Sherry Hawn, Sr. Vice Chancellor, Finance & Admin, CFO

February 5, 2025

Discussion Topics

- FY26 Budget Development Timeline
- Texas Competition Analysis
- Student Support Initiatives
 - FY26 Tuition & Fee, Dual Credit, Exemptions & Waivers Proposal
- Student Support Options
 - Reconnect Houston
 - Hope “Last Dollar” Scholarship
 - Out-of-District Tuition Rate Reduction

FY26 Budget Timeline

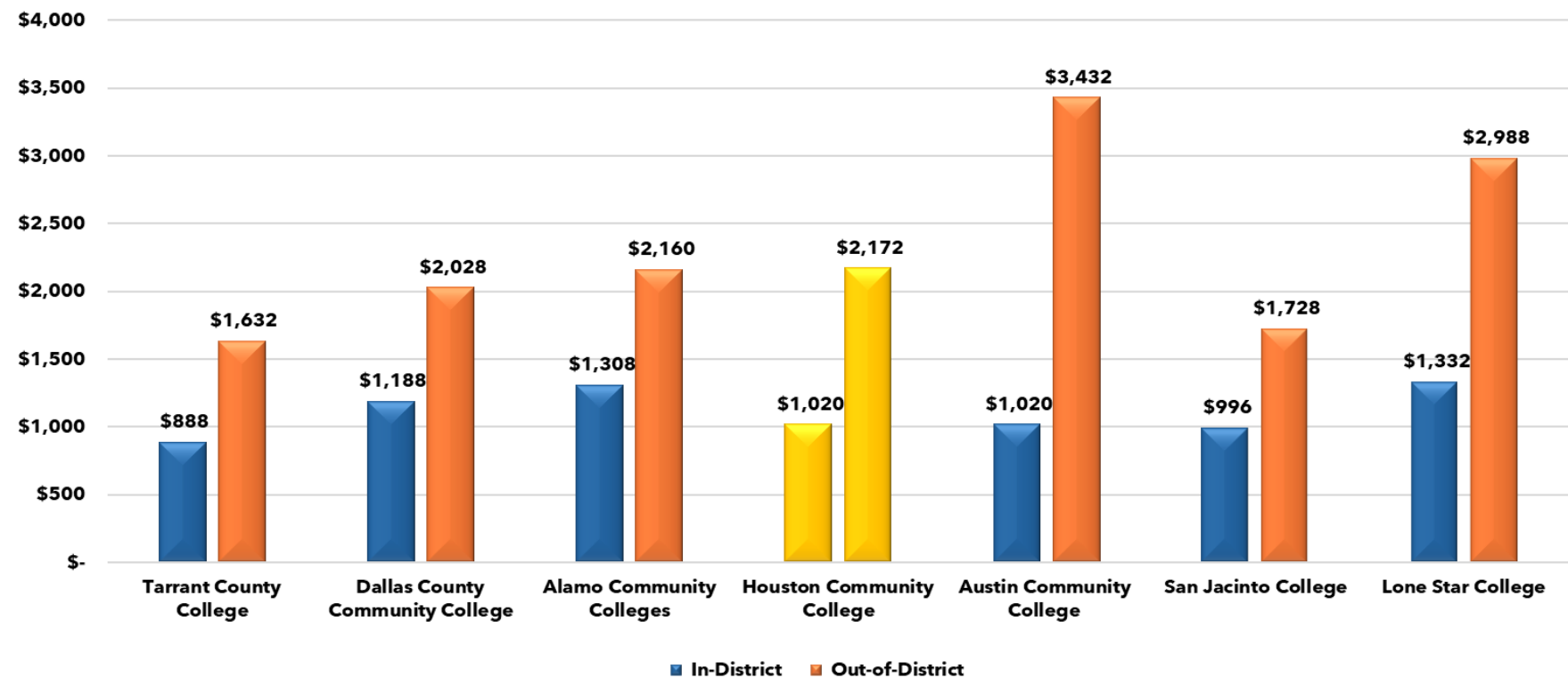
MONTH	DELIVERABLE
DECEMBER 2024	Budget process and timeline
JANUARY 2025	Revenue assumptions and projections Expense template distributed across the system
FEBRUARY 2025	Approve tuition and fees, dual credit, exemptions and waivers
MARCH 2025	Gather and compile expense request data Assess budget gap, if any Obtain additional data from select requests
APRIL 2025	Work to close the gap by reviewing select budget requests Present balanced draft to CEC for feedback Update draft budget
MAY 2025	Obtain Chancellor feedback and approval
JUNE 2025	Obtain Board feedback and approval
AUGUST 2025	Obtain approval for 2025 tax rate

TEXAS COMPETITION



Texas Competitive Tuition and Fee Rates

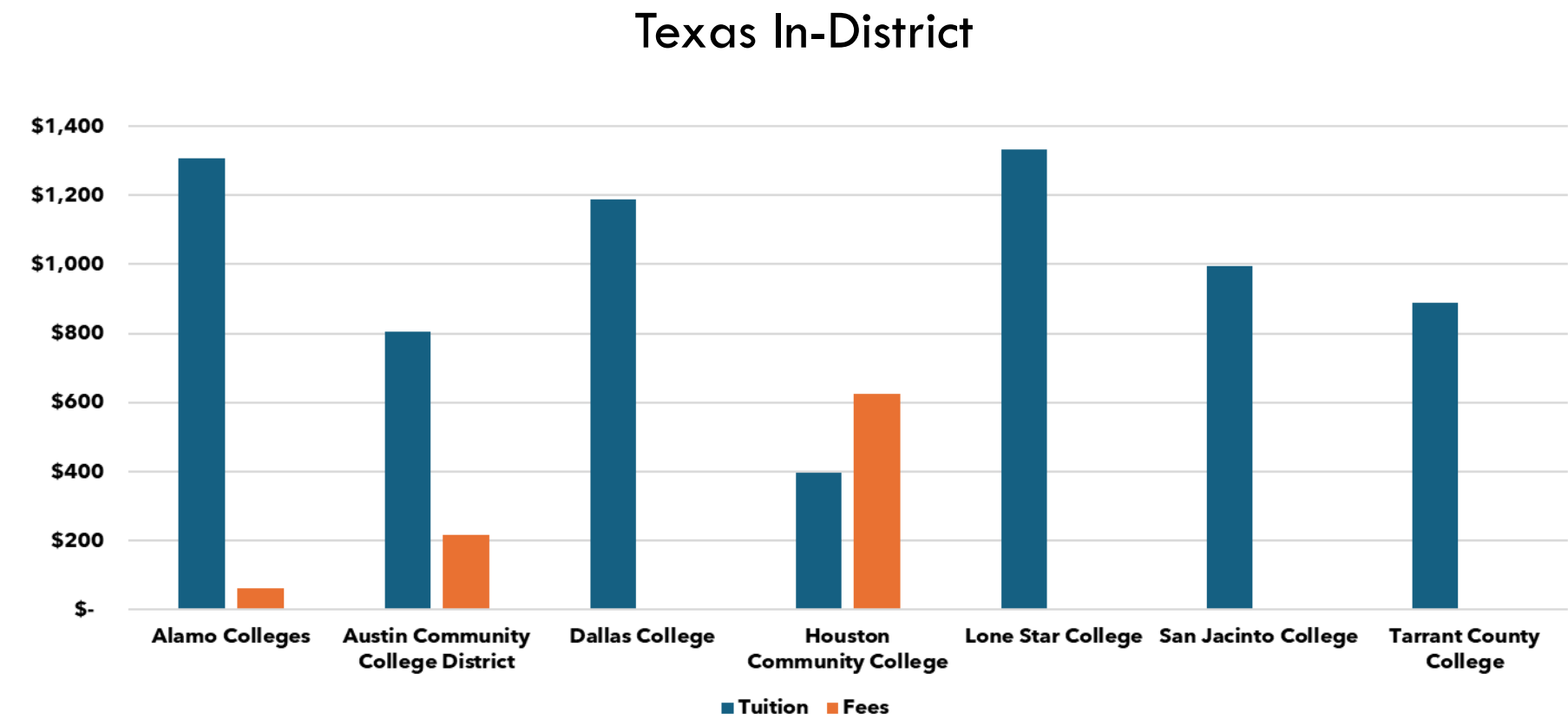
Texas Competitive Tuition and Fee Rates



Source: Respective Colleges FY2025 websites, tuition and fees schedule

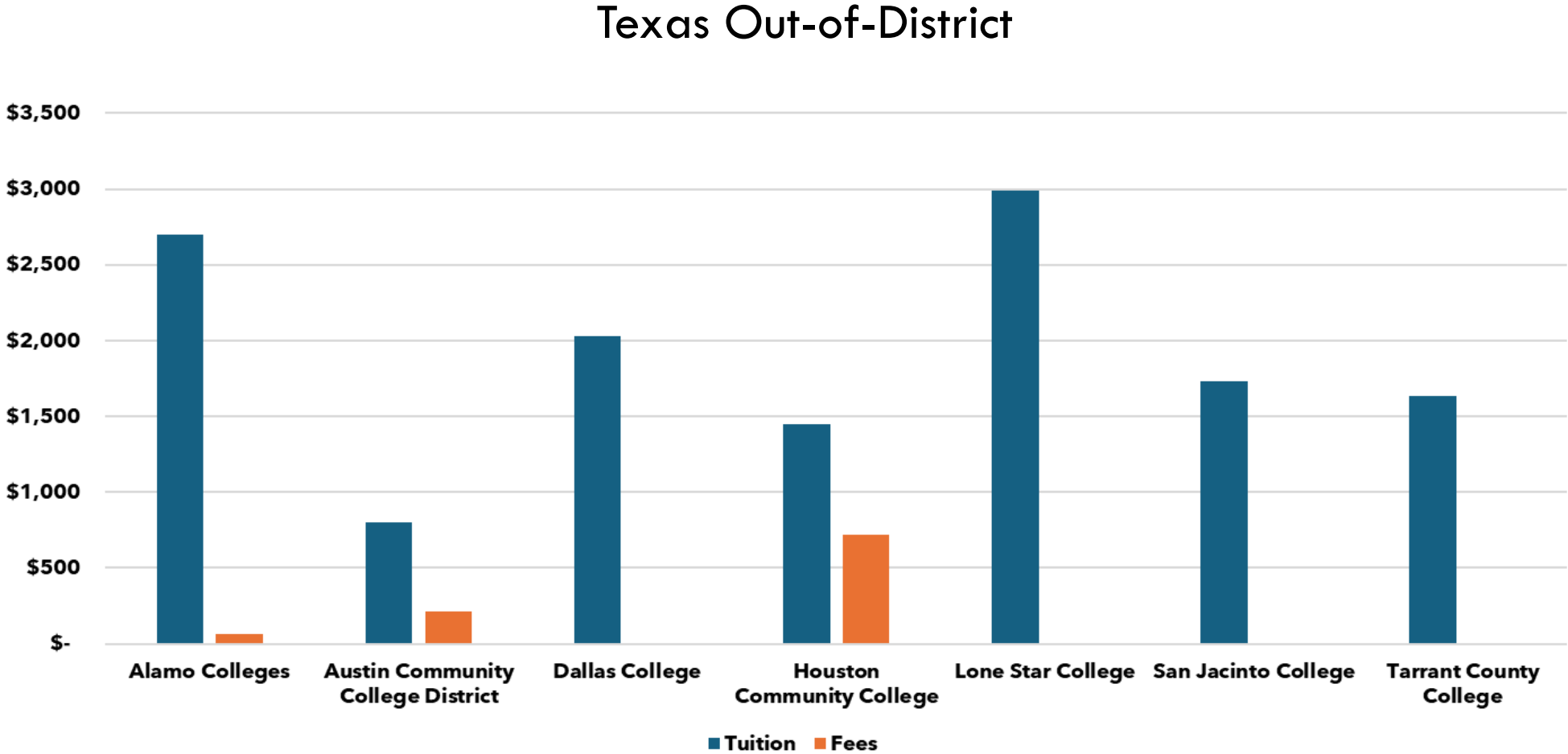
Rates	Tarrant County College	Dallas County Community College	Alamo Community Colleges	Houston Community College	Austin Community College	San Jacinto College	Lone Star College
In-District	\$ 888	\$ 1,188	\$ 1,308	\$ 1,020	\$ 1,020	\$ 996	\$1,332
Out-of-District	\$ 1,632	\$ 2,028	\$ 2,160	\$ 2,172	\$ 3,432	\$ 1,728	\$2,988
% Over In-District	84%	71%	65%	113%	236%	73%	124%

Texas Competitive In-District Tuition and Fee Comparison



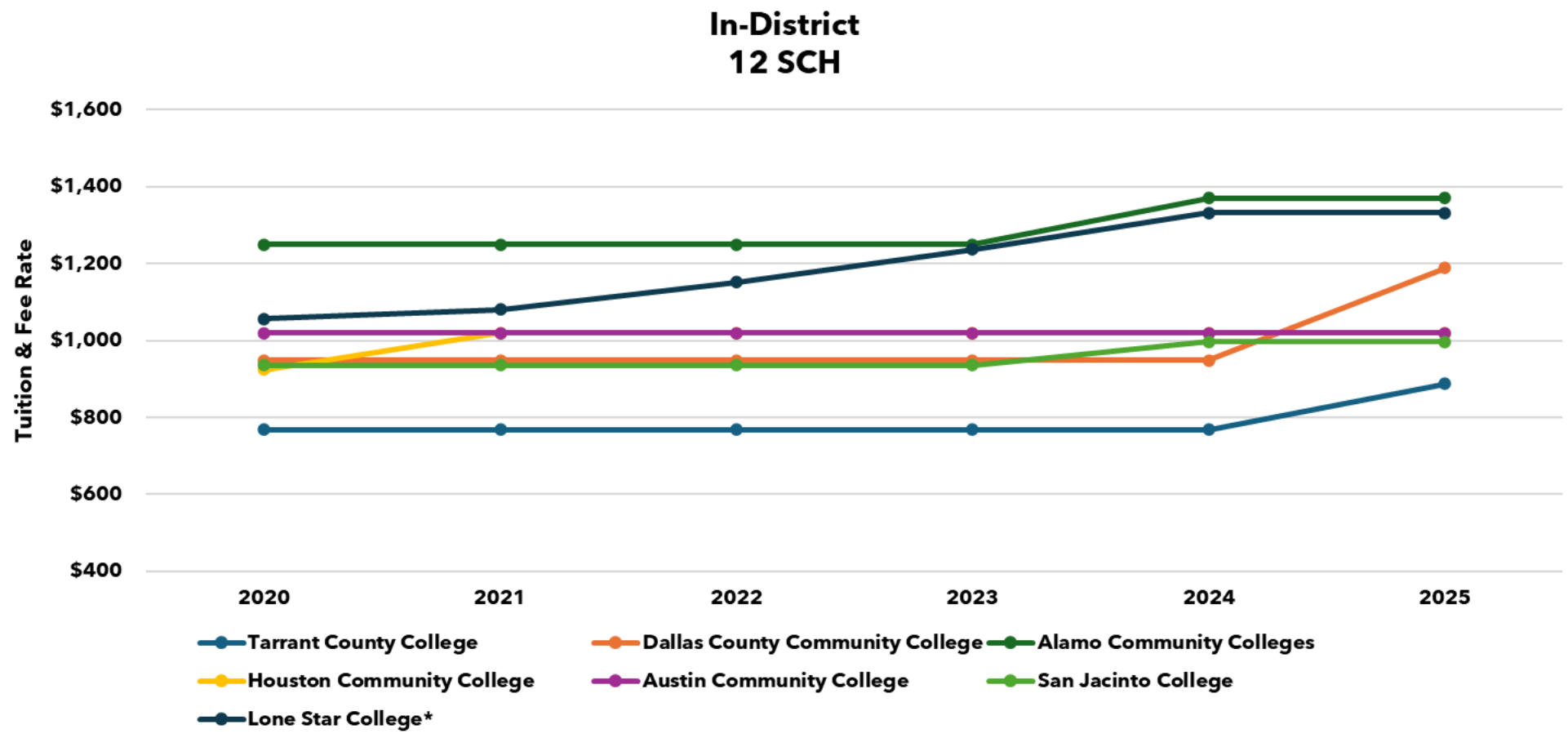
Source: Respective Colleges FY2025 websites, tuition and fees schedule

Texas Competitive Out-of-District Tuition and Fee Comparison



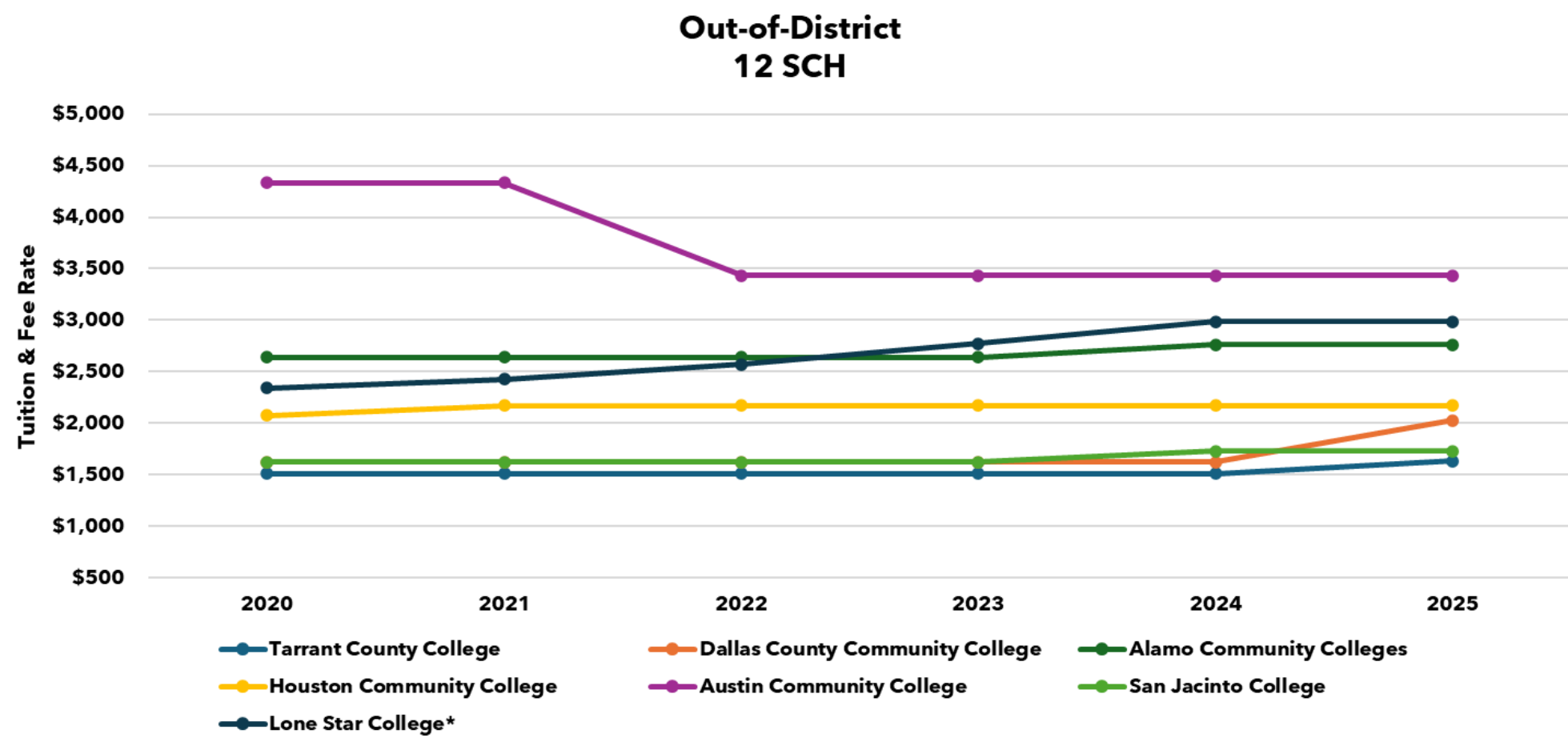
Source: Respective Colleges FY2025 websites, tuition and fees schedule

