



AGENDA

ACADEMIC AND STUDENT AFFAIRS COMMITTEE OF THE BOARD OF TRUSTEES

Committee Member

Trustee Sean Cheben, Chair
Trustee Charlene Ward Johnson
Trustee Dave Wilson

Alternate Member

Dr. Cynthia Lenton-Gary

February 14, 2024
3:00 PM

3100 Main Street, 2nd Floor Auditorium, Houston, Texas 77002

**NOTICE OF A MEETING OF THE
Academic and Student Affairs Committee
OF THE BOARD OF TRUSTEES**

HOUSTON COMMUNITY COLLEGE

February 14, 2024

Notice is hereby given that a Meeting of the Academic and Student Affairs Committee of the Board of Trustees of Houston Community College will be held on Wednesday, February 14, 2024 at 3:00 PM, or after, and from day to day as required, 3100 Main Street, 2nd Floor Auditorium, Houston, Texas 77002. The items listed in this Notice may be considered in any order at the discretion of the Committee Chair and items listed for closed session discussion may be discussed in open session and vice versa as permitted by law. Actions taken at this Meeting do not constitute final Board action and are only Committee recommendations to be considered by the Board at the next Regular Board meeting.

I. Call to Order

- A. Opportunity for Public Comments

II. Topics For Discussion and or Action

- A. Approved Honorary Degrees for 2024
- B. Operational and Student Experience Improvements to Simplify Student Enrollment Processes
- C. Update on Apprenticeships and Work Based Learning
- D. Reporting Schedule for Academic and Student Affairs Committee for 2024

III. Adjournment to closed or executive session pursuant to Texas Government Code Sections 551.071; 551.072 and 551.074, the Open Meetings Act, for the following purposes:

A. Legal Matters

Consultation with legal counsel concerning pending or contemplated litigation, a settlement offer, or matters on which the attorney's duty to the System under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the Texas Open Meetings Laws.

B. Personnel Matters

Deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer, employee or board member to hear complaints or changes against an officer, employee or board member unless the officer, employee or board member who is the subject of the deliberation or hearing requests a public hearing.

C. Real Estate Matters

Deliberate the purchase, exchange, lease, or value of real property for Agenda

items if deliberation in an open meeting would have a detrimental effect on the position of the System in negotiations with a third person.

IV. Additional Closed or Executive Session Authority

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any items included in this Notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this Notice or as soon after the commencement of the meeting covered by the Notice as the Board may conveniently meet in such closed or executive meeting or session concerning:

Section 551.071 - For the purpose of a private consultation with the Board's attorney about pending or contemplated litigation, a settlement offer, or matters on which the attorney's duty to the System under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the Texas Open Meetings Laws.

Section 551.072 - For the purpose of discussing the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

Section 551.073 - For the purpose of considering a negotiated contract for a prospective gift or donation to the System if deliberation in an open meeting would have a detrimental effect on the position of the System in negotiations with a third person.

Section 551.074 - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer, employee or board member to hear complaints or changes against an officer, employee or board member unless the officer, employee or board member who is the subject of the deliberation or hearing requests a public hearing.

Section 551.076 - To consider the deployment, or specific occasions for implementation of security personnel or devices, or a security audit.

Section 551.082 - For the purpose of considering discipline of a student or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing, unless an open hearing is requested in writing by a parent or guardian of the student or by the employee against whom the complaint is brought.

Section 551.084 - For the purpose of excluding a witness or witnesses in an investigation from a hearing during examination of another witness in the investigation. Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

A. The open meeting covered by this Notice upon the reconvening of the public

meeting, or

B. At a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

V. Reconvene in Open Meeting

VI. Adjournment

CERTIFICATE OF POSTING OR GIVING NOTICE

On this **9th day of February 2024**, this Notice was posted at a place convenient to the public and readily accessible at all times to the general public at the following locations: (1) the HCC Administration Building of the Houston Community College, 3100 Main, First Floor, Houston, Texas 77002 and (2) the Houston Community College's website: www.hccs.edu.

Posted By:

Sharon R. Wright
Director, Board Services

ACTION ITEM

Meeting Date: February 14, 2024

Topics For Discussion and or Action

ITEM #	ITEM TITLE	PRESENTER
A.	Approved Honorary Degrees for 2024	Dr. Margaret Ford Fisher Dr. Norma Perez

RECOMMENDATION

Approved honorary degree recipients for the 2024 Spring commencement ceremony.