Comparative Texas Tuition & Fee 5 Year Trend In-District



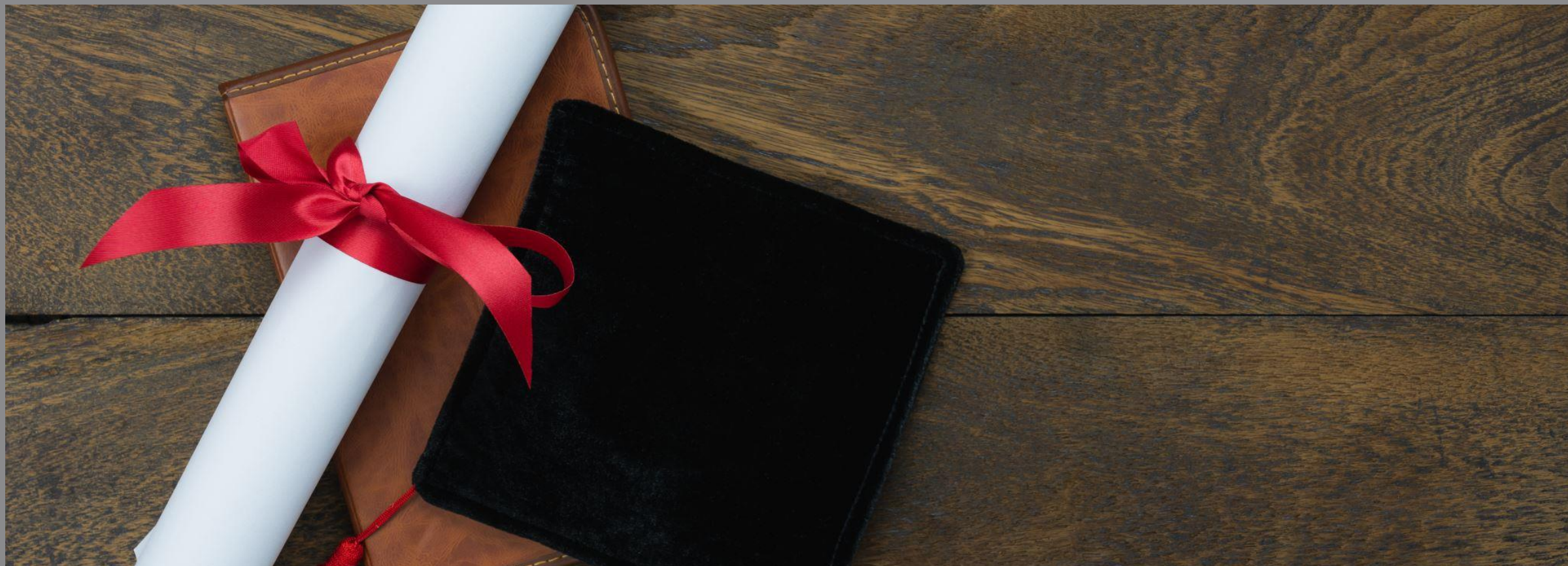
Source: Respective Colleges FY2024 Annual Financial Report (Table 4) and FY2025 websites

Comparative Texas Tuition and Fee 5 Year Trend Out-of-District



Source: Respective Colleges FY2024 Annual Financial Report (Table 4) and FY2025 websites

FY26 PROPOSAL



Tuition and Fee Proposal - Executive Summary

Semester Credit Hour Tuition & Fees

Description	FY25	Proposed FY26	Change
<i>In District</i>			
Tuition	\$33.00 per hour (\$50.00 minimum)	\$33.00 per hour (\$50.00 minimum)	\$0.00
General Fee	\$25.50 per hour	\$25.50 per hour	\$0.00
<i>Out of District</i>			
Tuition	\$121.00 per hour (\$138 minimum)	\$121.00 per hour (\$138 minimum)	\$0.00
General Fee	\$33.50 per hour	\$33.50 per hour	\$0.00
<i>Out-of-State</i>			
Tuition	\$151.00 per hour (\$240 minimum)	\$151.00 per hour (\$240 minimum)	\$0.00
General Fee	\$50.00 per hour	\$50.00 per hour	\$0.00

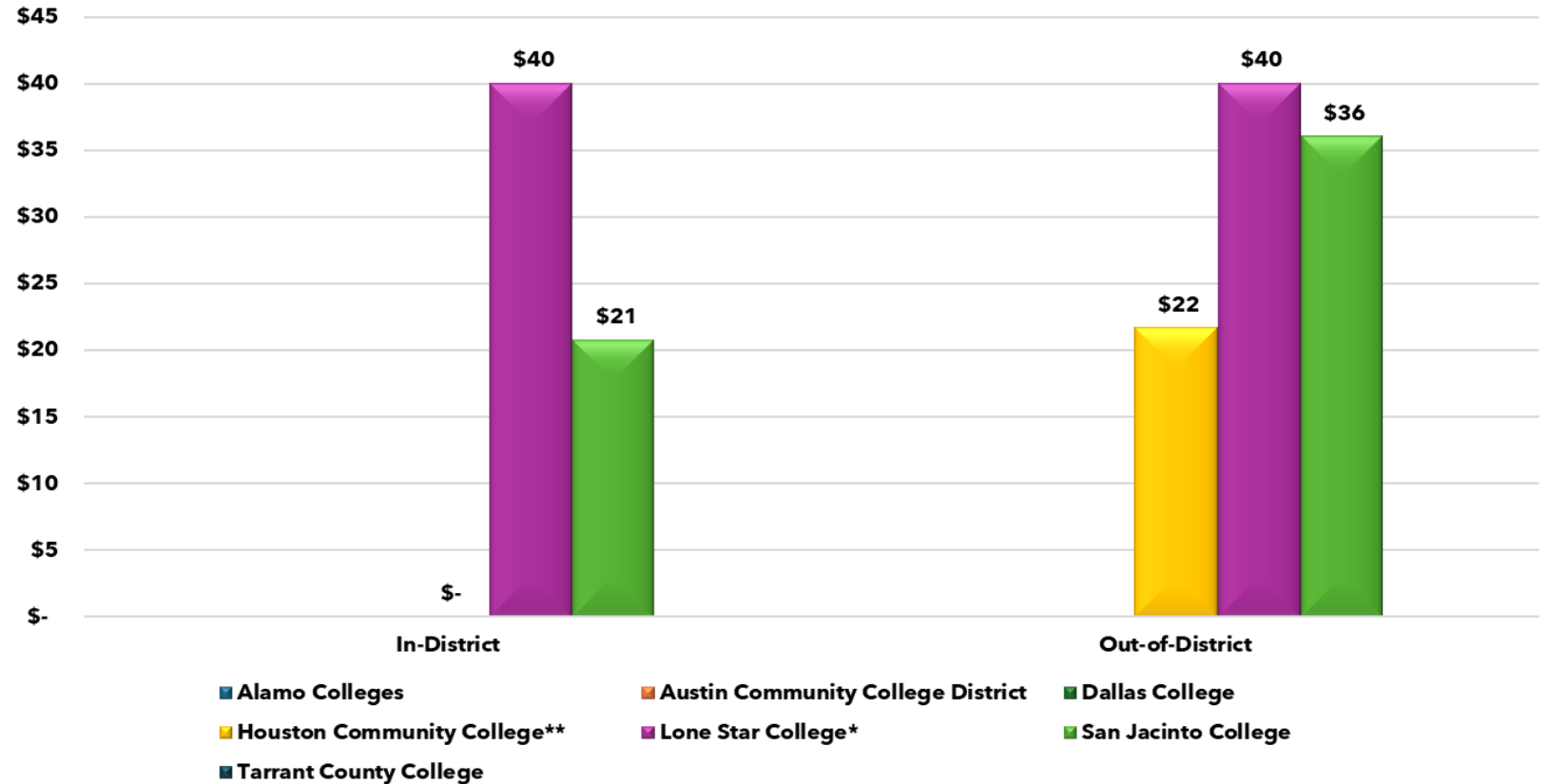
Mandatory Fees

Description	Fall 2024	Proposed Fall 2025	Change
Technology Fee	\$25.00 per hour	\$25.00 per hour	\$0.00
Student Activity Fee	\$1.00 per hour (\$12.00 maximum)	\$1.00 per hour (\$12.00 maximum)	\$0.00
Recreation/Athletics Fee	\$6.00 per semester	\$6.00 per semester	\$0.00

- No change to tuition and fees since Fall 2020
- See the appendix (Slide 24 – 26) for Other Incidental Fee, test fees, and Course Specific

Texas Competitive Dual Credit Tuition & Fees

- All 7 colleges participate in the FAST Program
- HCC, Alamo, Austin, Dallas, and Tarrant do not charge the students or the high school districts In-District dual credit T&F
- Lone Star, San Jacinto, and HCC charge Out-of-District dual credit T&F



Source: TACC FY2024 Local Revenues Data Request and college posted dual credit tuition and fees where available.

*Data pulled from college websites. If tuition & fee information for dual credit was not available, in-district and out-of-district reported in the general tuition & fees table were substituted for most common charge per SCH.

**This college's policies on providing waivers and grants differ for in-district and out-of-district students. If they cover full or partial tuition & fees either in-district or out-of-district students, that is indicated in the table.

HCC Dual Credit Program 3 Year Financial Analysis

Year		FY 22			FY 23			FY 24		
		In-District	Out-of-District/State	Total	In-District	Out-of-District/State	Total	In-District	Out-of-District/State	Total
Program Revenue:										
1	Tuition & Fee Assessed/Revenue	\$ 6,533,921	\$ 5,933,518	\$ 12,467,439	\$ 7,887,933	\$ 8,037,701	\$ 15,925,634	\$ 8,711,248	\$ 8,750,434	\$ 17,461,681
2	Waivers	(6,533,921)	(5,375,013)	(11,908,934)	(7,887,933)	(7,248,026)	(15,135,959)	(8,711,248)	(7,856,185)	(16,567,432)
3	Total Tuition & Fees, Net	\$ -	\$ 558,506	\$ 558,506	\$ -	\$ 789,675	\$ 789,675	\$ -	\$ 894,249	\$ 894,249
4	State Appropriations	4,405,618	2,169,931	6,575,549	4,976,346	2,451,036	\$ 7,427,383	2,295,085	1,130,415	\$ 3,425,500
5	FAST State Reimbursement	-	-	-	-	-	-	2,980,243	1,467,881	4,448,124
6	Total Net Revenue	\$ 4,405,618	\$ 2,728,437	\$ 7,134,055	\$ 4,976,346	\$ 3,240,711	\$ 8,217,058	\$ 5,275,328	\$ 3,492,545	\$ 8,767,873
Less Program Costs:										
7	Faculty Costs (FT and PT)	1,134,662	558,864	1,693,526	1,563,995	770,326	2,334,321	1,896,640	934,166	2,830,806
8	Direct Admin. Costs (Staff and Other Program Support)	762,016	375,322	1,137,338	748,497	368,663	1,117,160	822,232	404,980	1,227,212
9	FAST Book & OD Fee Exemption	-	-	-	-	-	-	157,374	77,513	234,887
10	Total Program Costs	\$ 1,896,679	\$ 934,185	\$ 2,830,864	\$ 2,312,492	\$ 1,138,989	\$ 3,451,481	\$ 2,876,246	\$ 1,416,659	\$ 4,292,905
11	Program Contribution (Shortfall)	\$ 2,508,939	\$ 1,794,252	\$ 4,303,191	\$ 2,663,854	\$ 2,101,723	\$ 4,765,577	\$ 2,399,082	\$ 2,075,887	\$ 4,474,968
12	Institutional Overhead Costs*	4,102,132	2,020,453	6,122,585	4,816,258	2,372,187	7,188,444	5,331,390	2,625,909	7,957,298
13	Program Contribution (Shortfall) less Institutional Overhead Costs	\$ (1,593,193)	\$ (226,201)	\$ (1,819,395)	\$ (2,152,403)	\$ (270,464)	\$ (2,422,867)	\$ (2,932,308)	\$ (550,022)	\$ (3,482,330)

*Note: Institutional Overhead Costs is an allocation of institutional support costs allocated by contact hours.

*Note: \$1342.16 Institutional Support. The institutional support category includes expenses for central, executive-level activities concerned with management and long-range planning for the entire institution, such as the governing board, planning and programming operations, and legal services; fiscal operations, including the investment office; administrative data processing; space management; employee personnel and records; logistical activities that provide procurement, storerooms, printing; transportation services to the institution; support services to faculty and staff that are not operated as auxiliary enterprises; and activities concerned with community and alumni relations, including development and fundraising.

Exemptions & Waivers Summary

			FY 24 Actual	FY 25 Est	FY26 Est	\$Chg	%Chg
Early High School & P-Tech	Tuition & Fees	100% Waived	\$5.5M	\$6M	\$6.3M	\$300K	5%
Traditional Dual Credit	Tuition & Fees	100% Waived	\$11M	\$12.5M	\$13.8M	\$1.3M	10%
Dual Credit (Out-of-District)	Fees	Flat \$65 per course	\$894K	\$1M	\$1.1M	\$100K	10%

- We are recommending no change to the Exemptions & Waivers
- See the appendix (Slide 27) for Optional Exemptions and Waivers

GROWTH STRATEGIES/STUDENT SUPPORT



Houston Reconnect Scholarship

Purpose

- To increase funding and benefit adult learners who have stopped out within the last five years. The program is intended to grow enrollment, improve student persistence, and increase associate's degree completions for students over the age of 25.

Program Specifics

- The scholarship will apply to students who have stopped out within the last five years, are over the age of 25, and have completed at least 30 semester credit hours towards an associate's degree. The scholarship will apply to tuition and fees and will be available to the students through graduation. Failure to maintain satisfactory academic performance will result in the loss of the scholarship.

Short-Term Projected Impact

- **Increase scholarship expense by \$11.8M in year 1**, increase enrollments of degree-seeking students by potentially 8000 students.

Long-Term Projected Impact

- **Increase Scholarship Expenses by \$6.6M in year 2**, increase State Appropriations for associate's degree completions by \$34M over several years.

Potential Issue

- There are 8596 associate degree-seeking students currently enrolled who are over the age of 25 and have completed at least 30 semester credit hours.

Houston Reconnect

Ref Code	Descriptions	Projected Participation and Completion	
A	Total Potential Students	24,704	
B	Estimated Participation in Program	8,152	
C	Estimated Students that will Complete	6,114	
	Tuition & Fee Impact	Year 1 Impact	Year 2 Impact
D	Estimated Contact Hours	130,432	73,371
	Tuition	\$ 4,304,256	\$ 2,421,239
	Fees	\$ 7,499,840	\$ 4,218,826
	Total Tuition and Fees Impact	\$ 11,804,096	\$ 6,640,065
	State Appropriations Impact	Year 1 Impact	Year 2 Impact
E	Completions	1,529	4,586
F	State Appropriations	\$ 5,655,672	\$ 16,967,016
G	50% Bonus for>25 years in age	\$ 2,827,836	\$ 8,483,508
	Total State Appropriation Impact	\$ 8,483,508	\$ 25,450,524
H	Scholarship Expense	\$ (11,804,096)	\$ (6,640,065)
	Net Difference	\$ (3,320,588)	\$ 18,810,459

Ref Code Impact Assumptions and Explanations

- A Students that have stopped out within the last 5 years, are 25 or older, and have completed at least 30 SCH.
- B Based on a 33% participation rate which reflects our ability to contact students.
- C Based on a 75% persistence rate from Fall to Spring semesters (all students.)
- D Estimated by 8152 (Year 1) and 4,586 (Year 2) students enrolled for 16 SCH
- E Progress to completion based on the student average of 8 SCH per semester. (Year 1 25% estimated to complete) (Year 2 75% est. to complete)
- F Based on an 80/20 split between regular and high demand associate degrees.
- G All students will qualify for the 50% bonus for >25 years in age.
- H Based on tuition & fee from Year 1 and Year 2

See Appendix (Slides 28): Sources provide evidence and evaluations on the impact of reconnect programs in community colleges.

Hope “Last Dollar” Scholarship

Purpose

- To provide support to In-District (SCH) students as a last dollar scholarship after all financial aid has been applied. The program is intended to grow enrollment, improve student persistence, and increase student completions for In-District students.

Program Specifics

- The scholarship will apply to all academically qualified students In-District (SCH) and will cover the cost of tuition after all financial aid has been applied. This is a tuition only scholarship and it does not cover any associated student fees. The scholarship does not apply to continuing education (CEU) courses.

Short-Term Projected Impact

- **Increase scholarship expense by \$13.3M**, increase In-District enrollment by 9%, increase student persistence by 4%, increase T&F revenue by \$5.8M

Long-Term Projected Impact

- Increase student transfers by 7%, increase student completions by 5%, increase annual State Appropriations by \$1.8M, increase long-term net scholarship expense by \$5.7M

Hope “Last Dollar” Scholarship

Enrollment Impact	FY24 In-District	Projected Impact	\$Chg	%Chg
Unduplicated Student Count	38,436	43,433	4,997	13%
CourseCredit Hours	519,205	586,702	67,497	13%

Tuition & Fee Impact	Per SCH	FY24 Actual T&F	Projected Impact	\$Chg	%Chg
Tuition (per Hour)	\$ 33.00	\$ 17,133,765	\$ 19,361,154	\$ 2,227,389	13%
Fees	\$ 57.50	\$ 27,430,906	\$ 30,996,923	\$ 3,566,018	13%
Total Tuition and Fees	\$ 90.50	\$ 44,564,671	\$ 50,358,078	\$ 5,793,407	13%

Estimate Total Impact Hope Based 'Last Dollar' Scholarship	FY24	Projected Impact	\$Chg	%Chg
Tuition	\$ 17,133,765	\$ 19,361,154	\$ 2,227,389	13%
Fees	\$ 27,430,906	\$ 30,996,923	\$ 3,566,018	13%
State Appropriations:				
Transfers	\$ 11,047,523	\$ 11,820,849	\$ 773,327	7%
Other Credentials of Value	\$ 20,944,980	\$ 21,992,229	\$ 1,047,249	5%
Revenue Impact	\$ 76,557,173	\$ 84,171,155	\$ 7,613,982	10%
Tuition covered by Financial Aid (31.3%)	\$ -	\$ (6,060,041)	\$ (6,060,041)	0%
Hope "Last Dollar" Scholarship Expenses after Financial Aid	\$ -	\$ (13,301,113)	\$ (13,301,113)	0%
Long Term Net Impact	\$ 76,557,173	\$ 70,870,042	\$ (5,687,131)	-7%

Impact Assumptions:

- Calculations are based on FY24 enrollment
- Enrollment growth 9%
- Persistence growth 4%
- Student Financial Aid 31.3%
- Transfer growth 7%
- Completions growth 5%
- See Appendix (Slides 29 - 31) Sources provide evidence and evaluations on the impact of promise programs in community colleges

Out-of-District Tuition Rate Reduction

Purpose

- To reduce the Out-of-District tuition rate and to increase our competitive advantage with our peer institutions. To ensure Out-of-District tuition is lower than our competitors in the Houston Area. The program is intended to grow enrollment, improve student persistence, and increase student completions for Out-of-District students.

Program Specifics

- This reduction in the Out-of-District tuition rate applies to all Out-of-District students. This reduction does not apply to dual credit courses or continuing education (CEU) courses.