COMPELLING REASON AND BACKGROUND

- In March 2001, the Board began a policy of awarding honorary degrees. The policy stipulates that the Board, upon recommendation of the Chancellor, will bestow HCCS honorary degrees at the Commencement Ceremony.
- In February 2019, the Board modified the policy regarding nominations of honorary degree recipients. Each Board member from Districts I, II, IV and IX may nominate at most one honorary degree recipient in even-numbered years, and each Board member from Districts III, V, VI, VII, and VIII may nominate at most one honorary degree recipient in odd-numbered years.
- The Board will consider nominations for awarding honorary degrees according to the following criteria:
 1. Excellence in the fields of public affairs, the sciences, humanities and the arts, scholarship and education, business, philanthropy, or social services which exemplify the mission and scope of the institution;
 2. Meritorious and outstanding public service to the institution, the community, the state of Texas, the United States, or to humanity at large; and
 3. Individuals from business and industry who have achieved local, state, national or international distinction by significant contributions to the economy and society at large.

FISCAL IMPACT

N/A

LEGAL REQUIREMENT

In accordance to Board policy EFBB (Local)

STRATEGIC ALIGNMENT

ATTACHMENTS:

Description	Upload Date	Type
Honorary Degree Nominees - 2024 (Updated)	2/14/2024	Attachment
Honorary Degree Nominees - 2024	2/7/2024	Attachment

This item is applicable to the following: District

HCC Honorary Degree Nominees for 2024 (Updated)

1. Sheriff Ed Gonzalez -- Nominated by Trustee Monica Flores Richart, District I

A lifelong Houstonian, Sheriff Gonzalez started his journey in public service at the Houston Police Department, first as a civilian, then a peace officer, homicide detective, hostage negotiator, and sergeant.

After nearly two decades of service as a peace officer, Sheriff Gonzalez won a seat on the Houston City Council, serving three terms as the representative for residents in District H, an area north and east of downtown Houston. As a city councilman, he chaired the Public Safety and Homeland Security Committee and was appointed Mayor Pro-Tem. He was instrumental in creating the Houston Recovery Center, a diversion facility where people with public intoxication cases connect with a recovery coach rather than going to jail. Sheriff Gonzalez also worked to lead from the front, personally assisting in multiple water rescues of stranded residents. has elevated discussions on mental health, substance abuse, homelessness, and rehabilitation programs and services. He prioritizes public safety and trust while maintaining fairness and dignity in the criminal justice system. He prioritizes innovation and collaboration regarding the care and response to those with mental illness, developmental disabilities, and neurocognitive disorders.

Sheriff Gonzalez continues to identify critical tools and search for creative ways to improve public safety. His commitment to a more effective, equitable, and thoughtful approach to peace keeping has served as a model across the state and country.

Sheriff Gonzalez holds a bachelor's degree in criminal justice from the University of Houston-Downtown and a master of liberal arts degree from the University of St. Thomas. Sheriff Gonzalez serves on the advisory Board of Trustees for the Council on Criminal Justice and he serves as Vice-Chair of the Harris County Criminal Justice Coordinating Council.

2. Janice Weaver -- Nominated by Trustee Charlene Johnson, District II

Janice Weaver is known for her tireless good work in the community. Christian, humanitarian, and commitment to helping others are all metaphors used when describing Janice Weaver.

With a vast amount of corporate and community outreach experience, she currently serves the City of Houston working in the office of City Controller Chris Hollins. She most recently was the Director of Community Relations for the City of Houston and former Mayor Sylvester Turner. Previously, she served as Executive Assistant & Office Manager for Congresswoman Sheila Jackson Lee (18th Congressional District of Texas) and earlier retired from AT&T after twenty-four years of faithful service.

She loves dedicating her time volunteering in the community throughout the Houston area with several organizations including: the United Way, Aldine Youth Center, St. Monica Youth Sports Ministry, Acres Home Youth Association, Grove Community Outreach, For His Glory Ministries, Fr. Alphonsus Kidney Foundation, NAACP, LCLAA, A. Phillip Randolph Organization, LULAC Board Member for Houston Area Community Services (HACS), Gospel Music Heritage Committee, Precinct Judge #0698, Telephone Pioneers and the African American Chamber of Commerce of Greater Houston to name a few.