Short-Term Projected Impact

- Reduce Out-of-District tuition by \$14.9M, increase fee revenue by \$4.1M for a **net reduction of \$10.8M** in revenue, increase Out-of-District enrollment by 9%, increase student persistence by 4%

Long-Term Projected Impact

- Increase student transfers by 7%, increase student completions by 5%, increase annual State Appropriations by \$1.3M and decrease long-term net tuition revenue, \$9.5M

Out-of-District Tuition Rate Reduction

Enrollment Impact		FY24 Out-of-District	Projected Impact	\$Chg	%Chg
UnduplicatedStudent Count		38,436	43,433	4,997	13%
CourseCredit Hours		519,205	586,702	67,497	13%

Tuition & Fee Impact		Per SCH	FY24 Actual T&F	Projected Per SCH	Projected Impact	\$Chg	%Chg
Tuition (per Hour)		\$ 121.00	\$ 62,823,805	\$ 81.67	\$ 47,913,968	\$ (14,909,837)	-24%
Fees		\$ 65.50	\$ 31,584,546	\$ 65.50	\$ 35,690,536	\$ 4,105,991	13%
Total Tuition and Fees		\$ 186.50	\$ 94,408,351	\$ 147.17	\$ 83,604,504	\$ (10,803,846)	-11%

Estimate Total Impact Out-of-District Tuition Reduction		FY24	Projected Impact	\$Chg	%Chg
Tuition		\$ 62,823,805	\$ 47,913,968	\$ (14,909,837)	-24%
Fees		\$ 31,584,546	\$ 35,690,536	\$ 4,105,991	13%
State Appropriations:					
Transfers		\$ 7,774,183	\$ 8,318,375	\$ 544,193	7%
Other Credentials of Value		\$ 14,739,060	\$ 15,476,013	\$ 736,953	5%
Revenue Impact		\$ 116,921,593	\$ 107,398,893	\$ (9,522,700)	-8%

Impact Assumptions:

- Calculations are based on FY24 enrollment
- Reduction in tuition per hour rate by 33%
- Enrollment growth 9%
- Persistence growth 4%
- Transfer growth 7%
- Completions growth 5%

Thank you!

APPENDIX

Other Incidental Fees

Other Incidental Fees

Description	Fall 2024	Proposed Fall 2025	Change
Deferment/Reproduction Fee	\$50.00	\$50.00	\$0.00
Distance Education (Online) Fee	\$42 per online course	42 per online course	\$0.00
Drop/Add Fee	\$15.00	\$15.00	\$0.00
Lab Fee	\$4.00 - \$80.00	\$4.00 - \$80.00	\$0.00
International Student Application Fee	\$75.00	\$75.00	\$0.00
International Student Insurance Fee	Based on Insurance Vendor	Based on Insurance Vendor	\$0.00
International Student Orientation Fee	\$50.00	\$50.00	\$0.00
Installment Plan Enrollment Fee	\$30.00	\$30.00	\$0.00
Installment Plan Late Fee	\$10.00 per late installment	\$10.00 per late installment	\$0.00
Katy Building Use Fee	\$0.00	\$5.00 per hour	\$0.00
Reinstatement Fee	\$75.00	\$75.00	\$0.00
Repeater Fee	\$50.00 per hour	\$50.00 per hour	\$0.00
Returned Check Payment Fee	\$25.00	\$25.00	\$0.00
Schedule Change Fee	\$15.00	\$15.00	\$0.00
Stop Payment Fee	\$25.00	\$25.00	\$0.00
Transcript Fee	\$5.00	\$5.00	\$0.00
Transcript Fee through Service Provider	Based on Service Provider	Based on Service Provider	\$0.00

Testing Fees

Testing Fees

Description	Fall 2024	Proposed Fall 2025	Change
Advance Standing Examination for College Credit Fee	\$25.00 per course	\$25.00 per course	\$0.00
Advance Standing Credit Evaluation	\$25.00 per evaluation	\$25.00 per evaluation	\$0.00
Accuplacer College Level Math	\$10.00 per attempt	\$10.00 per attempt	\$0.00
Accuplacer ESL	\$29.00 Initial Test \$10.00 Retest	\$29.00 Initial Test \$10.00 Retest	\$0.00
CLEP Test	\$12.00	\$12.00	\$0.00
Correspondence Test - Proctoring Fee	\$25.00	\$25.00	\$0.00
EMT Testing Fee	\$29.00 - \$209.00	\$29.00 - \$209.00	\$0.00
HESI	\$45.00 - \$75.00	\$45.00 - \$75.00	\$0.00
National Registry Test Fee	\$80.00 - \$125.00	\$80.00 - \$125.00	\$0.00
NCLEX-RN Prep Fee	\$23.00 - \$45.00	\$23.00 - \$45.00	\$0.00
Medical Assistant Exam Fee	\$125.00	\$125.00	\$0.00
State Fire Fighter Exam Fee	\$85.00	\$85.00	\$0.00
Surgical Technology Exam Fee	\$190.00	\$190.00	\$0.00
TEAS	\$86.00	\$86.00	\$0.00
TSI Assessment	\$29.00 All Sections \$10.00 Per section	\$29.00 All Sections \$10.00 Per section	\$0.00

Course Specific Fees

Course Specific Fee

Description	Fall 2024	Proposed Fall 2025	Change
Adult High School Materials Fee	\$10.00/\$20.00 (Art, BCIS, & BIM)	\$10.00/\$20.00 (Art, BCIS, & BIM)	\$0.00
Adult High School Tuition	\$275.00	\$275.00	\$0.00
Cert Nursing Aid Liability Fee	\$12.00	\$12.00	\$0.00
Computer Science Program Fee	\$24.00-\$75.00	\$24.00-\$75.00	\$0.00
Commercial Music Fee	\$75.00	\$75.00	\$0.00
Commercial Truck Clearing Acct	\$225.00 - \$350.00	\$225.00 - \$350.00	\$0.00
EMS AHA Card Fee	\$3.00 (CPR) \$15.00 (Advanced)	\$3.00 (CPR) \$15.00 (Advanced)	\$0.00
EMS OR Fee	\$25.00 (Basic) \$40.00 (Advanced)	\$25.00 (Basic) \$40.00 (Advanced)	\$0.00
EMT Online Web Tool Fee	\$110.00	\$110.00	\$0.00
HS-Film Badge Fee	\$10.00 - \$26.00	\$10.00 - \$26.00	\$0.00
HS-Liability Insurance Fee	\$10.00 - \$34.00	\$10.00 - \$34.00	\$0.00
Music Fee	\$145.00	\$145.00	\$0.00
Phlebotomy Liability Fee	\$12.00	\$12.00	\$0.00
Phlebotomy Materials and Supplies	\$10.00 - \$60.00	\$10.00 - \$60.00	\$0.00
Police In Service Mat/Test Fee	\$50.00	\$50.00	\$0.00
AEL Registration Fee Literacy	\$20.00	\$20.00	\$0.00
AEL Registration Fee Math & Reading	\$60.00	\$60.00	\$0.00
Course Materials Fee	Varies per course	Varies per course	\$0.00

Optional Exemption & Waivers

HCC CODE	DESCRIPTION / TARGET POPULATION	CHARGES WAIVED	STATUTE & TYPE	FY2023 AMOUNT WAIVED	FY2024 AMOUNT WAIVED	FY2025 AMOUNT WAIVED (As of 12/31/2024)
W003	Highest Graduate Exemption - Valedictorians of each accredited Texas High School	Tuition	State Optional TEC 54.301	\$ 396	\$ 3,025	\$ 880
W004	Good Neighbor Program Exemption - Students from other nations of the Western Hemisphere (other than Cuba)	Tuition	State Optional TEC 54.331	\$ 43,101	\$ 67,042	\$ 62,650
W007	Employee Exemption - Full time employees, including spouse and children; part-time instructors, counselors and librarians actively employed	General Fees for Semester Credit Hours; 50% not to exceed \$100 for CEU and NCR courses except NCR taught thru a 3rd Party Contractor	State Optional TEC 130.0851 HCC Board Approved	\$ 46,650	\$ 44,993	\$ 24,676
W018	Competitive Scholarship Waiver - Non-resident or foreign students who receive competitive scholarships of at least \$1,000 from HCC or the HCC Foundation	Non-resident Tuition and General Fee	State Optional TEC 54.213	\$ 17,528	\$ 13,823	\$ 6,555
W020	Dept. of Corrections Exemption - Persons incarcerated in the Harris County Jail	Tuition & All Fees	Training Agreement HCC Board Approved		\$ -	\$ -
W086	ABE - NCR Class Waiver - Students who are incarcerated, homeless, cash welfare recipients, disabled veterans and refugees enrolled in traditional Adult Education courses	Registration Fee	HCC Board Approved	\$ -	\$ -	\$ -
W087	Disabled Peace Officers - Exemption for student who is permanently disabled as a result of injury suffered during the performance of duty as a peace officer	Tuition & Mandatory Fees, and course fees up to 12 semesters	State Optional TEC 54.352	\$ -	\$ -	\$ -
W088**	Senior Citizen Exemption - 55 years* and older	50% discount of tuition and mandatory fees for SCH; 50% discount of tuition for CEU/NCR. Space availability requirement applies. Effective Fall 2018	State Optional TEC 54.263 HCC Board Approved	\$ 214,372	\$ 225,953	\$ 107,418
W089**	Senior Citizen Exemption - 65 years* and older	Tuition & mandatory fees for up to six credit hours each semester or summer term if space available. Credit hours in excess of six each term will be subject to the 50% discount under HCC Waiver W088. Specific course fees, if applicable, are paid by the student.	State Optional TEC 54.365 (c) HCC Board Approved	\$ 141,535	\$ 224,324	\$ 159,972
Total				\$ 463,582	\$ 579,160	\$ 362,151

*Age at start of term

** These senior citizen exemptions were established in Fall 2018 and replaced W019, which only provided a \$10 discount. The exemptions cover tuition and mandatory fees (General Fee, Technology Fee, and Student Activity and Athletics Fees). The exemption does not apply to course and class fees such as lab fees, computer science fees, etc.

Studies and Findings on Implementing a Reconnect Scholarship

Enrollment	Site	Change	Institution Type
HS	Knox Achieves	3-5%	CCs in Tenn
HS	New Haven	8-14%	Public Colleges CT
HS	El Dorado	14%	National reach
HS	Pittsburg	5%	Accredited in Penn
HS	Say Yes to Education	8%	Any NY, but largest enrollment growth was 4 years
HS	Kalamazoo	5-8%	any college in MI
HS	Oregon	4-5%	CC's Michigan
HS	Li & Gandara (2020)	9%-22%	30 local programs allowing enrollment at a single college
HS			Effect largest for students of color
HS	Tennessee Promise	40%	Statewide
Reconnect	Tennessee Reconnect. (Collom (2022))	19-28%	Statewide increase in enrollment

Other Studies https://www.nasfaa.org/news-item/23731/Study_Finds_Connection_Between_Tuition-Free_Programs_at_Two-Year_Schools_and_Enrollment_Increases

Studies and Findings on Implementing Promise Scholarships

1. Success in Enrollment:

•Tennessee Promise Enrollment Increase:

- The **Tennessee Promise** program resulted in a 5% increase in enrollment in its first year. This data is often referenced in state reports and analyses such as those from the **Tennessee Higher Education Commission (THEC)**. The **Tennessee Promise Evaluation Report** by **The RAND Corporation** also covers the early outcomes of the program.
- Source: Tennessee Higher Education Commission, "Tennessee Promise: Year 1 Evaluation," 2016. Available at: <https://www.tn.gov>

•California College Promise Enrollment Increase:

- In **California**, after the implementation of **California College Promise** programs, there was a notable increase in enrollment of underrepresented students, with a 10% increase in enrollments within the California Community Colleges. This is cited in various state reports and evaluations of the California Community Colleges Chancellor's Office.
- Source: California Community Colleges Chancellor's Office, "California College Promise: Annual Report," 2019. Available at: <https://www.cccco.edu>

2. Persistence Rates (Staying Enrolled Over Time):

•Tennessee Promise Persistence Rate:

- The **Tennessee Promise** program showed that 75% of its recipients persisted into their second year, compared to 60% for the state average. This statistic comes from the **Tennessee Promise Evaluation Report** by **The RAND Corporation** (2019).
- Source: RAND Corporation, "The Tennessee Promise: Early Implementation and Impact," 2019. Available at: <https://www.rand.org>

Studies and Findings on Implementing Promise Scholarships Continued

2. Persistence Rates (Staying Enrolled Over Time) continued:

•Ohio's Raise the Bar Program:

- The **Raise the Bar** program in Ohio demonstrated a significant increase in persistence rates. A report from the **Ohio Association of Community Colleges** shows that 84% of participants persisted into their second year compared to 70% of non-participants.
- Source: Ohio Association of Community Colleges, "Raise the Bar: Early Results and Insights," 2020. Available at: <https://www.ohiohighered.org>

3. Completion Rates (Graduation and Credential Attainment):

•Tennessee Promise Graduation Rate:

- The **Tennessee Promise** program saw a graduation rate of approximately 40% within three years for participants, compared to the state's general community college graduation rate of about 28%. This statistic comes from the **Tennessee Promise Impact Evaluation by The RAND Corporation**.
- Source: RAND Corporation, "The Tennessee Promise: Early Implementation and Impact," 2019. Available at: <https://www.rand.org>

•California College Promise Graduation Rate:

- According to studies conducted by **The Public Policy Institute of California (PPIC)**, students in the **California College Promise** program were **2.5 times more likely to complete their degree on time** compared to non-participants. This information is detailed in research reports from PPIC.
- Source: Public Policy Institute of California (PPIC), "The California College Promise: Outcomes and Early Findings," 2018. Available at: <https://www.pplic.org>

Studies and Findings on Implementing Promise Scholarships Continued

3. Completion Rates (Graduation and Credential Attainment) continued:

•National Completion Rates for Promise Programs:

- National studies have shown that completion rates for promise program students are typically between **40-50%** within 3 years, compared to around **30%** for non-participants. The **National Bureau of Economic Research (NBER)** has reported on these figures in relation to a variety of promise programs.
- Source: National Bureau of Economic Research, "Evaluating the Impact of Promise Programs on College Completion," 2019. Available at: <https://www.nber.org>

4. Impact on Underrepresented Groups:

•Tennessee Promise and Underrepresented Groups:

- The **Tennessee Promise** has shown positive effects on underrepresented groups, with Latino students experiencing a 5% increase in graduation rates. This information is found in the **Tennessee Promise Evaluation Report** by **The RAND Corporation** and the **Tennessee Higher Education Commission**.
- Source: RAND Corporation, "The Tennessee Promise: Early Implementation and Impact," 2019. Available at: <https://www.rand.org>

5. Financial and Academic Support:

•Tennessee Promise Support Services:

- The **Tennessee Promise** program offers mentorship, community service requirements, and academic support, which have been linked to improved outcomes. This is noted in the **Tennessee Promise Evaluation Report** by **The RAND Corporation** (2019).
- Source: RAND Corporation, "The Tennessee Promise: Early Implementation and Impact," 2019. Available at: <https://www.rand.org>

ACTION ITEM

Meeting Date: February 5, 2025

Topics For Discussion and/or Action:

ITEM #	ITEM TITLE	PRESENTER
B.	Approval of HCC's Schedule of Tuition and Fees Effective Fall 2025	Dr. Margaret Ford Fisher Dr. Norma Perez Dr. Sherry Hawn

RECOMMENDATION

Approve the attached list of HCC's Schedule of Tuition and Fees effective Fall 2025.

COMPELLING REASON AND BACKGROUND

- Annually the Board of Trustees approves HCC's Schedule of Tuition and Fees.
- The Board of Trustees is currently in the planning and development process for the fiscal year 2026 budget and has set forth the approved budget priorities upon which the administration will be basing the budget recommendations. They have also provided guidance to management on building a sustainable budget and established a revenue philosophy.
- The tuition and fees will remain the same and adhere to the Board's approved priorities, sustain the proposed FY 2026 Operating Budget, ensure the continued delivery of high-quality education and support to students and instructional programs.
- HCC's tuition and fee rate changes remain competitive among our local community college peers.
- In accordance with FD local Policy, it is the responsibility of the Board of Trustees to set and collect any amount of tuition, rentals, rates, charges, or fees it considers necessary for the efficient operation of the college district. Annually, the Board of Trustees considers and determines the forgoing year's tuition and fees.
- On February 21, 2024, the Board of Trustees approved the schedule of tuition and fees which became effective in Fall 2024. Unless the Board of Trustees takes further action to adjust the current tuition and fees, the Fall 2024 tuition and fees schedule set in February 2024 will remain in effect.

FISCAL IMPACT

All tuition and fees will remain the same offset with related costs.

LEGAL REQUIREMENT

Texas Education code section 130.0084(b).

STRATEGIC ALIGNMENT

1. Student Success, 2. Personalized Learning , 3. Academic Rigor , 5. College of Choice

ATTACHMENTS:

Description	Upload Date	Type
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This item is applicable to the following:

Central, Coleman, Northeast, Northwest, Southeast, Southwest, District, Online



**Semester Credit Tuition
Effective Fall 2025**

Semester Credit Tuition

Description	Fall 2024	Proposed Fall 2025	Change
<i>In District</i>			
Tuition	\$33.00 per hour (\$50.00 minimum)	\$33.00 per hour (\$50.00 minimum)	\$0.00
General Fee	\$25.50 per hour	\$25.50 per hour	\$0.00
<i>Out of District</i>			
Tuition	\$121.00 per hour (\$138 minimum)	\$121.00 per hour (\$138 minimum)	\$0.00
General Fee	\$33.50 per hour	\$33.50 per hour	\$0.00
<i>Out-of-State</i>			
Tuition	\$151.00 per hour (\$240 minimum)	\$151.00 per hour (\$240 minimum)	\$0.00
General Fee	\$50.00 per hour	\$50.00 per hour	\$0.00

Mandatory Fees

Description	Fall 2024	Proposed Fall 2025	Change
Technology Fee	\$25.00 per hour	\$25.00 per hour	\$0.00
Student Activity Fee	\$1.00 per hour (\$12.00 maximum)	\$1.00 per hour (\$12.00 maximum)	\$0.00
Recreation/Athletics Fee	\$6.00 per semester	\$6.00 per semester	\$0.00

Other Incidental Fees

Description	Fall 2024	Proposed Fall 2025	Change
Deferment/Reproduction Fee	\$50.00	\$50.00	\$0.00
Distance Education (Online) Fee	\$42 per online course	42 per online course	\$0.00
Drop/Add Fee	\$15.00	\$15.00	\$0.00
Lab Fee	\$4.00 - \$80.00	\$4.00 - \$80.00	\$0.00
International Student Application Fee	\$75.00	\$75.00	\$0.00
International Student Insurance Fee	Based on Insurance Vendor	Based on Insurance Vendor	\$0.00
International Student Orientation Fee	\$50.00	\$50.00	\$0.00
Installment Plan Enrollment Fee	\$30.00	\$30.00	\$0.00
Installment Plan Late Fee	\$10.00 per late installment	\$10.00 per late installment	\$0.00
Katy Building Use Fee	\$0.00	\$5.00 per hour	\$0.00
Reinstatement Fee	\$75.00	\$75.00	\$0.00
Repeater Fee	\$50.00 per hour	\$50.00 per hour	\$0.00
Returned Check Payment Fee	\$25.00	\$25.00	\$0.00
Schedule Change Fee	\$15.00	\$15.00	\$0.00
Stop Payment Fee	\$25.00	\$25.00	\$0.00
Transcript Fee	\$5.00	\$5.00	\$0.00
Transcript Fee through Service Provider	Based on Service Provider Price	Based on Service Provider Price	\$0.00

Testing Fees

Description	Fall 2024	Proposed Fall 2025	Change
Advance Standing Examination for College Credit Fee	\$25.00 per course	\$25.00 per course	\$0.00
Advance Standing Credit Evaluation	\$25.00 per evaluation	\$25.00 per evaluation	\$0.00
Accuplacer College Level Math	\$10.00 per attempt	\$10.00 per attempt	\$0.00
Accuplacer ESL	\$29.00 Initial Test \$10.00 Retest	\$29.00 Initial Test \$10.00 Retest	\$0.00
CLEP Test	\$12.00	\$12.00	\$0.00
Correspondence Test - Proctoring Fee	\$25.00	\$25.00	\$0.00
EMT Testing Fee	\$29.00 - \$209.00	\$29.00 - \$209.00	\$0.00
HESI	\$45.00 - \$75.00	\$45.00 - \$75.00	\$0.00
National Registry Test Fee	\$80.00 - \$125.00	\$80.00 - \$125.00	\$0.00
NCLEX-RN Prep Fee	\$23.00 - \$45.00	\$23.00 - \$45.00	\$0.00
Medical Assistant Exam Fee	\$125.00	\$125.00	\$0.00
State Fire Fighter Exam Fee	\$85.00	\$85.00	\$0.00
Surgical Technology Exam Fee	\$190.00	\$190.00	\$0.00
TEAS	\$86.00	\$86.00	\$0.00
TSI Assessment	\$29.00 All Sections \$10.00 Per section	\$29.00 All Sections \$10.00 Per section	\$0.00

Course Specific Fee

Description	Fall 2024	Proposed Fall 2025	Change
Adult High School Materials Fee	\$10.00/\$20.00 (Art, BCIS, & BIM)	\$10.00/\$20.00 (Art, BCIS, & BIM)	\$0.00
Adult High School Tuition	\$275.00	\$275.00	\$0.00
Cert Nursing Aid Liability Fee	\$12.00	\$12.00	\$0.00
Computer Science Program Fee	\$24.00-\$75.00	\$24.00-\$75.00	\$0.00
Commercial Music Fee	\$75.00	\$75.00	\$0.00
Commercial Truck Clearing Acct	\$225.00 - \$350.00	\$225.00 - \$350.00	\$0.00
EMS AHA Card Fee	\$3.00 (CPR) \$15.00 (Advanced)	\$3.00 (CPR) \$15.00 (Advanced)	\$0.00
EMS OR Fee	\$25.00 (Basic) \$40.00 (Advanced)	\$25.00 (Basic) \$40.00 (Advanced)	\$0.00
EMT Online Web Tool Fee	\$110.00	\$110.00	\$0.00
HS-Film Badge Fee	\$10.00 - \$26.00	\$10.00 - \$26.00	\$0.00
HS-Liability Insurance Fee	\$10.00 - \$34.00	\$10.00 - \$34.00	\$0.00
Music Fee	\$145.00	\$145.00	\$0.00
Phlebotomy Liability Fee	\$12.00	\$12.00	\$0.00
Phlebotomy Materials and Supplies	\$10.00 - \$60.00	\$10.00 - \$60.00	\$0.00
Police In Service Mat/Test Fee	\$50.00	\$50.00	\$0.00
AEL Registration Fee Literacy	\$20.00	\$20.00	\$0.00
AEL Registration Fee Math & Reading	\$60.00	\$60.00	\$0.00
Course Materials Fee	Varies per course	Varies per course	\$0.00

ACTION ITEM

Meeting Date: February 5, 2025

Topics For Discussion and/or Action:

ITEM #	ITEM TITLE	PRESENTER
C.	Approval to Continue to Waive All Tuition and Fees for All Early College High School (ECHS) and P-TECH Students Effective Fall 2025	Dr. Margaret Ford Fisher Dr. Norma Perez Dr. Sherry Hawn

RECOMMENDATION

Approve the continued waiver of all tuition and fees for all Early College High School (ECHS) and P-TECH students, In-District and Out-of-District/State, effective Fall 2025.

COMPELLING REASON AND BACKGROUND

- Annually the Board of Trustees approves HCC's Tuition and Fees including waivers of Tuition and Fees.
- State appropriations and the estimated allocation of tax revenue are covering the cost of providing instruction to In-District ECHS/P-Tech students.
- Administration recommends waiving the Tuition and Fees for all ECHS and P-TECH students.
- While there is a shortfall related to Out-of-District/State ECHS and P-TECH students, it is relatively small, the number of Out-of-District/State ECHS/P-TECH students are limited, and these students have a high completion and success rate.
- HCC has waived all tuition and fees for ECHS and P-TECH students since inception of the programs.
- HCC renegotiated the Memorandum of Understanding agreements (MOUs) for academic year 2024-2025 with its partner independent school districts (ISDs) and charter schools. These waivers were incorporated in the MOUs in addition to benchmarks, enrollment targets and other success goals.
- Unless the Board of Trustees takes further action to adjust the current waiver of tuition and fees, the effective Fall 2024 waiver of tuition and fees will remain in effect.

FISCAL IMPACT

The actual amount of revenues waived for FY24 for the Early College High School and P-Tech exemptions was \$5.5M. The estimated amount of revenues to be waived for FY25 is \$6M. The estimated waiver for FY26 is \$6.3M.

LEGAL REQUIREMENT

Texas Administrative Code section 102.1091 (d)(3) and Texas Education code section 130.0008.

STRATEGIC ALIGNMENT

1. Student Success, 3. Academic Rigor , 4. Community Investment , 5. College of Choice

This item is applicable to the following:

Central, Coleman, Northeast, Northwest, Southeast, Southwest, District, Online

ACTION ITEM

Meeting Date: February 5, 2025

Topics For Discussion and/or Action:

ITEM #	ITEM TITLE	PRESENTER
D.	Approval to Continue Applying a Flat Rate and Waiver for Traditional Dual Credit Students Effective Fall 2025	Dr. Margaret Ford Fisher Dr. Norma Perez Dr. Sherry Hawn

RECOMMENDATION

Approve the following flat rate and waiver for Traditional Dual Credit students effective Fall 2025:

- A flat rate of \$65 per course for Out-of-District/State Traditional Dual Credit students, and
- A waiver of all tuition and fees for In-District Traditional Dual Credit students.

COMPELLING REASON AND BACKGROUND

- State appropriations and the estimated allocation of tax revenue are covering the cost of providing instruction to In-District Traditional Dual Credit students; however, there is a shortfall related to providing instruction to Out-of-District/State Traditional Dual Credit students.
- For these reasons, administration is recommending that the Board of Trustees approve the flat rate fee per course charged for Out-of-District/State Traditional Dual Credit students to recognize and partially offset the tax-free standing of these students, while remaining affordable for the students and competitive in our region.
- The administration is also recommending that the Board of Trustees continue waiving all tuition and fees for In-District Traditional Dual Credit students.
- HCC has waived all tuition and fees for Traditional Dual Credit students since September 1, 2016.
- HCC renegotiated the Memorandum of Understanding agreements (MOUs) with its partner independent school districts (ISDs) and charter schools, and fee increases are contemplated in the MOUs in addition to benchmarks, enrollment targets and other success goals.
- A program financial analysis is performed annually in conjunction with the annual review of tuition and fees and waiver and exemptions.
- While some of our Out-of-District/State Traditional Dual Credit students pay this fee directly, most of our partner ISDs pay the fee on their students' behalf.
- On February 21, 2024, the Board of Trustees approved the flat rate of \$65 per course for Out-of-District/State Traditional Dual Credit students effective Fall 2024. Unless the Board of Trustees takes further action to adjust the current waiver of tuition and fees, the effective Fall 2024 waiver of tuition and fees will remain in effect.

FISCAL IMPACT

The actual amount of revenues waived for FY24 for Traditional Dual Credit exemption was \$11M. The estimated amount of revenues to be waived for FY25 is \$12.5M. It is estimated that with the

current level of Out-of-District Traditional Dual Credit students, HCC should recover an estimated \$1M in FY25, for a net total waiver of \$11.5M. The estimated amount of revenues to be waived for FY26 is \$13.8M. It is estimated that the with the current level of Out-of-District Traditional Dual Credit Students, HCC should recover and estimated \$1.1M in FY26, for a net total waiver of \$12.8M.

LEGAL REQUIREMENT

Texas Administrative Code section 102.1091 (d)(3) and Texas Education code section 130.0008.

STRATEGIC ALIGNMENT

1. Student Success, 2. Personalized Learning , 3. Academic Rigor , 4. Community Investment , 5. College of Choice

This item is applicable to the following:

Central, Coleman, Northeast, Northwest, Southeast, Southwest, District, Online

ACTION ITEM

Meeting Date: February 5, 2025

Topics For Discussion and/or Action:

ITEM #	ITEM TITLE	PRESENTER
E.	Approval of Optional Tuition and Fee Exemptions and Waivers Effective Fall 2025	Dr. Margaret Ford Fisher Dr. Norma Perez Dr. Sherry Hawn

RECOMMENDATION

Approve the attached list of optional student tuition and fee exemptions and waivers effective Fall 2025.

COMPELLING REASON AND BACKGROUND

- The Texas Legislature authorizes certain optional exemptions and waivers of tuition and fees. Exemptions and waivers are intended to encourage targeted populations to persist and complete college coursework.
- At the Regular Board meeting on February 21, 2024, the Board of Trustees approved optional tuition and fee exemptions and waivers for Fall 2024.
- This request is for approval to continue offering the same optional exemptions and waivers effective Fall 2025. The Administration is not proposing any additional changes to the optional exemptions and waivers offered by HCC at this time.
- Unless the Board of Trustees takes further action to approve the attached list of optional student tuition and fee exemptions and waivers, the Fall 2024 list, set in February 2024 will remain in effect.

FISCAL IMPACT

The amount of revenues waived for the optional exemptions and waivers listed in the attached sheet was \$579,160 for FY24. The estimated amount of revenues to be waived for FY25 is \$590,000. The estimated amount to be waived for FY26 is \$620,000.

LEGAL REQUIREMENT

Statutory references for each exemption and/or waiver are cited on the attached worksheet.

STRATEGIC ALIGNMENT

1. Student Success, 3. Academic Rigor , 4. Community Investment , 5. College of Choice

ATTACHMENTS:

Description	Upload Date	Type
List of Optional Exemptions and Waivers	1/23/2025	Attachment

This item is applicable to the following:

Central, Coleman, Northeast, Northwest, Southeast, Southwest, District, Online



HOUSTON COMMUNITY COLLEGE
Optional Exemptions and Waivers
Effective Fall 2025

HCC CODE	DESCRIPTION / TARGET POPULATION	CHARGES WAIVED	STATUTE & TYPE	FY2023 AMOUNT WAIVED	FY2024 AMOUNT WAIVED	FY2025 AMOUNT WAIVED (As of 12/31/2024)
W003	Highest Graduate Exemption - Valedictorians of each accredited Texas High School	Tuition	State Optional TEC 54.301	\$ 396	\$ 3,025	\$ 880
W004	Good Neighbor Program Exemption - Students from other nations of the Western Hemisphere (other than Cuba)	Tuition	State Optional TEC 54.331	\$ 43,101	\$ 67,042	\$ 62,650
W007	Employee Exemption - Full time employees, including spouse and children; part-time instructors, counselors and librarians actively employed	General Fees for Semester Credit Hours; 50% not to exceed \$100 for CEU and NCR courses except NCR taught thru a 3rd Party Contractor	State Optional TEC 130.0851 HCC Board Approved	\$ 46,650	\$ 44,993	\$ 24,676
W018	Competitive Scholarship Waiver - Non-resident or foreign students who receive competitive scholarships of at least \$1,000 from HCC or the HCC Foundation	Non-resident Tuition and General Fee	State Optional TEC 54.213	\$ 17,528	\$ 13,823	\$ 6,555
W020	Dept. of Corrections Exemption - Persons incarcerated in the Harris County Jail	Tuition & All Fees	Training Agreement HCC Board Approved		\$ -	\$ -
W086	ABE - NCR Class Waiver - Students who are incarcerated, homeless, cash welfare recipients, disabled veterans and refugees enrolled in traditional Adult Education courses	Registration Fee	HCC Board Approved	\$ -	\$ -	\$ -
W087	Disabled Peace Officers - Exemption for student who is permanently disabled as a result of injury suffered during the performance of duty as a peace officer	Tuition & Mandatory Fees, and course fees up to 12 semesters	State Optional TEC 54.352	\$ -	\$ -	\$ -
W088**	Senior Citizen Exemption - 55 years* and older	50% discount of tuition and mandatory fees for SCH; 50% discount of tuition for CEU/NCR. Space availability requirement applies. Effective Fall 2018	State Optional TEC 54.263 HCC Board Approved	\$ 214,372	\$ 225,953	\$ 107,418
W089**	Senior Citizen Exemption - 65 years* and older	Tuition & mandatory fees for up to six credit hours each semester or summer term if space available. Credit hours in excess of six each term will be subject to the 50% discount under HCC Waiver W088. Specific course fees, if applicable, are paid by the student.	State Optional TEC 54.365 (c) HCC Board Approved	\$ 141,535	\$ 224,324	\$ 159,972
Total				\$ 463,582	\$ 579,160	\$ 362,151

*Age at start of term

** These senior citizen exemptions were established in Fall 2018 and replaced W019, which only provided a \$10 discount. The exemptions cover tuition and mandatory fees (General Fee, Technology Fee, and Student Activity and Athletics Fees). The exemption does not apply to course and class fees such as lab fees, computer science fees, etc.

ACTION ITEM

Meeting Date: February 5, 2025

Topics For Discussion and/or Action:

ITEM #	ITEM TITLE	PRESENTER
F.	Monthly Investment Report, Financial Statement and Budget Review for December 2024	Dr. Margaret Ford Fisher Dr. Sherry Hawn

RECOMMENDATION

Accept the Investment Report, Financial Statement and Budget Review for the month of December 2024.

COMPELLING REASON AND BACKGROUND

- The monthly investment report provides the Board with a status of the investment portfolio, including book and market values, and complies with the relevant statute. This report includes the unexpended proceeds of various bond issues.
 - The portfolio is liquid and secure with 54% of the assets invested in local government pools, money market funds and interest-bearing checking accounts.
 - All pools and money market funds are rated “AAA” by Standard & Poor’s, which is the highest level. All bank deposits are secured with U.S. Treasuries/Agencies. The balance of the portfolio is invested in U.S. Treasuries and government-sponsored entities/agencies with “AAA” credit ratings.
- The monthly financial statement and budget review provides the Board with a status of the finances of the college and information related to the various funds of the college, including fund balances, comparison to previous year and comparison to budget.
- Awareness and review of financial information throughout the year helps to inform decision making, and allows for mid-year adjustments, if needed.

FISCAL IMPACT

For December, the interest income earned for the month and fiscal year to date totaled \$967,009.48 and \$5,782,880, respectively. The weighted average interest rate (WAR) on December 31, 2024, was 4.34% compared to 4.48% last month and 5.03% a year ago.

Interest expense on outstanding debt was \$1,550,824 for the month of December 2024.

LEGAL REQUIREMENT

The investment report is required by the Public Funds Investment Act (Texas Government Code 2256.023) to be submitted to the governing body of Houston Community College no less than quarterly.

STRATEGIC ALIGNMENT

1. Student Success, 5. College of Choice

ATTACHMENTS:

Description	Upload Date	Type
Financial Report Presentation	1/23/2025	Presentation
Investment Report - December 2024	1/24/2025	Attachment
Financial Statement - December 2024	1/24/2025	Attachment

This item is applicable to the following: District



FY 2025

Summary of December 2024

Monthly Investment Report, Financial Statements, and Budget Review

Dr. Margaret Ford Fisher, Chancellor

Dr. Sherry Hawn, Sr. Vice Chancellor - Finance & Admin, CFO

February 5, 2025

Fund 1: Unrestricted Revenues & Expenses

Current Year

Current Fiscal Year										
	FY25 DEC BUDGET	FY25 DEC ACTUALS	VAR \$	VAR %	VAR CODE		FY25 CUM BUDGET	FY25 CUM ACTUALS	VAR \$	VAR %
REVENUES										
State Appropriations	\$ 5,686,917	\$ 557,920	\$ (5,128,997)	-90.2%	A		\$ 22,747,667	\$ 33,168,094	\$ 10,420,427	45.8%
Ad Valorem Taxes	18,698,854	24,771,040	6,072,186	32.5%	B		74,795,417	24,934,362	(49,861,055)	-66.7%
Tuition & Fees, Net	10,519,817	14,516,902	3,997,085	38.0%	C		42,079,267	95,119,834	53,040,567	126.0%
Other Local Income	1,894,684	1,485,946	(408,738)	-21.6%	D		7,578,736	4,048,407	(3,530,329)	-46.6%
Tuition & Fees, Net -- Extended Learning	657,166	666,449	9,283	1.4%			2,628,664	4,264,380	1,635,715	62.2%
Grant Revenue - Indirect Cost	54,167	86,248	32,081	59.2%	E		216,667	257,356	40,690	18.8%
Total Revenues	37,511,605	42,084,505	4,572,901	12.2%			150,046,418	161,792,434	11,746,016	7.8%
Fund Balance Transfers In & Rolled POs							5,936,661	5,936,661		
Total Revenues and Fund Balance Transfers							\$ 155,983,079	\$ 167,729,095		
EXPENSES										
Salaries	21,633,369	19,486,049	(2,147,320)	-9.9%			86,533,476	85,977,927	(555,549)	-0.6%
Employee Benefits	3,193,496	2,268,489	(925,006)	-29.0%	F		12,773,982	10,396,111	(2,377,871)	-18.6%
Supplies & General Expense	523,870	325,288	(198,583)	-37.9%	G		2,095,482	1,499,185	(596,297)	-28.5%
Travel	118,307	94,824	(23,483)	-19.8%	H		473,228	189,792	(283,435)	-59.9%
Marketing Costs	338,005	62,455	(275,550)	-81.5%	I		1,352,020	187,735	(1,164,285)	-86.1%
Rentals & Leases	40,236	115,354	75,117	186.7%	J		160,946	227,642	66,696	41.4%
Insurance/Risk Mgmt.	780,538	(9,916)	(790,454)	-101.3%	K		3,122,153	3,963,289	841,136	26.9%
Contracted Services	3,256,576	4,755,940	1,499,364	46.0%	L		13,026,304	9,009,461	(4,016,843)	-30.8%
Utilities	951,090	602,233	(348,858)	-36.7%	M		3,804,361	2,640,958	(1,163,403)	-30.6%
Other Departmental Expenses	402,513	87,483	(315,030)	-78.3%	N		1,610,053	736,599	(873,454)	-54.3%
Instructional & Other Materials	953,298	666,704	(286,595)	-30.1%	O		3,813,193	3,289,354	(523,839)	-13.7%
Maintenance & Repair	269,709	88,708	(181,000)	-67.1%	P		1,078,834	763,846	(314,988)	-29.2%
Transfers\Debt	4,579,236	495,951	(4,083,285)	-89.2%	Q		18,316,944	21,303,049	2,986,105	16.3%
Contingency/Initiatives	161,373	-	(161,373)	-100.0%			645,492	-	(645,492)	-100.0%
Capital Outlay	1,721,653	569,674	(1,151,979)	-66.9%	R		6,886,612	4,117,474	(2,769,138)	-40.2%
Amortization/Depreciation	-	-	-	0.0%			-	-	-	0.0%
Scholarship Distribution	72,500	-	(72,500)	-100.0%	S		290,000	-	(290,000)	-100.0%
Total Expenses	\$ 38,995,770	\$ 29,609,235	\$ (9,386,534)	-24.1%			\$ 155,983,079	\$ 144,302,421	\$ (11,680,658)	-7.5%
NET REVENUE/(EXPENSES)							\$ -	\$ 23,426,674		

Explanation of Variance Amounts

Variance Code	Notes
A	State Appropriations are recieved in October (50%), February (25%) and June (25%) ; this variance is self-correcting by FYE.
B	Ad Valorem Taxes are collected December thru March; this variance is self-correcting by FYE.
C	Tuition and Fees for Spring semester are collected in December; tution and fees revenue should exceed the budget by FYE.
D	Other Local Income Includes Transfers-Out for Unrealized Gains and Losses; this variance is self-correcting by FYE.
E	Grant Revenue - Indirect Cost do not occur equally by month; this variance is self-correcting by FYE.
F	Employee benefits Pension & OPEB expenses will post at year-end; this variance is self-correcting by FYE.
G	Supplies and General Expenses do not occur equally by month; this variance is self-correcting by FYE.
H	Travel expenses are trending down following the travel ban in FY24; Travel will likely be under budget by FYE.
I	Marketing expenses occur based on timing of marketing campaigns; this variance is self-correcting by FYE.
J	Rental expenses occur based on events during the year; numerous events are hosted in December, including Fall Commencement. This variance is self-correcting by FYE.
K	Insurance Premiums occur at irregular intervals; this variance is self-correcting by FYE.
L	Contracted Services is trending under budget. Contracted Services will likely be under budget by FYE.
M	Utility expenses are higher during summer months and lower durning colder months. Utilities increased significantly last year; the college may be overbudget on utilities expense by FYE.
N	Other Departmental Expenditures occur at irregular intervals; this will likely be under budget by FYE.
O	Instructional & Other Material expenses occur at irregular intervals; this likely be under budget by FYE.
P	Maintenance & Repairs occur at irregular intervals; this variance is self-correcting by FYE.
Q	Transfers/Debt occur at irregular intervals, debt payments occur twice per year; this variance is self-correcting by FYE.
R	Capital Outlays occur at irregular intervals based on construction schedules; this variance is self-correcting by FYE.
S	Scholarships are generally awarded during Summer Semester; this variance is self-correcting by FYE.