As a native Houstonian, she attended Kashmere Senior High School and Houston Community College. Due to her commitment and community engagement, she has received numerous awards including: the Aldine ISD VISA Award, Girl Scouts, Starlight Missionary Baptist Church Youth & Young Adults Award, Starlight MBC "Mother of the Year" Award, A.H.C.D.C. Corp. "Volunteer Spirit" Award, Acres Home Youth Association S.I.S.T.A Circle

However, Janice considers her greatest accomplishments are being a wife, mother, grandmother, great grandmother and having a rewarding family life. She is married to Alvin Weaver and is the mother of four children, and grandmother of seven and great grandmother of two.

3. Brad "Scarface" Jordan -- Nominated by Trustee Laolu Davies, District IV

Scarface (born Brad Jordan, November 9, 1970) is a rapper from the South Acres neighborhood in Houston, Texas, originally known for his work as a member of the Geto Boys. The Texas storyteller pioneered what would become known as "Southern rap" in the early 1990s through his work with Houston outfit Geto Boys, not to mention a solo career that has spawned 11 albums (three platinum, four gold). He headed up Def Jam South from 1999-2003. Scarface's musical journey extends far beyond rap and hip-hop as he grew up around a collection of family members who played in bands and encouraged him to pick up guitars and basses as a kid.

Scarface is widely regarded as one of the greatest hip-hop artists of all time and has had a huge influence on the genre. His influence can still be heard today in many up-and-coming rappers who have cited him as an inspiration. Scarface continues to make music.

4. Beverly Mitchell Jackson -- Nominated by Dr. VanDible Stallworth, District IX

Beverly Mitchell Jackson is heavily involved in serving her community. She is currently the President of the 5416 Southeast Chapter of AARP and serves as the President of the Young at Heart community organization. In these roles she leads over 165 seniors. She consistently advocates for seniors and organizes eventful activities and trips to keep them engaged.

Beverly has over 35 years of experience in the retail and travel industries. She showcases her entrepreneurial spirit working as an independent agent for Elaine's Travel Time, where she provides travel arrangements for clients. She has extensive experience as a manager in the retail industry.

HCC Honorary Degree Nominees for 2024

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4. Beverly Mitchell Jackson -- Nominated by Dr. VanDible Stallworth, District IX

Bio forthcoming

HCC Honorary Degree Recipient Listing

Commencement Year	Honorary Degree Recipient	Nominating Trustee
2023	Juan Hernandez	Eva Laredo – District VIII
2023	Stephanie Brown	Cynthia Lenton-Gary – District VII
2023	William A. Callegari	David Wilson – District VI
2023	Roopa Gir	Robert Glaser – District V
2023	Gloria Alvarez Rodriguez	Adriana Tamez – District III
2023	Senfronia Thompson	Charlene Johnson – District II
2022	Marlys “Marcy” Williams	Pretta VanDible Stallworth – District IX
2022	Lucy J. Bremond	Reagan Flowers – District IV
2022	Emily Cole	Monica Richart – District I
2021	Council Member Robert Gallegos	Adriana Tamez – District III
2021	Lawrence Matthews	Robert Glaser – District V
2021	Raj Salhotra	John Hansen – District VI
2021	Cynthia Ginyard	Cynthia Lenton-Gary – District VII
2021	Robert Moreno and Vina Moreno	Eva Loreda – District VIII
2020	Jessica Farrar	Monica Richart - District I
2020	Carol Mims Galloway	Rhonda Skillern-Jones - District II
2020	James Matthew Douglas	Reagan Flowers - District IV
2020	Clara Caldwell	Pretta VanDible Stallworth - District IX
2019	HD Chambers	John P. Hansen – District VI
2019	Adrian Garcia	Adriana Tamez – District III
2019	Scott Hochberg	Robert Glaser – District V