Fund 1: Unrestricted Revenues & Expenses

Prior Year

Prior Fiscal Year								
	FY24 DEC BUDGET	FY24 DEC ACTUALS	VAR \$	VAR %	FY24 CUM BUDGET	FY24 CUM ACTUALS	VAR \$	VAR %
REVENUES								
State Appropriations	\$ 5,712,503	-	\$ (5,712,503)	-100.0%	\$ 22,850,012	\$ 32,522,927	\$ 9,672,915	42.3%
Ad Valorem Taxes	17,144,666	27,068,818	9,924,152	57.9%	68,578,665	27,277,435	(41,301,230)	-60.2%
Tuition & Fees, Net	8,866,680	14,273,506	5,406,827	61.0%	35,466,719	82,922,782	47,456,063	133.8%
Other Local Income	416,667	2,356,426	1,939,759	465.5%	1,666,667	7,770,698	6,104,032	366.2%
Tuition & Fees, Net -- Extended Learning	405,226	684,391	279,165	68.9%	1,620,905	3,755,787	2,134,883	131.7%
Grant Revenue - Indirect Cost	54,167	38,478	(15,689)	-29.0%	216,667	218,137	1,470	0.7%
Total Revenues	32,599,909	44,421,619	11,821,710	36.3%	130,399,635	154,467,767	24,068,132	18.5%
Fund Balance Transfers In & Rolled POs					2,348,660	2,348,660		
Total Revenues and Fund Balance Transfers					\$ 132,748,295	\$ 156,816,427		
EXPENSES								
Salaries	19,694,311	17,281,010	(2,413,301)	-12.3%	78,951,340	76,268,599	(2,682,741)	-3.4%
Employee Benefits	2,927,326	2,232,113	(695,213)	-23.7%	11,709,304	9,799,931	(1,909,373)	-16.3%
Supplies & General Expense	412,629	223,364	(189,265)	-45.9%	1,642,749	1,128,509	(514,240)	-31.3%
Travel	102,904	67,605	(35,299)	-34.3%	410,538	180,206	(230,332)	-56.1%
Marketing Costs	313,094	200,732	(112,362)	-35.9%	1,264,407	491,071	(773,336)	-61.2%
Rentals & Leases	39,862	15,530	(24,331)	-61.0%	153,478	28,239	(125,239)	-81.6%
Insurance/Risk Mgmt.	678,872	(49,276)	(728,148)	-107.3%	2,715,487	3,576,401	860,914	31.7%
Contracted Services	2,820,782	4,815,230	1,994,448	70.7%	11,119,233	7,803,759	(3,315,474)	-29.8%
Utilities	727,438	717,284	(10,155)	-1.4%	2,909,752	2,624,463	(285,290)	-9.8%
Other Departmental Expenses	342,075	344,603	2,528	0.7%	1,363,896	798,007	(565,888)	-41.5%
Instructional & Other Materials	960,105	723,271	(236,835)	-24.7%	3,553,594	5,666,798	2,113,204	59.5%
Maintenance & Repair	158,754	94,478	(64,276)	-40.5%	632,617	354,419	(278,198)	-44.0%
Transfers\Debt	3,464,092	660,798	(2,803,294)	-80.9%	13,641,195	15,942,727	2,301,532	16.9%
Contingency/Initiatives	102,669	-	(102,669)	-100.0%	613,587	-	(613,587)	-100.0%
Capital Outlay	384,660	250,806	(133,854)	-34.8%	1,837,119	829,576	(1,007,543)	-54.8%
Amortization/Depreciation	-	-	-	0.0%	-	-	-	0.0%
Scholarship Distribution	57,500	-	(57,500)	-100.0%	230,000	-	(230,000)	-100.0%
Total Expenses	\$ 33,187,074	\$ 27,577,547	\$ (5,552,026)	-16.7%	\$ 132,748,295	\$ 125,492,704	\$ (7,255,591)	-5.5%
NET REVENUE/(EXPENSES)					\$ (0)	\$ 31,323,723		

Thank You



HOUSTON COMMUNITY COLLEGE SYSTEM

MONTHLY INVESTMENT REPORT

For the Month of December 2024

**Prepared by
Finance & Administration Division**

The investment portfolio of the Houston Community College System is in compliance with the Public Funds Investment Act and the College's Investment Policy and Strategies.

/s/ Sherry Hawn

Sherry Hawn, JD, CPA

Senior Vice Chancellor, Finance & Administration and CFO/CBO

/s/ Jacob Atkin

Jacob Atkin, CPA

Associate Vice Chancellor, Finance & Accounting

/s/ Victor Onwumere

Victor Onwumere

Executive Director, Finance & Treasury

HOUSTON COMMUNITY COLLEGE SYSTEM

INVESTMENT PORTFOLIO COMPOSITION

December 31, 2024

Beginning Book Value (December 1, 2024)	\$	420,784,300
Beginning Market Value (December 1, 2024)	\$	422,541,975
Additions/Subtractions (Book Value - Net)	\$	(21,942,601)
Change in Market Value	\$	29,456,820
Ending Book Value (December 31, 2024)	\$	398,841,699
Ending Market Value (December 31, 2024)	\$	400,681,690
Unrealized Gain/(Loss)	\$	1,839,991
WAM (54% of Portfolio's Weighted Average Maturity)		1 day
WAM (46% of Portfolio's Weighted Average Maturity - Securities Held To Maturity)		340

* Net amount provided/(for) operations	\$	28,001,078
* Net amount provided/(for) CIP/others		56,321
	\$	28,057,399

EXECUTIVE SUMMARY

INVENTORY HOLDINGS REPORT

December 31, 2024

	Ending Book Value	Ending Market Value	Unrealized Gain (Loss)
US Treasuries	\$ 156,076,785	\$ 157,842,129	\$ 1,765,344
US Agencies	24,416,183	24,490,830	74,648
Local Government Pools	127,424,516	127,424,516	-
Money Market Funds	40,798,906	40,798,906	-
Interest Bearing Checking	50,125,309	50,125,309	-
Total	\$ 398,841,699	\$ 400,681,690	\$ 1,839,991
WAR (Weighted Average Interest Rate)		4.34%	

INVESTMENTS
INVENTORY HOLDINGS REPORT (OPERATING AND OTHERS)
December 31, 2024

Description	Held At	Interest Rate	Purchase Date	Maturity Date	Par	Discount AMT	Beginning Mkt. Value	Beginning Book Value	Net Change	Ending Book Value	Ending Mkt. Value	Change in Mkt. Value	Unrealized Gain/(Loss)
Fannie Mae ARM Pool 708686	Bank of America	4.07%	02/22/05	05/01/33	7,961	\$ (1,469)	\$ 8,054	\$ 9,430	\$ (55)	\$ 9,374	\$ 8,068	\$ 15	\$ (1,306)
Fannie Mae ARM Pool 805454	Bank of America	4.67%	12/23/04	12/01/34	8,889	(5,913)	9,012	14,803	(52)	14,751	9,029	16	(5,722)
Federal Home Loan Bank Global Unsecured	Bank of America	0.38%	01/19/24	09/04/25	10,000,000	635,453	9,703,420	9,364,548	-	9,364,548	9,738,797	35,378	374,250
U.S. Treasury Note US Govt Treasury	Bank of America	1.75%	10/19/23	03/15/25	10,000,000	488,256	9,923,281	9,511,744	-	9,511,744	9,949,609	26,328	437,865
U.S. Treasury Note US Govt Treasury	Bank of America	1.75%	01/19/24	03/15/25	5,000,000	160,500	4,961,641	4,839,500	-	4,839,500	4,974,805	13,164	135,305
U.S. Treasury Note US Govt Treasury	Bank of America	0.50%	01/19/24	03/31/25	10,000,000	475,000	9,873,047	9,525,000	-	9,525,000	9,910,547	37,500	385,547
U.S. Treasury Note US Govt Treasury	Bank of America	2.75%	02/08/24	05/15/25	5,000,000	115,500	4,962,598	4,884,500	-	4,884,500	4,972,500	9,902	88,000
U.S. Treasury Note US Govt Treasury	Bank of America	2.63%	02/08/24	04/15/25	15,000,000	348,047	14,903,203	14,651,953	-	14,651,953	14,930,039	26,836	278,086
U.S. Treasury Note US Govt Treasury	Bank of America	2.88%	02/08/24	06/15/25	5,000,000	112,305	4,960,703	4,887,695	-	4,887,695	4,969,805	9,102	82,109
U.S. Treasury Note US Govt Treasury	Bank of America	3.50%	03/05/24	09/15/25	5,000,000	87,500	4,965,898	4,912,500	-	4,912,500	4,973,389	7,490	60,889
U.S. Treasury Note US Govt Treasury	Bank of America	3.50%	03/05/24	09/15/25	5,000,000	87,150	4,965,898	4,912,850	-	4,912,850	4,973,389	7,490	60,539
U.S. Treasury Note US Govt Treasury	Bank of America	0.25%	03/20/24	09/30/25	10,000,000	661,500	9,665,156	9,338,500	-	9,338,500	9,709,297	44,141	370,797
U.S. Treasury Note US Govt Treasury	Bank of America	4.25%	03/28/24	10/15/25	5,000,000	35,547	4,993,945	4,964,453	-	4,964,453	5,001,250	7,305	36,797
U.S. Treasury Note US Govt Treasury	Bank of America	4.25%	03/28/24	10/15/25	5,000,000	35,938	4,993,945	4,964,063	-	4,964,063	5,001,250	7,305	37,188
U.S. Treasury Note US Govt Treasury	Bank of America	5.00%	04/24/24	10/31/25	5,000,000	2,214	5,026,250	4,997,786	-	4,997,786	5,028,828	2,578	31,042
U.S. Treasury Note US Govt Treasury	Bank of America	4.00%	04/11/24	12/15/25	10,000,000	162,109	9,964,297	9,837,891	-	9,837,891	9,982,969	18,672	145,078
U.S. Treasury Note US Govt Treasury	Bank of America	3.38%	09/16/24	09/15/27	10,000,000	33,594	9,806,250	9,966,406	-	9,966,406	9,771,094	(35,156)	(195,312)
U.S. Treasury Note US Govt Treasury	Bank of America	2.75%	10/25/24	07/31/27	15,000,000	15,000,000	14,476,758	14,510,850	-	14,510,850	14,444,531	(32,227)	(66,319)
U.S. Treasury Note US Govt Treasury	Bank of America	3.88%	10/15/24	10/15/27	10,000,000	10,000,000	9,933,594	9,996,484	-	9,996,484	9,893,750	(39,844)	(102,734)
FARMER MAC DOMESTIC MTN UNSECURED	Bank of America	3.63%	09/13/24	09/13/27	15,000,000	(27,510)	14,779,190	15,027,510	-	15,027,510	14,734,937	(44,253)	(292,574)
U.S. Treasury Note US Govt Treasury	Bank of America	3.75%	12/5/2024	8/31/2026	10,000,000	62,500			9,937,500	9,937,500	9,920,313	9,920,313	(17,188)
U.S. Treasury Note US Govt Treasury	Bank of America	3.75%	12/5/2024	8/31/2026	10,000,000	69,141			9,930,859	9,930,859	9,920,313	9,920,313	(10,547)
U.S. Treasury Note US Govt Treasury	Bank of America	0.88%	12/5/2024	6/30/2026	10,000,000	493,750			9,506,250	9,506,250	9,514,453	9,514,453	8,203
Debt Service 2001A Bond Interest Checking	Bank of America	1.83%				-	1,283	1,283	3	1,285	1,285	-	-
HCCS Merchant Service	Bank of America	0.79%				-	7,878	7,878	(1,592)	6,286	6,286	-	-
LTD 2013 Tax Bond General Checking	Bank of America	1.77%				-	160,163	160,163	(42,425)	117,738	117,738	-	-
Chase Certicate of Deposit	Chase	3.42%					50,000,000	50,000,000	-	50,000,000	50,000,000	-	-
Merrill Lynch (Morgan Stanley Govt/Goldman Sachs)	Bank of America	3.70%				-	47,580,395	47,580,395	(9,822,571)	37,757,824	37,757,824	-	-
Money Market 2006 Jr. Lien Debt Reserve	Bank of America	3.70%				-	3,029,545	3,029,545	11,537	3,041,082	3,041,082	-	-
Lone Star (Corporate Overnight Fund)	State Street Bank	4.09%				-	67,067,292	67,067,292	(9,759,451)	57,307,841	57,307,841	-	-
TexPool	State Street Bank	4.03%				-	101,819,279	101,819,279	(31,702,604)	70,116,675	70,116,675	-	-
TOTAL							\$ 422,541,975	\$ 420,784,300	\$ (21,942,601)	\$ 398,841,699	\$ 400,681,690	\$ 29,456,820	\$ 1,839,991



Summary Operating Statements

For the Period
September 1, 2024 - December 31, 2024

For the Meeting of the Board of Trustees - February 5, 2025

for

Houston Community College System



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For the Period September 1, 2023 - December 31, 2024

Houston Community College System

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Summary of Financial Statements As of December 31, 2024

On June 26, 2024, the Board of Trustees approved the FY 2025 operating budget totaling \$465.1 million. The FY 2025 budget included conservative revenue and expense estimates. Included in the FY 2025 budget is a fund balance transfer totaling \$15 million to continue addressing deferred maintenance. Other major operating expenses were also approved to address IT Network/Infrastructure, \$5M; Safety and Security, \$2.3M; Instructional Services Support, \$2.5M; and Dual Credit Support, \$1.1M.

The Board approved the FY 2025 Auxiliary budget, Restricted Funds budget, and the Capital and Technology Plan budget. The approved FY 2025 Auxiliary Services budget totals \$8.6 million. Overall, this is a 10% increase compared to the prior year, primarily due to increased scholarship funding for students, annual salary increases, and the rental of HCCS space for campus wide events. The Restricted budget totals \$144.6 million for grant activities, financial aid, and payments for employee benefits. Finally, the approved Capital and Technology Plan budget totals \$7.9 million, which is earmarked for the continuation of asset upgrades and replacement of information and instructional technology equipment.

The Unrestricted Fund as of December 31, 2024, total revenues, fund balance transfers and rolled purchase orders (POs) are \$179.6 million. This represents 38.4% of the budgeted total of \$467.9 million. Expenses total \$144.3 million to date, which is 30.8% of the total expense budget of \$467.9 million. Compared with the same period last year, revenues and transfers are higher by 11.2% and expenses are higher by 15%. Actual net revenue is \$35.3 million to date.

Ad Valorem Tax revenue for Maintenance & Operations (M&O) is estimated to increase by 5.7% for FY 2025, which is 2.3% less than the statutorily allowed maximum increase of 8%. Property tax valuations in the taxing district increased 1.2%. This increase is much lower than the average annual increase of 6% experienced over the last 10 years in the taxing district. Ad Valorem tax revenue is lower when compared to last year. Taxes are billed in October and collected during the periods of December through February. Tax revenue will normalize and fall within budget by year end.

State appropriations are slightly higher when compared to prior year, however, appropriations are expected to be within budget by year-end.

Tuition and fees, net, which include revenues for semester credit hour (SCH) courses, are **14.7%** higher than last year at this time. Gross tuition and fee revenues are up 14.9% compared to last year due to increased enrollments and increased program offerings in high demand fields (see page 9). Total waivers and exemptions increased by 15.8% primarily due to Dual Credit waivers.

Extended learning tuition and fees, net are 13.5% higher than last year at this time. Gross tuition and fees revenues are up by 13.5%.

Actual salaries for FY 2025 are 12.7% higher compared to FY 2024; this is due primarily to a Board approved salary increase of 7.5% for faculty, full-time employees, part-time hourly staff, and a 4% increase for executive staff. Employee benefits are higher by 6.1% for FY 2025 compared to FY 2024.

Transfers/Debt remain high due to continuing the budgeted transfers for Deferred Maintenance and technology fees.

Several line-item expenses (supplies, travel, marketing, insurance, contracted services, instructional and other material, etc.) have variances due to timing differences in recording transactions from year-to-year. Expenses are expected to be within budget by year-end.

Debt interest expense for the month totaled \$1,550,824 compared to this time in FY 2024 of \$1,563,940.

HOUSTON COMMUNITY COLLEGE SYSTEM
Statement of Revenues, Expenses and Fund Balances - All Funds
As of December 31, 2024

	Unrestricted	Restricted	Auxiliary	Loans	Scholarship	Unexpended Plant	Capital and Technology	Retirement of Debt	Investment in Plant	Total
Revenues	\$ 161,792,433	\$ 16,124,885	\$ 3,765,687	\$ -	\$ 61,967,933	\$ 803,441	\$ -	\$ 8,038,783	\$ 285,596	\$ 252,778,758
Expenses										
Salaries	85,977,927	1,919,272	277,036	-	835,142	-	-	-	-	89,009,377
Employee Benefits	10,396,111	6,771,236	53,601	-	-	-	-	-	-	17,220,947
Supplies & General Expense	1,499,185	98,108	201,953	-	-	65,587	22,496	-	-	1,887,329
Travel	189,792	14,399	1,733	-	-	-	-	-	-	205,925
Marketing Costs	187,735	38,468	270	-	-	-	-	-	-	226,473
Rentals & Leases	227,642	-	690	-	-	-	-	-	-	228,332
Insurance/Risk Mgmt.	3,963,289	838	301	-	-	-	-	-	-	3,964,428
Contracted Services	9,009,461	269,542	301,839	-	-	2,637	108,565	158,099	-	9,850,143
Utilities	2,640,958	-	114,339	-	-	-	-	-	-	2,755,297
Other Departmental Expenses	736,599	186,876	130,591	-	133,163	-	-	-	-	1,187,228
Instructional & Other Materials	3,289,354	167,193	-	-	-	24,877	-	-	-	3,481,423
Maintenance & Repair	763,846	-	741	-	-	-	(303)	-	-	764,284
Transfers (In)/Out ¹	21,296,024	-	-	-	(505,672)	(993,098)	(24,411,500)	4,614,246	-	-
Debt	7,025	-	-	-	-	-	-	678,660	-	685,685
Capital Outlay	4,117,474	208,509	855	-	-	2,366,998	3,065,341	-	-	9,759,178
Amortization/Depreciation	-	-	-	-	-	-	-	-	11,692,355	11,692,355
Scholarship Distribution	-	-	646,859	-	61,518,637	-	-	-	-	62,165,496
Total Expenses	144,302,421	9,674,442	1,730,808	-	61,981,270	1,467,001	(21,215,402)	5,451,005	11,692,355	215,083,899
Net Revenues/(Expenses)	17,490,013	6,450,443	2,034,879	-	(13,336)	(663,561)	21,215,402	2,587,778	(11,406,759)	37,694,859
Other Adjustments and Transfers										
Debt Principal Payments ²	-	-	-	-	-	-	-	-	-	-
Debt Refinancing	-	-	-	-	-	-	-	-	-	-
Capitalization of Assets & CIP ²	2,948,623	116,568	-	-	-	896,718	2,578,728	-	675,398	7,216,035
Transfers of Completed Projects/Assets	(2,948,623)	(116,568)	-	-	-	(610,246)	(741,421)	-	4,416,858	-
Transfers of Balances between Funds	-	-	-	-	-	-	-	-	-	-
Total Other Adjustments and Transfers	-	-	-	-	-	286,472	1,837,307	-	5,092,256	7,216,035
Beginning Fund Balances, Audited	68,450,207	1,058,425	22,536,108	238,698	3,181,945	85,619,954	28,679,244	18,825,701	505,730,743	734,321,025
Ending Fund Balances	\$ 85,940,220	\$ 7,508,868	\$ 24,570,987	\$ 238,698	3,168,608	\$ 85,242,864	\$ 51,731,952	\$ 21,413,479	\$ 499,416,240	\$ 779,231,917

¹Transfers include student revenue bond payment funds, scholarship matching funds, and transfers to Unexpended Plant and Capital and Technology Funds.

²Per government accounting practices, items included in the expenses category above are subsequently deducted from YTD expenses shown above and reclassified as increases or decreases to appropriate asset and liability line items on the balance sheet (page 8). Also, includes GASB 96 SBITA.