HCC Honorary Degree Recipient Listing

2019	Hugo J. Mojica	Eva Laredo – District VIII
2018	Anthony Scott	Pretta VanDible Stallworth – District IX
2018	Judge Zinetta Burney	Carolyn Evans-Shabazz – District IV
2017	Christina Morales	Eva Loreda – District VIII
2017	Representative Mary Ann Perez	Adriana Tamez – District III
2017	Commissioner Grady Prestage	Neeta Sane – District VII
2017	Michael Segal	Robert Glaser – District V
2017	Sarah Winkler	John Hansen – District VI
2016	Ponnu Pillai	Neeta Sane – District VII

2016	Jesse Rodriguez	Eva Loreda – District VIII
2016	Gracie Saenz	Adriana Tamez – District III
2016	Linda Toyota	Zeph Capo – District I
2015	Yolanda Black Navarro	Eva Loreda – District VIII
2015	Barry Morris (Posthumously)	Zeph Capo – District I
2015	Carmen Nuncio	Zeph Capo – District I
2015	Max Miller	Christopher Oliver – District IX
2015	James Dixon II	Carroll Robinson – District IV
2014	Eliza Contreras DeLeon	Eva Loreda – District VIII
2014	Dr. Lee P. Brown	Carroll G. Robinson – District IV
2014	Rev. William A. Lawson	Carroll G. Robinson – District IV Adriana Tamez – District III
2013	Johnny Mata	Herlinda Garcia – District III
2013	Lupe Salinas	Yolanda Navarro Flores – District II

HCC Honorary Degree Recipient Listing

2013	Linda Scurlock	Christopher W. Oliver – District IX
2013	Munir Ibrahim	Neeta Sane – District VII
2012	Becky Edmondson	Christopher W. Oliver – District IX
2012	Dr. Thomas F. Freeman	Bruce Austin – District II
2012	Koshy Thomas	Neeta Sane – District VII
2011	Rogene Gee Calvert	Neeta Sane – District VII
2011	Olga Ramirez Gallegos	Eva Loreda – District VIII
2011	Pat Rosenberg	Richard Schechter – District V
2010	Diane Johnson	Richard Schechter – District V
2010	Bangar Reddy Aaloori	Neeta Sane – District VII

2009	Bruce Austin	Christopher Oliver – District IX
2009	Leonel Castillo	Yolanda Navarro Flores – District I
2009	Jessica Castillo-Hulsey	Able Davila – District VIII
2009	Crystle Stewart	Dr. Williams – District IV
2009	Martha Countee Whiting	Bruce Austin – District II
2008	Victor Trevino	Yolanda Navarro Flores – District I
2008	Edna McGowan Grovey Walker	Bruce Austin – District II
2008	Rita Woodward	Richard Schechter – District V
2008	Danny Nguyen	Neeta Sane – District VII
2007	Nellie Joyce Punch	Bruce Austin – District II
2007	Alfredo Blanco	Diane Olmos Guzman – District III
2007	Nancy Lomax	Richard Schechter – District V

HCC Honorary Degree Recipient Listing

2005	Alan Helfman	
2005	Jodie Lee Jiles	
2005	Gordon Quan	
2005	U. S. Attorney General Alberto Gonzales	
2003	Michael Dell	
2002	Jim Box	
2002	Johnny Mata	
1999	Robert "Steve" Hall	
1994	Felix (Janie) Tijerina	
1992	George Foreman	

REPORT ITEM

Meeting Date: February 14, 2024

Topics For Discussion and or Action

ITEM #	ITEM TITLE	PRESENTER
B.	Operational and Student Experience Improvements to Simplify Student Enrollment Processes	Dr. Margaret Ford Fisher Dr. Frances Villagran-Glover Dr. Betty Fortune

DISCUSSION

Update on Operational and Student Experience Improvements to Simplify Student Enrollment Processes. Administration will report on progress to date implementing operational and experience improvements, share initial metrics on impact, and gather input from the Board on additional priorities or areas of focus for future refinements to the enrollment process. An opportunity will be provided for Board questions.

RECOMMENDATION

COMPELLING REASON AND BACKGROUND

A simplified enrollment process removes barriers and makes HCC more accessible and the college of choice for prospective students. It helps boost initial enrollment and helps retain current students.

The administration will provide the Board an update on efforts undertaken in the last year to streamline and simplify key student enrollment processes. This includes work to:

- Improve the online application and intake systems to reduce paperwork and make common tasks more automated and intuitive for students and families.
- Consolidate and coordinate functions across admission, financial aid, registration, and student accounts teams to create a more coordinated experience.
- Develop new communication strategies and touchpoints to better inform and guide students and families through each step of the enrollment process from initial inquiry to first-day attendance.
- Identify opportunities for process improvement through analysis of metrics like application completion rates and identify areas where students commonly get stuck or overwhelmed.

The goals of these efforts are to create a simpler, more seamless enrollment experience that removes barriers, and improves the overall student experience and satisfaction at HCC.

FISCAL IMPACT

N/A

LEGAL REQUIREMENT

N/A

STRATEGIC ALIGNMENT

Strategic Priority: 1- Student Success, Strategic Priority: 5 - College of Choice

ATTACHMENTS:

Description	Upload Date	Type
Operational and Student Experience Improvements to Simplify Student Enrollment Processes	1/31/2024	Presentation

This item is applicable to the following:

Central, Coleman, Northeast, Northwest, Southeast, Southwest, District, Online



Operational and Student Experience Improvements to Simplify Student Enrollment Processes

Frances Villagran-Glover, D.A.

Interim Vice Chancellor, Student Services and President, Southeast College

Betty Fortune, Ed.D.

Interim Associate Vice Chancellor, Enrollment Management & Success

February 14, 2024

Houston Community College (HCC) has conducted a thorough evaluation of the existing enrollment process, identifying pain points and areas that hinder student enrollment. This assessment helps identify specific barriers that need to be addressed. Today's presentation will provide an update to the work currently underway to address these concerns.



Executive Summary



To eliminate confusion and increase transparency, clear instructions and guidelines will be developed for each step of the enrollment process. These instructions are communicated through various channels, including the college website, email communications, and informational brochures.



Recognizing that some students may require additional assistance, HCC will establish as needed support services to guide students through the enrollment process. This includes dedicated staff or advisors who can provide one-on-one support, answer questions, and address concerns.