HOUSTON COMMUNITY COLLEGE SYSTEM
Unrestricted Revenues and Expenses
Comparison to Budget and Previous Fiscal Year
As of December 31, 2024
33.3% of Year

	Budget Comparison			Previous Fiscal Year Comparison			
	FY 2025 Adjusted Budget & Actuals						
	FY 2025 Adjusted Budget	Year-to-Date Actuals Thru December 31, 2024	Actuals as a % of Budget	Year-to-Date Actuals Thru December 31, 2024	Year-to-Date Actuals Thru December 31, 2023	Increase (Decrease) FY 2024 Compared to FY 2023	% Increase (Decrease)
REVENUES							
State Appropriations	\$ 68,243,000	\$ 33,168,094	48.6%	\$ 33,168,094	\$ 32,522,927	\$ 645,167	2.0%
Ad Valorem Taxes	224,386,251	24,934,362	11.1%	24,934,362	27,277,435	(2,343,073)	-8.6%
Tuition & Fees, Net	126,237,802	95,119,834	75.3%	95,119,834	82,922,782	12,197,052	14.7%
Other Local Income	22,736,208	4,048,406	17.8%	4,048,406	7,770,698	(3,722,292)	-47.9%
Tuition & Fees, Net -- Extended Learning	7,885,993	4,264,380	54.1%	4,264,380	3,755,787	508,593	13.5%
Grant Revenue - Indirect Cost	650,000	257,356	39.6%	257,356	218,137	39,220	18.0%
Total Revenues	450,139,254	161,792,433	35.9%	161,792,433	154,467,767	7,324,667	4.7%
Fund Balance Transfers In & Rolled POs	17,809,983	17,809,983	100.0%	17,809,983	7,045,981	10,764,002	152.8%
Total Revenues and Fund Balance Transfers	\$ 467,949,237	\$ 179,602,416	38.4%	\$ 179,602,416	\$ 161,513,748	\$ 18,088,668	11.2%
EXPENSES							
Salaries	259,600,428	85,977,927	33.1%	85,977,927	76,268,599	9,709,329	12.7%
Employee Benefits	38,321,946	10,396,111	27.1%	10,396,111	9,799,931	596,179	6.1%
Supplies & General Expense	6,286,445	1,499,185	23.8%	1,499,185	1,128,509	370,675	32.8%
Travel	1,419,683	189,792	13.4%	189,792	180,206	9,587	5.3%
Marketing Costs	4,056,060	187,735	4.6%	187,735	491,071	(303,337)	-61.8%
Rentals & Leases	482,838	227,642	47.1%	227,642	28,239	199,403	706.1%
Insurance/Risk Mgmt.	9,366,460	3,963,289	42.3%	3,963,289	3,576,401	386,889	10.8%
Contracted Services	39,078,912	9,009,461	23.1%	9,009,461	7,803,759	1,205,703	15.5%
Utilities	11,413,083	2,640,958	23.1%	2,640,958	2,624,463	16,495	0.6%
Other Departmental Expenses	4,830,158	736,599	15.2%	736,599	798,007	(61,409)	-7.7%
Instructional & Other Materials	11,439,578	3,289,354	28.8%	3,289,354	5,666,798	(2,377,445)	-42.0%
Maintenance & Repair	3,236,502	763,846	23.6%	763,846	354,419	409,427	115.5%
Transfers\Debt	54,950,831	21,303,049	38.8%	21,303,049	15,942,727	5,360,321	33.6%
Contingency/Initiatives	1,936,477	-	0.0%	-	-	-	0.0%
Capital Outlay	20,659,836	4,117,474	19.9%	4,117,474	829,576	3,287,898	396.3%
Amortization/Depreciation	-	-	0.0%	-	-	-	0.0%
Scholarship Distribution	870,000	-	0.0%	-	-	-	0.0%
Total Expenses	\$ 467,949,237	\$ 144,302,421	30.8%	\$ 144,302,421	\$ 125,492,705	\$ 18,809,716	15.0%
NET REVENUE/(EXPENSES)	\$ -	\$ 35,299,996		\$ 35,299,996	\$ 36,021,043	\$ (721,048)	

HOUSTON COMMUNITY COLLEGE SYSTEM

Auxiliary Revenues and Expenses by Fund

As of December 31, 2024

Auxiliary Funds - Uncommitted Portion

	Main Leasing	Misc. Auxiliary *	Bookstore Commission	Scholarships	Subtotal Uncommitted
Revenues	\$ 1,752,650	\$ 109,804	\$ 597,829	\$ -	\$ 2,460,283
Expenses					
Salaries	99,036	29,387	-	17,910	146,333
Employee Benefits	23,101	4,345	-	170	27,616
Supplies & General Expense	7,672	32,790	-	-	40,462
Travel	-	-	-	-	-
Marketing Costs	270	-	-	-	270
Rentals & Leases	-	-	-	-	-
Insurance/Risk Mgmt.	-	-	-	-	-
Contracted Services	263,424	3,409	-	-	266,832
Utilities	114,339	-	-	-	114,339
Other Departmental Expenses	300	107,309	-	-	107,609
Instructional & Other Materials	-	-	-	-	-
Maintenance & Repair	741	-	-	-	741
Transfers/Debt	-	-	-	-	-
Capital Outlay	855	-	-	-	855
Scholarship Distribution	-	2,963	-	630,196	633,159
Total Expenses	509,739	180,202	-	648,276	1,338,216
Contribution to Fund Balance	\$ 1,242,911	\$ (70,398)	\$ 597,829	\$ (648,276)	1,122,067
Beginning Fund Balance, Audited					18,426,404
Ending Fund Balance					\$ 19,548,470

* Expenditures in this category include Minority Male Initiative, Government Relations, Mobile Go, etc.

HOUSTON COMMUNITY COLLEGE SYSTEM

Auxiliary Revenues and Expenses By Fund

As of December 31, 2024

Auxiliary Funds - International and Committed Portions

	International		Committed				Total
	Other International Initiatives	Subtotal International	Student Vending Commission	Student Activity Fee	Student Athletic Fee	Subtotal Committed	Total Auxiliary
Revenues	\$ -	\$ -	\$ -	\$ 741,102	\$ 564,302	\$ 1,305,404	\$ 3,765,687
Expenses							
Salaries	-	-	-	6,196	124,506	130,703	277,036
Employee Benefits	-	-	-	58	25,927	25,985	53,601
Supplies & General Expense	-	-	-	134,557	26,935	161,491	201,953
Travel	-	-	-	1,733	-	1,733	1,733
Marketing Costs	-	-	-	-	-	-	270
Rentals & Leases	-	-	-	-	690	690	690
Insurance/Risk Mgmt.	-	-	-	210	91	301	301
Contracted Services	-	-	-	23,025	11,982	35,007	301,839
Utilities	-	-	-	-	-	-	114,339
Other Departmental Expenses	143	143	-	18,949	3,890	22,839	130,591
Instructional & Other Materials	-	-	-	-	-	-	-
Maintenance & Repair	-	-	-	-	-	-	741
Transfers/Debt	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	855
Scholarship Distribution	-	-	-	13,700	-	13,700	646,859
Total Expenses	143	143	-	198,428	194,021	392,449	1,730,808
Contribution to Fund Balance	(143)	(143)	-	542,673	370,282	912,955	2,034,879
Beginning Fund Balance, Audited		1,559,228	(1,284,080)	1,957,474	1,877,082	2,550,476	22,536,108
Ending Fund Balance	\$ 1,559,086		\$ (1,284,080)	\$ 2,500,147	\$ 2,247,364	\$ 3,463,431	\$ 24,570,987

HOUSTON COMMUNITY COLLEGE SYSTEM
Unrestricted Adjusted Budgets and Actuals by Division - Summary Comparison
As of December 31, 2024
33.3% of Year

Division	FY 2024 Adjusted Budget	Actuals as of December 31, 2024	% Spent	FY 2023 Adjusted Budget	Actuals as of December 31, 2023	% Spent
Central College	\$ 15,623,346	\$ 5,023,397	32.2%	\$ 13,475,508	4,296,838	31.9%
Northwest College	19,416,327	5,827,544	30.0%	17,021,379	5,342,491	31.4%
Northeast College	16,769,818	5,467,454	32.6%	14,340,987	4,714,880	32.9%
Southwest College	16,977,717	5,864,432	34.5%	14,629,053	4,971,384	34.0%
Southeast College	17,947,959	6,557,849	36.5%	16,026,946	5,230,851	32.6%
Coleman College	22,570,465	6,943,922	30.8%	19,236,570	5,888,238	30.6%
Academic Instruction	84,088,152	31,240,606	37.2%	76,866,017	26,636,125	34.7%
Office of the Chancellor	18,513,553	4,464,109	24.1%	18,769,056	4,698,339	25.0%
Instructional Services	13,182,290	2,512,890	19.1%	10,638,992	2,260,415	21.2%
Online College	3,284,225	1,009,387	30.7%	2,615,560	713,685	27.3%
Student Services	11,027,971	2,504,535	22.7%	9,332,289	2,524,161	27.0%
Strategy, Planning & Institutional Effectiveness	5,584,413	1,394,763	25.0%	5,334,909	1,301,780	24.4%
External & Governmental Relations, Transfers and Alumni Relations	2,261,532	416,371	18.4%	1,668,777	49,139	2.9%
Legal & Compliance	17,789,688	5,820,371	32.7%	16,242,417	5,550,359	34.2%
Finance & Accounting	82,036,057	24,267,229	29.6%	68,712,189	23,357,818	34.0%
System	120,875,725	34,987,561	28.9%	93,334,237	27,956,202	30.0%
Grand Total	\$ 467,949,237	\$ 144,302,421	30.8%	\$ 398,244,885	\$ 125,492,705	31.5%

HOUSTON COMMUNITY COLLEGE SYSTEM

Balance Sheet by Fund

As of December 31, 2024

	CURRENT & LOAN FUNDS ¹	PLANT & BOND FUNDS ²	TOTAL ALL FUNDS	PRIOR YEAR TOTAL ALL FUNDS
ASSETS				
Current Assets:				
Cash & cash equivalents	\$ 152,026,919	\$ 117,689,901	\$ 269,716,820	\$ 258,745,698
Short-term Investments	-	-	-	29,736,315
Accounts receivable (net)	64,270,143	1,373,615	65,643,758	3,820,287
Deferred charges	116,139	-	116,139	19,092,614
Prepays	4,850,022	-	4,850,022	24,276,204
Total Current Assets	221,263,223	119,063,516	340,326,739	335,671,118
Non-current Assets:				
Restricted cash & cash equivalents	-	24,927,871	24,927,871	29,056,899
Restricted long-term investments	-	17,097	17,097	143,424,474
Long-term investments	182,315,863	-	182,315,863	20,465,825
Long-term lease receivable	19,399,387	-	19,399,387	-
Capital assets, net	7,752,155	1,084,142,331	1,091,894,486	1,144,265,340
Total Non-current Assets	209,467,405	1,109,087,299	1,318,554,704	1,337,212,538
Total Assets	\$ 430,730,628	\$ 1,228,150,815	\$ 1,658,881,443	\$ 1,672,883,656
Deferred Outflows of Resources:				
OPEB	9,794,624	-	9,794,624	9,794,624
Pension	37,434,988	-	37,434,988	37,434,988
Advance Funding Valuation	-	1,563,806	1,563,806	1,563,806
Total Deferred Outflows of Resources	\$ 47,229,612	\$ 1,563,806	\$ 48,793,418	\$ 48,793,418
Total Assets and Deferred Outflows of Resources	\$ 477,960,240	\$ 1,229,714,621	\$ 1,707,674,861	\$ 1,721,677,074
LIABILITIES				
Current Liabilities:				
Accounts payable	12,591,476	42,704	12,634,180	13,700,554
Accrued Interest- SBITA	276,218	-	276,218	276,218
Accrued liabilities	420,528	671,381	1,091,909	18,074,315
Compensated absences	4,955,308	-	4,955,308	4,955,308
Funds held for others	726,190	189,208	915,398	908,680
Deferred revenue	783,445	-	783,445	40,229,119
SBITA- Current portion	3,399,100	-	3,399,100	3,399,100
Net OPEB liability-current portion	3,565,628	-	3,565,628	3,565,628
Notes payable-current portion	-	541,273	541,273	720,798
Bonds payable-current portion	-	41,215,000	41,215,000	41,215,000
Total Current Liabilities	26,717,893	42,659,566	69,377,459	127,044,720
Non-current Liabilities:				
SBITA Liability	3,984,779	-	3,984,779	3,984,779
Net OPEB liability	123,908,453	-	123,908,453	123,908,453
Net pension liability	105,104,799	-	105,104,799	105,104,799
Notes payable	-	1,770,569	1,770,569	1,770,569
Bonds payable	-	517,639,133	517,639,133	517,639,133
Total Non-current Liabilities	232,998,031	519,409,702	752,407,733	752,407,733
Total Liabilities	\$ 259,715,924	\$ 562,069,268	\$ 821,785,192	\$ 879,452,453
Deferred Inflows of Resources:				
Leases	23,376,232	-	23,376,232	24,622,076
OPEB	60,962,942	-	60,962,942	60,962,942
Pension	12,477,761	-	12,477,761	12,477,761
Advance Funding Valuation	-	9,840,817	9,840,817	9,840,817
Total Deferred Inflows of Resources	\$ 96,816,935	\$ 9,840,817	\$ 106,657,752	\$ 107,903,596
Total Liabilities and Deferred Inflows of Resources	\$ 356,532,859	\$ 571,910,085	\$ 928,442,944	\$ 987,356,049
Beginning Fund Balances, Audited	95,465,383	638,855,642	734,321,025	655,881,162
Net Revenue/(Expenses)				
Unrestricted	19,524,892	-	19,524,892	22,698,096
Restricted	6,437,106	-	6,437,106	950,125
Net Investment in Plant	-	18,948,894	18,948,894	54,791,642
Ending Fund Balances	\$ 121,427,381	\$ 657,804,536	\$ 779,231,917	\$ 734,321,025
Total Liabilities & Fund Balances	\$ 477,960,240	\$ 1,229,714,621	\$ 1,707,674,861	\$ 1,721,677,074

¹ Includes Unrestricted, Restricted, Loan & Endowment, Scholarship, Agency and Auxiliary Funds.

² Includes Unexpended Plant, Retirement of Debt and Investment in Plant Funds.

HOUSTON COMMUNITY COLLEGE SYSTEM

Exemptions and Waivers Detail

As of December 31, 2024

	FY 2024		FY 2025	
	Prior Year Activity thru 8/31/2024	Year-to-Date Activity thru 12/31/2023	Year-to-Date Activity thru 12/31/2024	Actuals % Inc/(Dec)YTD vs. PriorYTD
Tuition & Fees				
Budget:				
Adjusted Budget, Annual*	\$ 106,400,157	\$ 101,709,073	\$ 126,237,802	24.1%
Revenues:				
Gross Tuition & Fees	134,172,076	96,782,086	111,166,137	14.9%
Waivers & Exemptions:				
Dual Credit & Early College HS	(16,567,432)	(12,505,594)	(14,508,295)	16.0%
Other	(2,786,646)	(1,353,710)	(1,538,008)	13.6%
Total Waivers & Exemptions	(19,354,078)	(13,859,304)	(16,046,303)	15.8%
Total Tuition & Fees Revenue, Net	\$ 114,817,998	\$ 82,922,782	\$ 95,119,834	14.7%

Tuition & Fees - Extended Learning (EL)				
Budget:				
Adjusted Budget, Annual*	\$ 4,862,714	\$ 5,758,835	\$ 7,885,993	36.9%
Revenues:				
Gross Tuition & Fees	7,665,722	3,755,787	4,264,380	13.5%
Waivers & Exemptions:				
Department of Corrections	-	-	-	0.0%
Total EL Tuition & Fees Revenue, Net	\$ 7,665,722	\$ 3,755,787	\$ 4,264,380	13.5%

	FY 2023		FY 2024	
	Prior Year Activity thru 8/31/2024	Year-to-Date Activity thru 12/31/2023	Year-to-Date Activity thru 12/31/2024	Actuals % Inc/(Dec)YTD vs. PriorYTD
Exemptions & Waivers				
Dept of Corrections	\$ -	\$ -	\$ -	0.0%
Dual Credit & Early College HS Waiver	16,567,432	12,505,594	14,508,295	16.0%
Other Exemptions:				
Employee Fee Exemptions	44,993	24,033	24,676	2.7%
Firemen	29,460	18,733	23,060	23.1%
Hazelwood	1,145,051	533,723	679,740	27.4%
Deaf & Blind	150,320	90,605	93,496	3.2%
High Ranking High School Grad	3,025	1,694	880	-48.1%
Good Neighbor Program	67,042	57,423	62,650	9.1%
Child of Disabled Vet	3,757	2,529	2,340	0.0%
Employee of State College & University	3,164	2,138	4,275	0.0%
Non-resident Teach/Research Assistant	6,876	4,418	3,278	-25.8%
Non-resident Competitive Scholarships	13,823	7,695	6,555	-14.8%
Senior Citizens	450,277	263,439	267,390	1.5%
Foster Children-Resident	272,473	169,923	158,377	-6.8%
TX Tomorrow Waiver	-	-	279	100.0%
Surviving Spouse/Children	1,589	1,589	-	-100.0%
Peace Officer Exemption	8,202	2,475	6,369	157.3%
Adopted Student Waiver	351,710	173,293	203,089	17.2%
FAST Book & OD Fees	234,884	-	1,554	0.0%
Total Other Exemptions	2,786,646	1,353,710	1,538,008	13.6%
Grand Total Exemptions & Waivers	\$ 19,354,078	\$ 13,859,304	\$ 16,046,303	15.8%

*Amount net of exemptions & waivers.

REPORT ITEM

Meeting Date: February 5, 2025

Topics For Discussion and/or Action:

ITEM #	ITEM TITLE	PRESENTER
G.	Update on the Strategic Plan	Dr. Margaret Ford Fisher Dr. Andrea Burrridge Dr. Norma Perez Dr. Remmele Young

DISCUSSION

The Houston Community College's Strategic Plan, Embracing Houston's Future, focuses HCC on 5 strategic priorities. Progress on these priorities is measured through student-success focused KPIs. This presentation provides an update on the KPIs for the Board as well as progress on assessment of the Strategic Plan.

RECOMMENDATION

NA

COMPELLING REASON AND BACKGROUND

Embracing Houston's Future, HCC's strategic plan, focuses HCC on 5 strategic priorities that were set by the Board of Trustees. This plan guides the work on the institution.