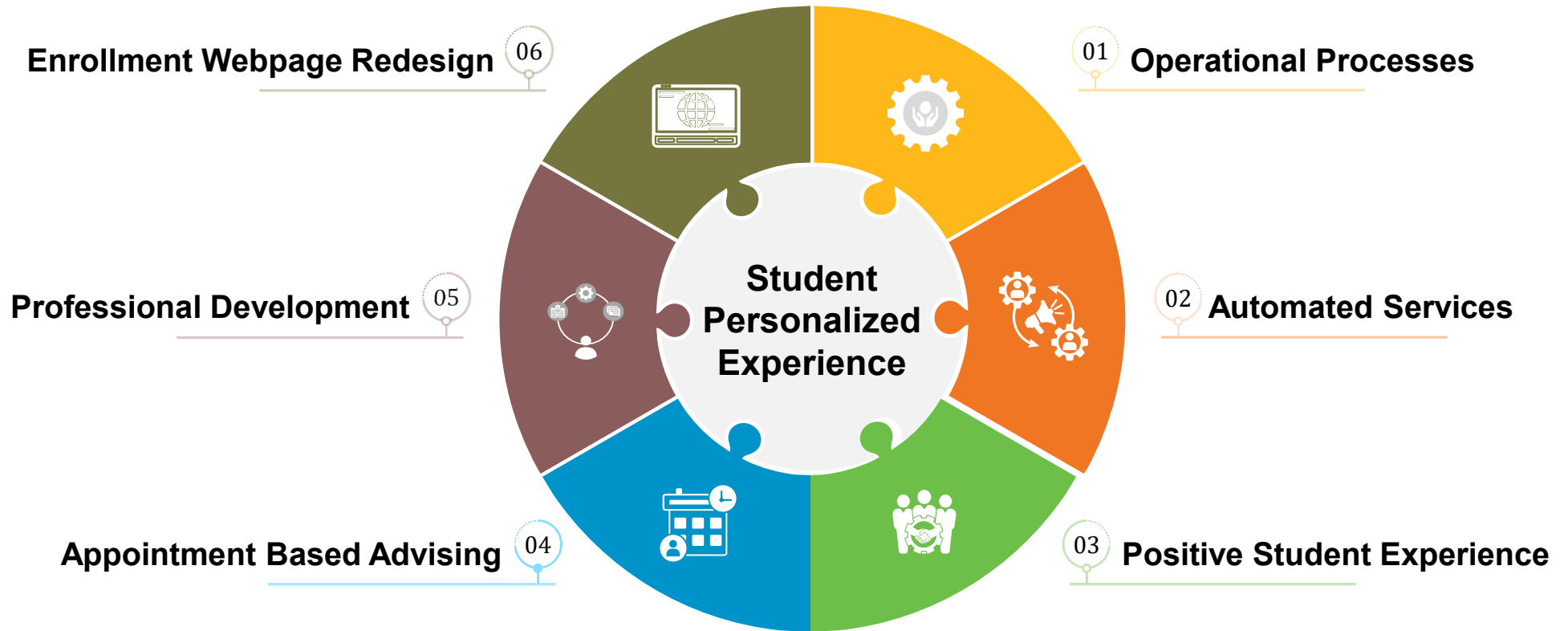


HCC will implement strategies to enhance communication with students, such as sending timely reminders, offering virtual information sessions, and utilizing social media platforms to provide updates and address frequently asked questions.



Regular surveys and feedback mechanisms will be implemented to gather insights on the enrollment process. This feedback will be carefully analyzed and used to make ongoing improvements to the process.

Enrollment Redesign



Operational Processes



Clarify staff roles and responsibilities.



Provide clear guidelines and instructions associated with each step of the enrollment process.



Build strategies to personalize the student experience.



Enhance communication and interactivity with students.



Develop a website redesign strategy to improve students' digital experience.



Improve a student services delivery process.



Establish performance metrics to ensure improved process and increased student outcomes.

Increase Automated Services



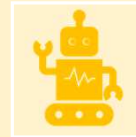
Streamline business processes to increase efficiency and productivity and improve customer service



Increase strategic nudges for student progress monitoring (Trellis Foundation)



Utilize MyOneFlow Recruitment Tracking Tool



Employ Artificial Intelligence to automate identified customer service elements, analyze data, and predict results

Positive Student Experience

01

Provide easy access to enrollment information

0

2

Institutionalize the “We Care” ethic

03

Collect feedback about student support needs using the College Student Inventory (CSI)

04

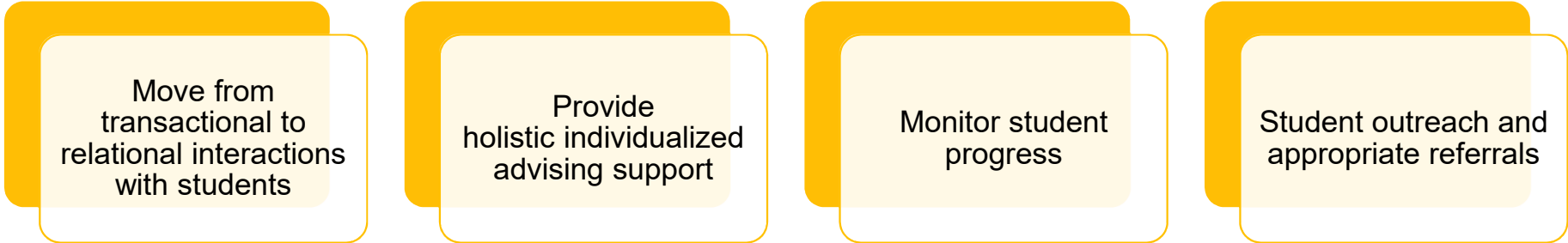
Leverage the transformation of the Student Contact Center to support prospective students

0

5

Access student satisfaction

Appointment Based Advising



Move from
transactional to
relational interactions
with students

Provide
holistic individualized
advising support

Monitor student
progress

Student outreach and
appropriate referrals

Professional Development



Customer
Service Training



Cross-functional
Training



Sense of
Belonging



Creating a
Service Culture



Enhancing
Enrollment
Outcomes



Strengthening
Communications
and Marketing



Enrollment Webpage Redesign

- Identify and define a “starting point” for prospects
- Identify key steps/path to registration completion
- Streamline and simplify content for each audience group
- Revised architecture to link to secondary information
- Vet recommendations with key stakeholders

Thank you!