FISCAL IMPACT

NA

LEGAL REQUIREMENT

NA

STRATEGIC ALIGNMENT

1. Student Success, 2. Personalized Learning , 3. Academic Rigor , 4. Community Investment , 5. College of Choice

ATTACHMENTS:

Description	Upload Date	Type
Strategic Plan Update	1/27/2025	Attachment

This item is applicable to the following:

Central, Coleman, Northeast, Northwest, Southeast, Southwest, District, Online



Strategic Plan Update

Margaret Ford Fisher, Ed.D.
Chancellor

Andrea Burridge, Ph.D.
Vice Chancellor, Strategy, Planning, and Institutional Effectiveness

Norma Perez, Ph.D.
Senior Vice Chancellor, Instructional and Student Services, and CAO

Remmele Young, J.D.
Vice Chancellor, Governmental & External Affairs, Transfer & Alumni Relations

February 5, 2025

Goals of the Presentation

1. Provide an update on the KPIs of the Strategic Plan
2. Continue discussion of a leading indicators scorecard
3. Provide an update on assessment work
4. Upcoming items

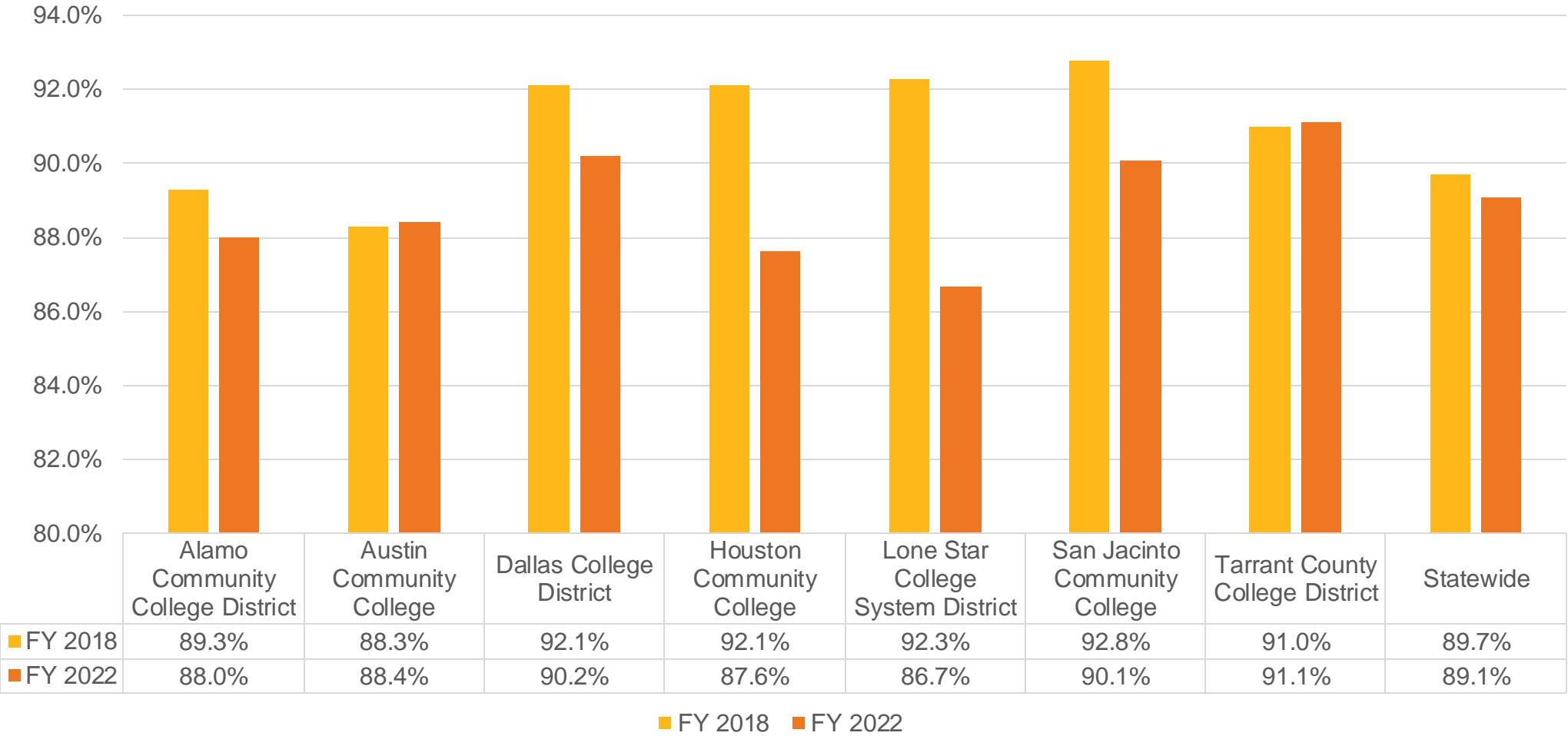
KPI Update

Strategic Plan KPI Progress (1/15/2025)

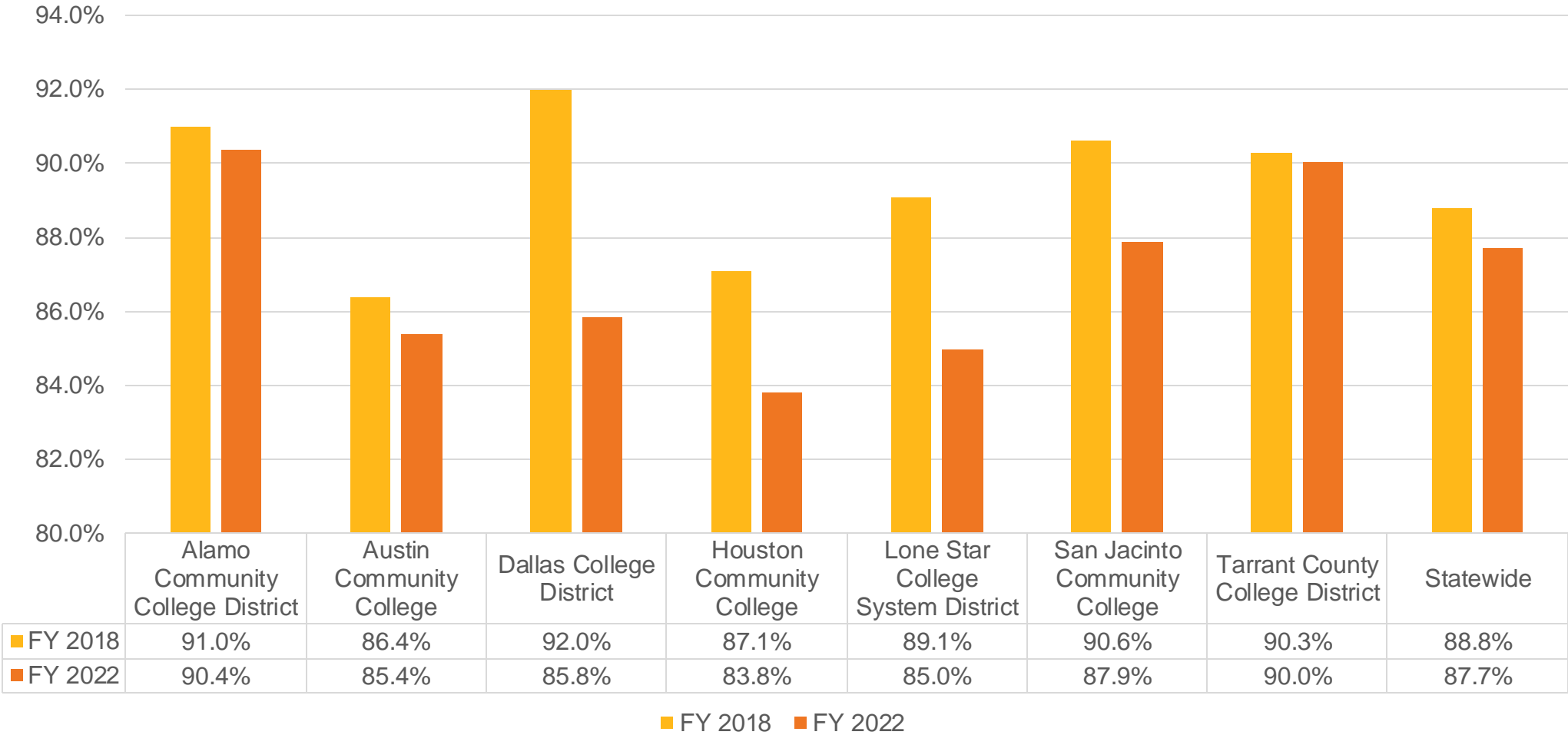
Metric	2020 Baseline Value	2021	2022	2023	2024
1.1 IPEDS 3-Year Completion Rate	17%	17%	17%	19%	22%
1.2 AtD 4-Year Completion Rate	18%	17%	17%	17%	20%
1.3 Transfer Rate (4 year)	25%	25%	26%	27%	34%
1.4 Fall-Spring Retention at HCC	72%	74%	74%	74%	76%
1.5 Fall-Fall Persistence (retention + transfer + completion)	59%	61%	59%	58%	60%
Lag Measures	Baseline: FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
1.6 Academic Placement	92.1%	89.6%	89.7%	89.6%	87.6%*
1.7 Workforce Placement	87.1%	87.2%	81.7%	84.6%	83.8%*

Note: * Lag measure, students who completed AY 2021-2022 and employed Fall 2022. Reported in 2024 Higher Education Almanac. The most recent cohort for which full data exists is chosen as baseline. Bolded numbers are finalized.
Sources: IPEDS, HCC AtD Data Source, Dash_Enroll_Curr, National Student Clearinghouse/

Benchmark Data: Academic Job Placement



Benchmark Data: Technical Job Placement



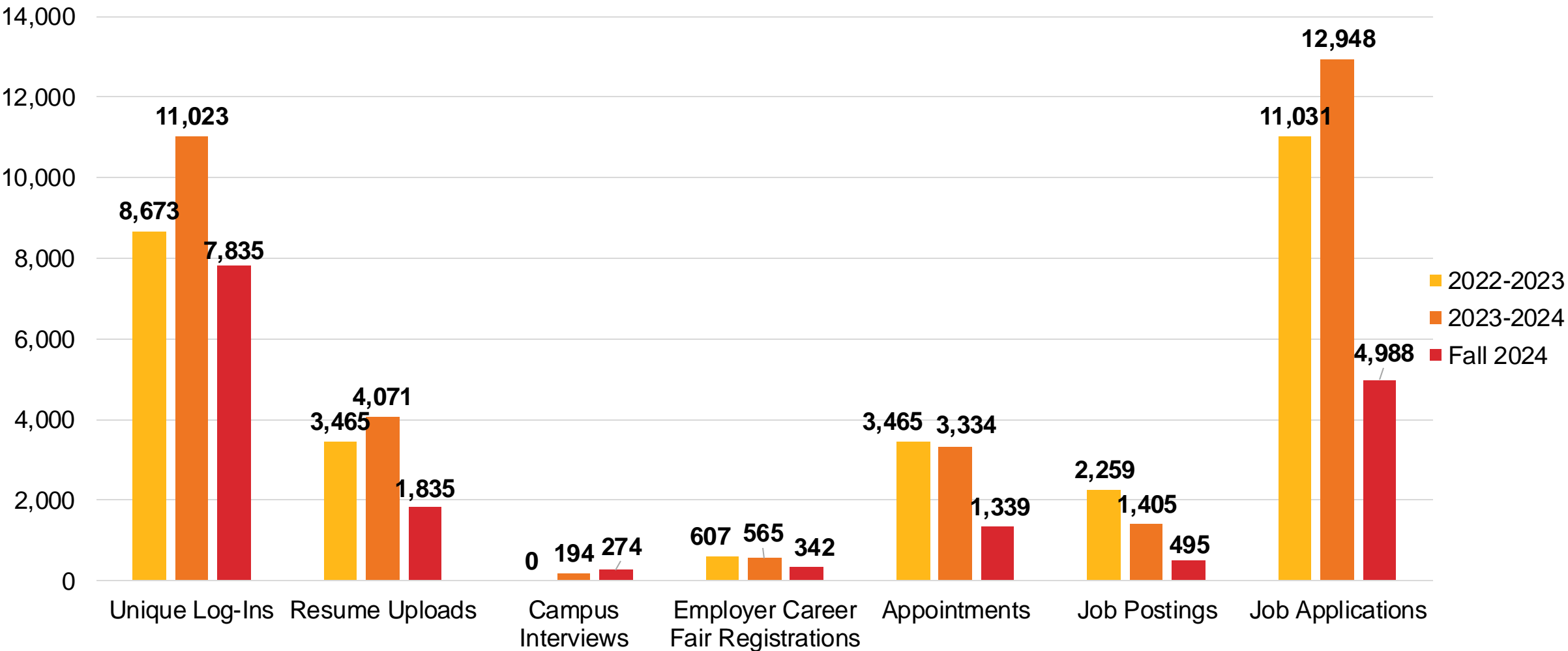
Discussion

- Persistence, Completion, and Transfer all show improvement
- Job placement dropped sharply during the pandemic and has not fully recovered
 - Most recent data describes enrollment and/or employment as of October-December, 2022.
 - Job placement rates have decreased across the majority of institutions.
 - HCC remained virtual longer than other institutions which likely impacted provision of transfer and career services.
 - The gig economy may affect job placement numbers because these students are difficult to locate.

Focus on Career and Transfer Services

- Increased focus on Career Services has resulted in increased CareerHub logins, resume uploads, and job applications.
- The current Graduation Survey (est. 2023) identifies students who are unemployed and seeking employment, alerting career services personnel at the Colleges to assist.
- Transfer services (est. 2024) coaches students on the transfer process and connects them with 4-year universities via transfer fairs.

Career & Transfer Services – CareerHub Utilization Data



Job Placement Process & Procedures

Step 1 – Career Centers Assigned to Pending Graduates

- Graduation Cohort Reports accessed by career center staff to contact assigned students.
- All graduating students assigned to career center staff by discipline and campus location.
- Students apply for graduation 3-4 months prior to commencement ceremony.

Step 2 –Job Placement Assistance for Students and Alumni

- Career Center staff conduct these placement activities in support of pending graduates and alumni seeking employment; Career Fairs, Info Sessions, Campus Interviewing Events, Resume Book Referrals, Job Board Assistance.
- Career Center Staff assigned by industry to all Employers in CareerHub and their associated job postings.
- Employers conducting interviews on campus is the most direct form of job placement offered to students and alumni.

Step 3 – Reporting Career Outcomes

- Career Center staff update assigned students' employment statuses on Graduation Reports in CareerHub.
- Placement activities are tracked and assessed as to whether they are leading to increased job placement rates.

Leading Indicator Review

Draft List of Leading Indicators

- Student Persistence
 - Enrollment of cohort students Fall to Spring and Fall to Fall (tabled above)
 - Enrollment of students in the next term
- Enrollment in developmental sequences and gateway courses
 - Pass-rates by term
 - Student completions of developmental and/or gateway sequences
- Enrollment in Credentials of Value
 - CEU, Certificate, Associates, Bachelors
- Students participating in support services
 - At-risk and Overall

Student Reenrollment

Student Reenrollment	FY 2024 (Comparative Day)	FY 25 (Comparative Day)	FY 24 End of Term	FY 25 End of Term
Fall-Fall Retention	--	--	49.2%	52.6%
Fall-Spring Retention	71.9%	75.5%	75.9%	?
Student re-enrollment in subsequent term	70.2% (n=34,940)	73.1% (n=38,848)	73.3% (n=36,650)	?

Success in Developmental Coursework: Pass Rates

Success Rate (ABC) in Developmental Sequences	Fall 2023	Fall 2024
MATH	61.6%	67.2%
INRW	72.3%	71.9%
ESOL	90.5%	90.6%

Success in Gateway Courses: Pass Rates

Success Rate (ABC) in Gateway Courses	Fall 2023	Fall 2024
ENGL 1301	74.5%	75.1%
MATH 1314	54.3%	55.4%
HIST 1301	74.6%	77.2%
EDUC 1300	71.9%	76.2%
GOVT 2305	82.7%	85.2%
BIOL 2301	64.0%	63.0%

Student completion of the developmental sequence

- Counts are unduplicated students who became college-ready.
- Term over term percent change is noted in parentheses.

Term	Math	Reading	Writing
Fall 2023 (All)	2,733	6,957	6,348
Fall 2024 (All)	3,144 (+15%)	7,544 (+8%)	6,761 (+7%)
Fall 2023 (First Year AtD Only)	1,508	2,189	2,085
Fall 2024 (First year AtD Only)	1,575 (+5%)	2,610 (+19%)	2,393 (+15%)

Enrollment in Credentials of Value: Overview

- Bachelors, associates, SCH certificates, ATCs, OSAs, and the majority of ICLCs are Credentials of Value
- AEL, ESL, undeclared students, and those enrolled in a program consisting of fewer than 80 HD/144 Standard contact hours are not enrolled in a COV.
- In the future, dual credit will be tallied separately to reflect legislative changes.

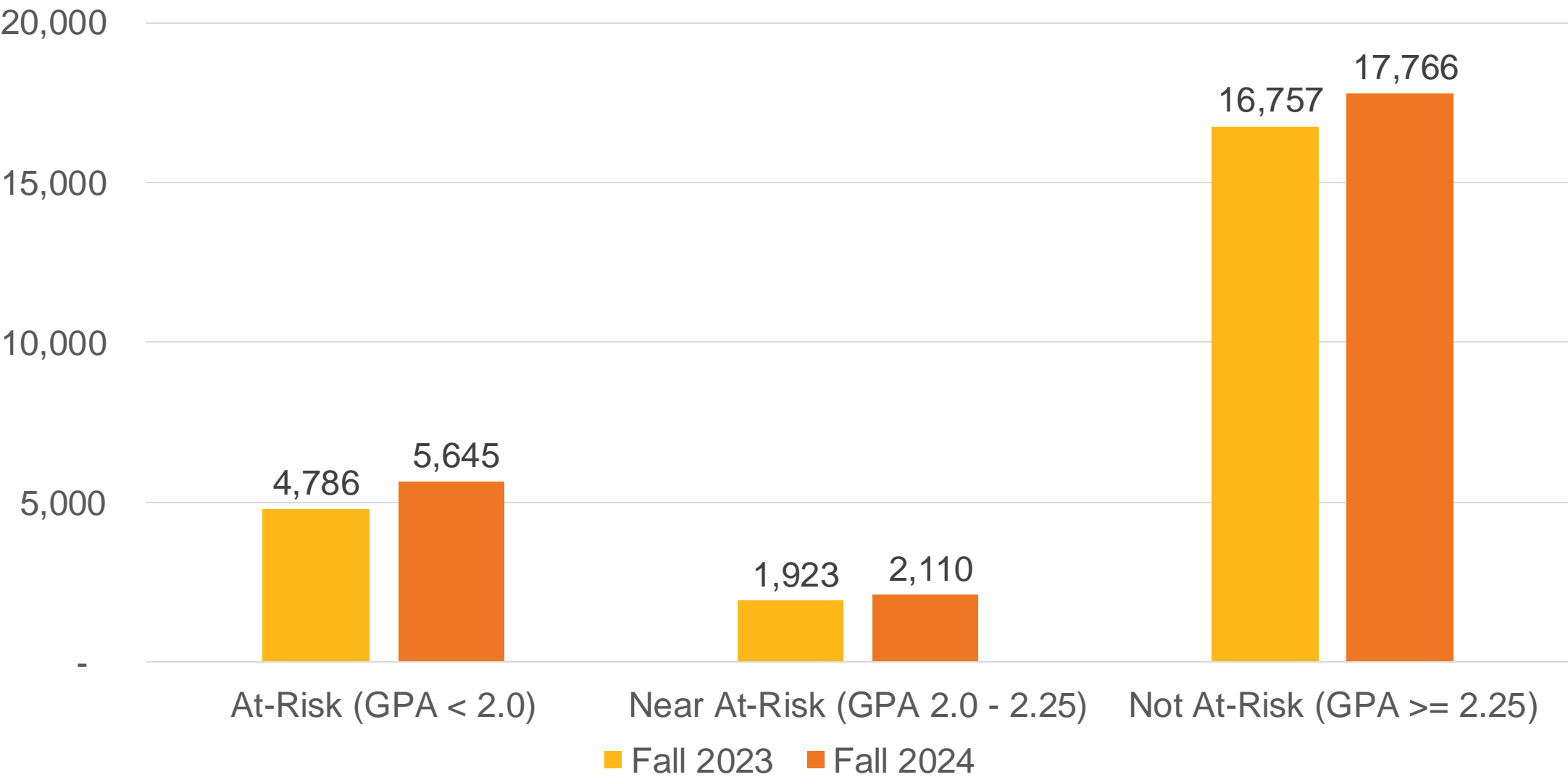
	FY 2024	Target Enrollment (Percent)	FY 2025
Annual	73,173	76,831 (5%)	N/A
Fall Enrollment Only	49,007	51,457 (5%)	53,549 (9.3%)
Year to Date	59,641	62,623	64,732 (8.5%)

*Modified to reflect 2024-2025 high demand field list, HCC catalog, and CIP codes in Campus Solutions. The FY 25 high demand list was reduced from the FY 2024 high demand field list.

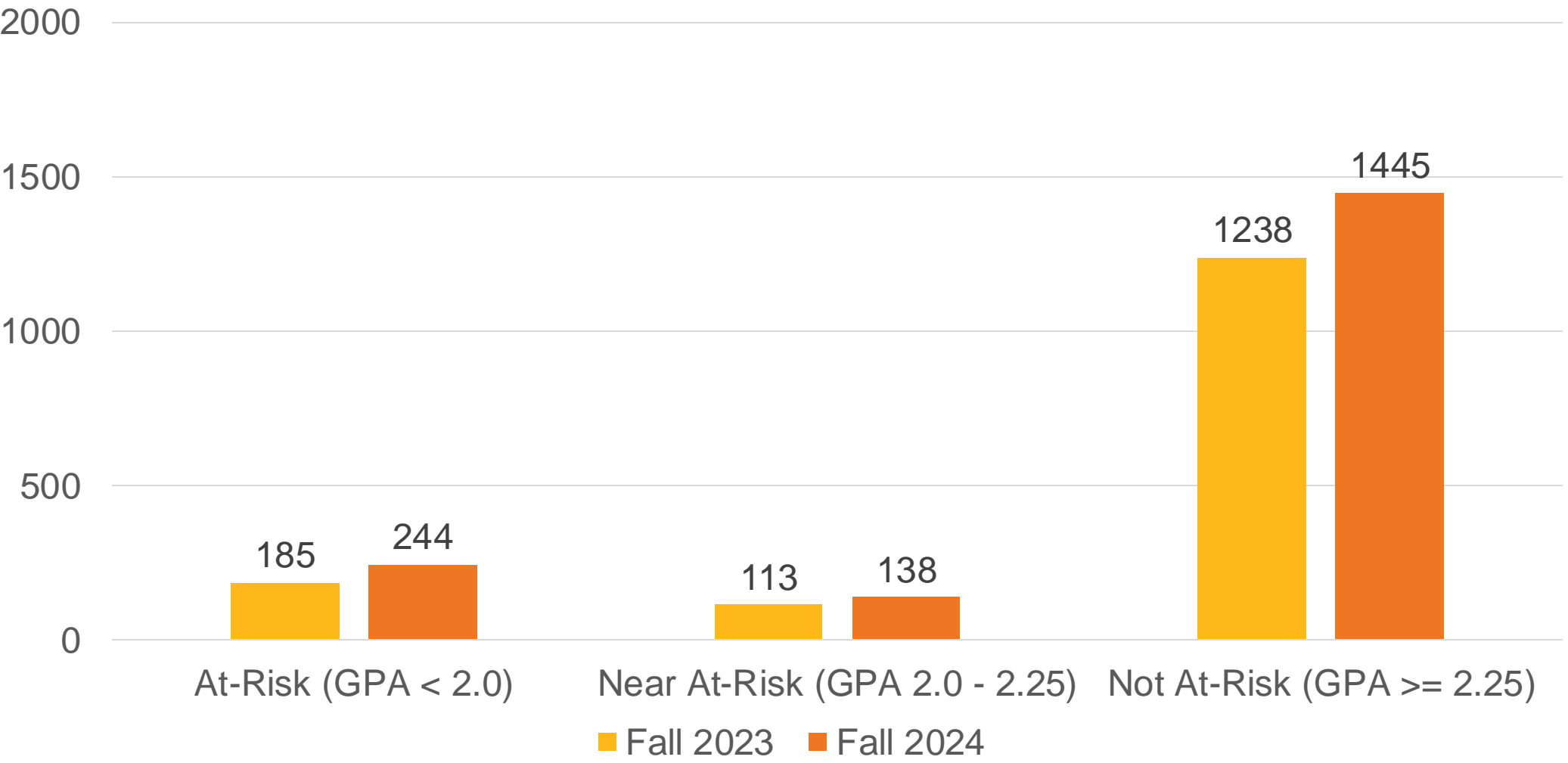
Enrollment in Credentials of Value: Fall Detail

Success Rate (ABC) in Gateway Courses	Fall 2023	Fall 2024
Baccalaureates	44	102
Associates	43,736	46,175
Certificates	4,878	6,423
Occupational Skills Awards	243	648
CE Certificates	38	53
Advanced Technology Certificate	23	16
ICLC	1	151
Total	49,007	53,549

The number of students receiving advising services increased in Fall 2024 compared to Fall 2023.



The number of students receiving tutoring increased in Fall 2024 compared to Fall 2023.



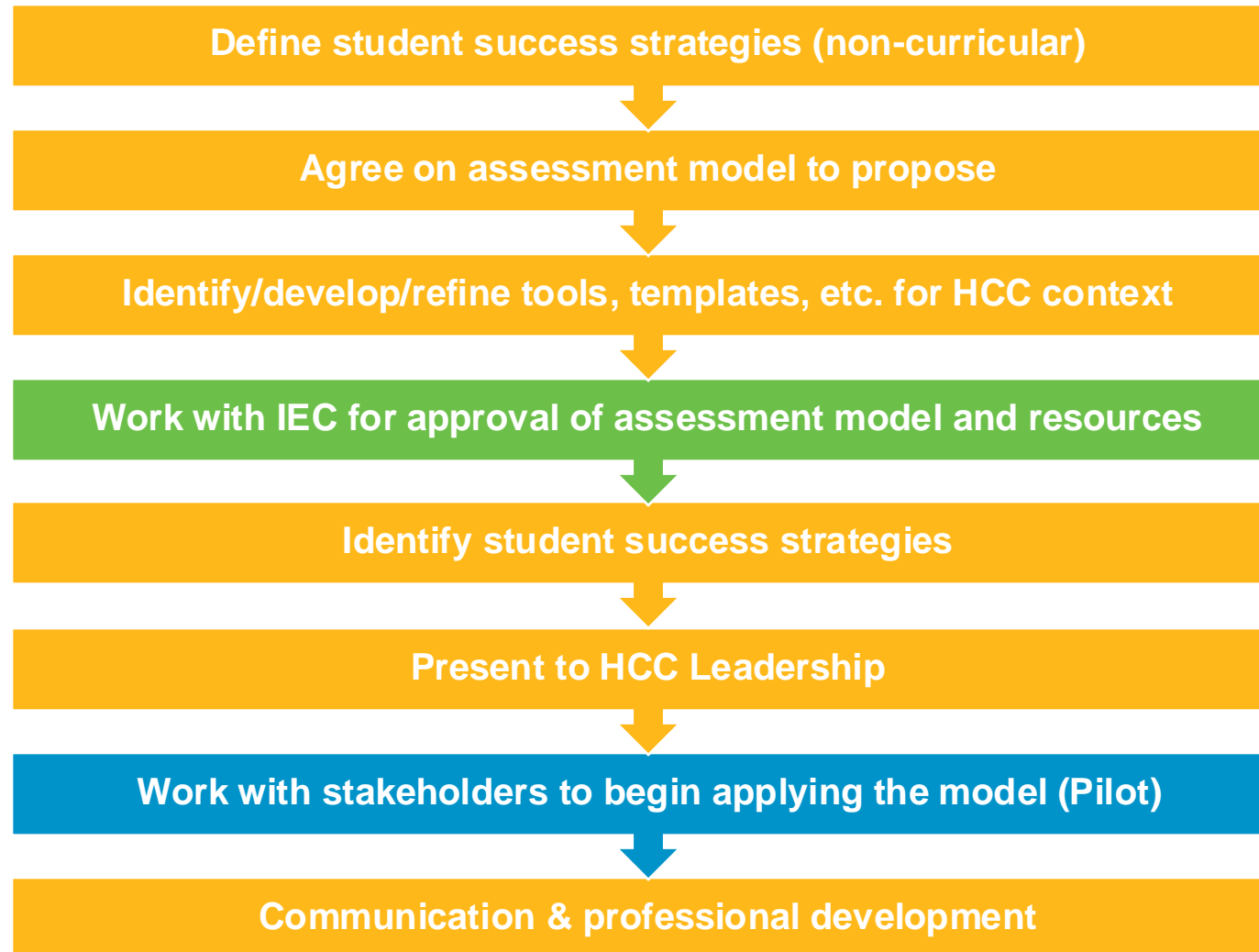
Source: AccuSQL and PS_CAR_TERM.
Tutoring in Fall 2023 and Fall 2024 courses.
Students may have attended multiple tutoring sessions
As of 1/27/2025

Discussion

- Generally, indicators are trending upwards.
- There is continued need to focus on connecting students to services, which is the focus of several initiatives discussed in presentations to the Board of Trustees during Fall, 2024.

Assessment Update

IEC Assessment and Evaluation Work Team – Plan for the Year FY 2024-25



HCC Student Success Framework

HOUSTON
COMMUNITY COLLEGE

Student Experience

Connection

From interest and application to first enrollment



Entry

From enrollment to program selection and entry



Progress/Completion

From program entry to completion of program requirements



Advancement

Employment and/or baccalaureate transfer



Institutional Practices

Program Organization/information

- ▶ Program Maps
- ▶ Career Information
- ▶ Areas of Study

Student Onboarding

- ▶ Early Career Exploration
- ▶ Academic Planning
- ▶ Holistic Student Supports

Ongoing Support

- ▶ Progress Monitoring
- ▶ Intrusive Support based on plan
- ▶ Master Scheduling

Program-specific Teaching/Learning

- ▶ Filed specific learning outcomes
- ▶ Active/Experiential Learning

Success Strategies

- ▶ Recruitment
- ▶ Pre-Enrollment Activity
- ▶ Houston Promise
- ▶ P-16 Framework
- ▶ Dual Credit
- ▶ Project Grad
- ▶ Customer Relationship Management
- ▶ Houston Guided Pathways
- ▶ Early College High School
- ▶ Texas Pathways

- ▶ Prior Learning Assessment
- ▶ Career Advising
- ▶ New Student Orientation
- ▶ Co-Requisite Courses
- ▶ Open Educational Resources
- ▶ Excellence in Academic Advising
- ▶ Early College High School
- ▶ Texas Pathways

- ▶ Excellence in Academic Advising
- ▶ Ensuring Students are Learning (AACU)
- ▶ Transfer Fairs
- ▶ Gateways to Completion
- ▶ Successful Learning Intervention Program
- ▶ Early Alert
- ▶ Tutoring
- ▶ Supplemental Instruction
- ▶ Experiential Learning
- ▶ Master Scheduling

- ▶ Texas Pathways
- ▶ Marketable Skills
- ▶ E-Portfolio
- ▶ Transfer

Expected Outcomes

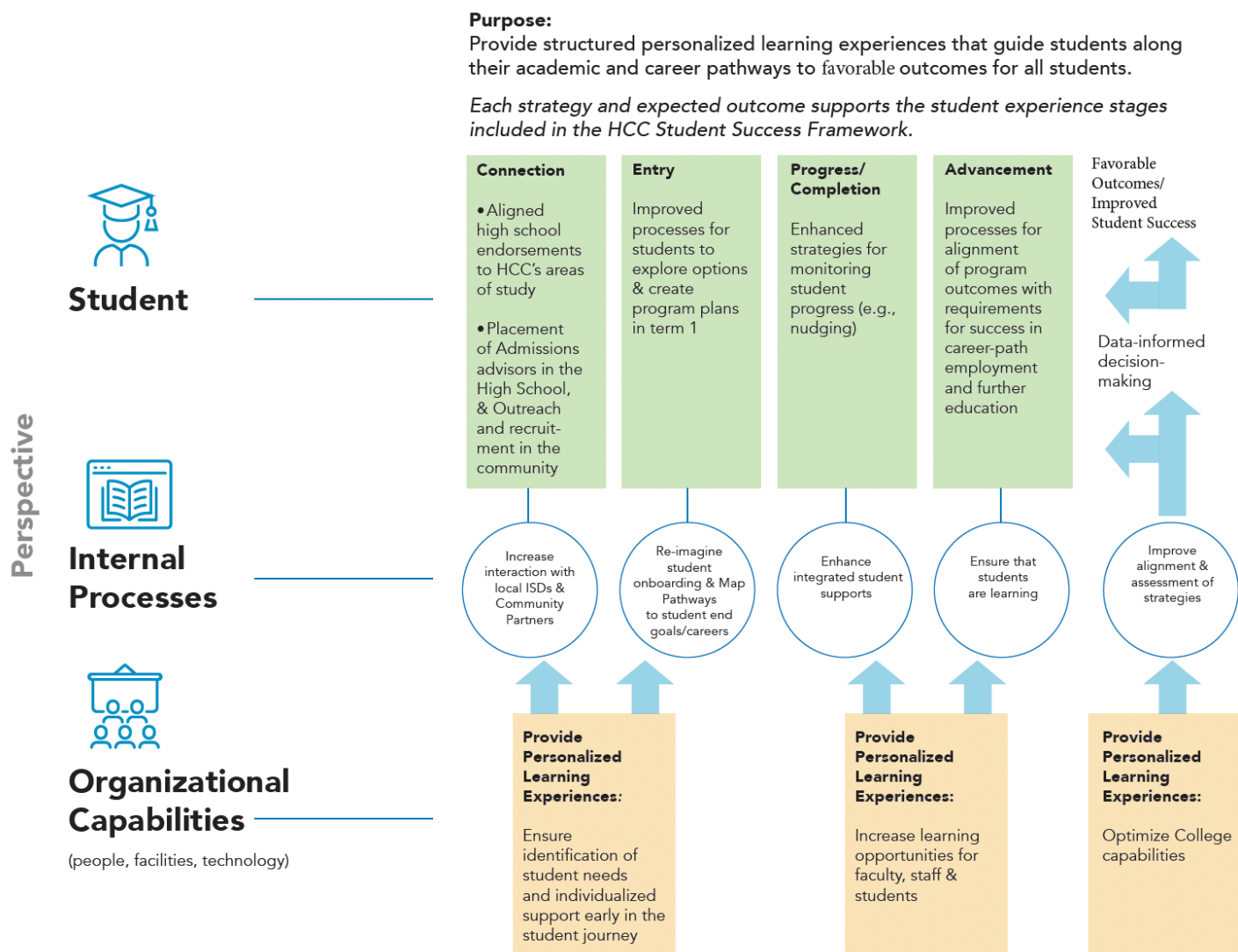
- ▶ Enrollment
- ▶ Initial Program Declaration

- ▶ Major choice
- ▶ Passing college-level math & English
- ▶ Success in introductory and gateway program courses
- ▶ Grade point average

- ▶ Persistence term-to-term
- ▶ Persistence in major
- ▶ Program course pass rate
- ▶ Program credits earned
- ▶ Grade point average
- ▶ Connecting with employment or transfer institution

- ▶ Employment
- ▶ Earnings gains
- ▶ Transfer
- ▶ Bachelor's receipt

HCC Student Success Strategy Map



Expected Outcomes

Key Metrics to Measure Progress (Refer to the HCC Student Success Framework for a more complete list)

- ▶ Enrollment
- ▶ Initial program declaration
- ▶ Major choice passing college-level math & English
- ▶ Success in introductory and gateway program courses
- ▶ GPA
- ▶ Persistence
- ▶ Pass Rate
- ▶ Credits Earned
- ▶ Connecting with Employment
- ▶ Earnings gains
- ▶ Transfer
- ▶ Bachelor's Receipt

Institutional Strategies

Achieving the DREAM – Data Informed & Evidence-Based

Practice Talent Strong Texas Pathways - 4 Pillars

Houston GPS: – 6 HGPS Strategies

- ▶ Leverage HCC's ability to manage & sustain a student-centered culture of care
- ▶ Provide ongoing professional development for faculty, staff & students
- ▶ Assess technology, facilities, and support services

Personalized Learning Pathways: Provide holistic, individualized support for students throughout their journey from initial interest and program enrollment through award completion and future employment or continued education

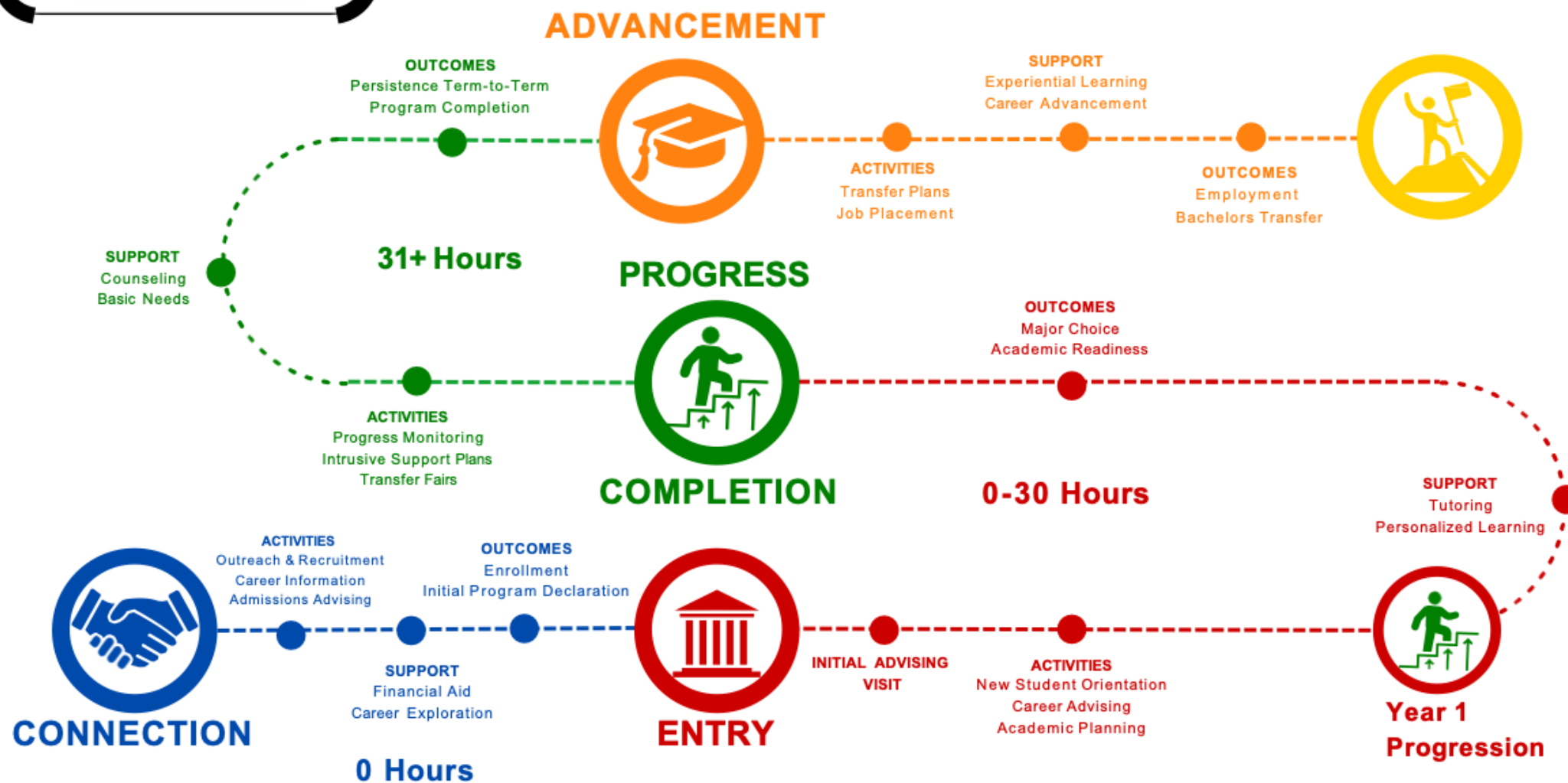
The HCC Student Success Framework can be located at:

myhcc.hccs.edu/Division-of-Instructional-Services/Success-Completion/Pages/default.aspx



The Student Success Journey at HCC

Personalized Learning Pathways for Student Success



Advising

Financial Aid

Tutoring

Instruction

Testing

Library Services

Counseling

Career & Transfer Services

JEREMY ESTRELLA - DIRECTOR QEP

Ongoing Activities

- The *Assessment & Evaluation* sub-group is in the process of proposing an institutional assessment model which will be utilized to assess student success initiatives.
- The *Strategic and Operational Planning* sub-group is aligning leading indicators to the stages in the journey map.

Upcoming Actions

Upcoming Actions

Upcoming Actions (May)

- **Affirm Mission and Vision**
 - **Alternate: Begin work on modification**

Strategic Plan Review

Mission

The College District is an open-admission, public institution of higher education offering a high-quality, affordable education for academic advancement, workforce training, career development, and lifelong learning to prepare individuals in our diverse communities for life and work in a global and technological society.

Vision

The College District will deliver relevant, high-quality education and training, ensuring success for all students, our community, economy and beyond.

Student Success

Strategic Priorities

Student Success ∅ Personalized Learning ∅
Academic Rigor ∅ Community Investment ∅ College
of Choice

HCC Values

Commitment to Collaborate ∅ Devotion to Service ∅
Empower to Trust ∅ Passion to Learn ∅ Drive to
Innovate

Questions?