REPORT ITEM

Meeting Date: February 14, 2024

Topics For Discussion and or Action

ITEM #	ITEM TITLE	PRESENTER
C.	Update on Apprenticeships and Work Based Learning	Dr. Margaret Ford-Fisher Dr. Madeline Burillo-Hopkins Dr. Norma Perez

DISCUSSION

The presentation serves as an annual update to the board on activity related to the institution's efforts to provide apprenticeships and work-based learning to students and employers.

COMPELLING REASON AND BACKGROUND

- Highlight workforce development and business partnerships
- Deliver update about a long-standing workforce program and successes

STRATEGIC ALIGNMENT

Strategic Priority: 1- Student Success, Strategic Priority: 2 - Personalized Learning , Strategic Priority: 4 - Community Investment

ATTACHMENTS:

Description	Upload Date	Type
Apprenticeship_updated 1.26.24	1/26/2024	Presentation

This item is applicable to the following:

Central, Coleman, Northeast, Northwest, Southeast, Southwest, District



Annual Apprenticeship Update

Dr. Madeline Burillo-Hopkins,
Vice Chancellor, Workforce Instruction
And President Southwest College



Work-Based Learning & Industry Partnerships

HOUSTON COMMUNITY COLLEGE

NEW TALENT TRAINING SOLUTIONS

In collaboration with the Centers of Excellence, the **HCC Office of Work-Based Learning and Industry Partnerships** provides employers trained talent through job shadowing, internships, registered apprenticeships and other work-based learning experiences.

Work-based learning and apprenticeships are proven methods to attract, train and retain top skilled talent.

Check out the Gulf Coast Region Apprenticeship Hub at hccs.edu/apprenticeship to learn more.



Gulf Coast Region
Apprenticeship Hub
HOUSTON COMMUNITY COLLEGE

TALENT RECRUITMENT SOLUTIONS

HCC graduates make the best resource for talent acquisition. The **HCC Career and Job Placement Office** is your partners in personalized recruitment for your hiring needs.

CUSTOMIZED TRAINING SOLUTIONS

HCC delivers market-relevant customized workforce solutions for employers in virtually every industry sector. From entry-level to executive office, we offer customizable programming and curriculum designed to meet the needs of a company's specific training goals. Whether it's a one-day training session or programs that span weeks, we deliver anytime, anywhere training.



Gulf Coast Region
Apprenticeship Hub
www.hcc.edu/gcr-apprenticeship-hub

HCC Gulf Coast Region Apprenticeship Hub

We are a talent solution provider that helps partners design and manage apprenticeship programs. We consult employers on how to launch apprenticeship programs and provide them the resources necessary to achieve a return on investment. We are essential in order to scale apprenticeship programs across employers associations and across the economy. We make apprenticeships accessible to millions of Houstonians.

Apprenticeships Take Work

Partners often see great benefits from apprenticeships. However, launching an apprenticeship program takes support. We walk you and your team through the process from start to finish.



Hiring or assigning someone to run the program



Paying for training



Recruiting and screening high-potential talent (including early-career workers with limited experience)



Assigning and paying mentors



Ensuring there's an on-the-job training (OJT) aspect to apprentices' work



Administering the apprenticeship program



Developing curriculum for related technical instruction (RTI)



Registering the program with the Department of Labor or their relevant State Apprenticeship Agency



Arranging for delivery of RTI



Hiring apprentices and paying wages as they ramp up to productivity

Examples of GHRCA Partners

A community college



that provides training and instruction related to an electrician.

A local workforce board



that provides funding and administrative support to employers.

A trade union that helps would-be plumbing apprentices connect with employers, and directs them to training providers.



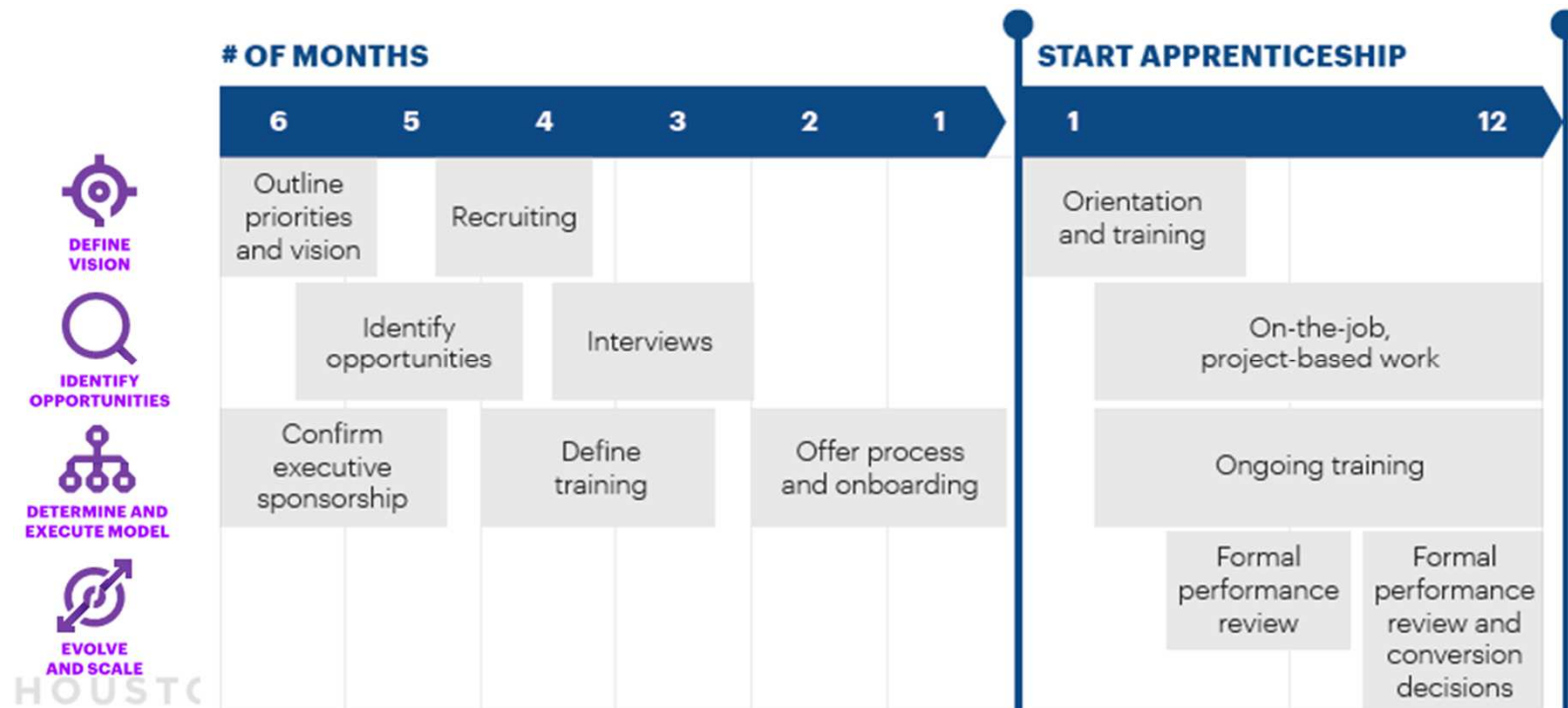
A nonprofit that trains aspiring apprentices for tech roles, provides career coaching and mentorship, and places them with employers in six-month roles.



An employer that hires, trains, and deploys apprentices at employer sites.



Apprenticeship Program Sample Timeline for Employers



New Apprenticeships

Culinary	#	Healthcare	#	Construction	#	IT	#	Transportation	#	Business	#
Chef	2	Endoscopy	1	Sheetmetal Workers	1	Cybersecurity	1	Auto Tech	6	Transportation Analyst	5
Food Services	2	Patient Care	19	Solar Technician	1	Desktop Support	4	Diesel Tech	2	Warehouse Specialist	2
Customer Service	1	CNA	37	Civil Design Engineer	1					Human Resource Professional	

New Clients

<ul style="list-style-type: none"> • The Ardaugh Group • Lexus Automotive • Harris Health 	<ul style="list-style-type: none"> • Immatics • Civic Heart • DZLP – (IT) 	<ul style="list-style-type: none"> • White Stone Reit • CHI Family Dental • Crosby ISD • WSB 	<ul style="list-style-type: none"> • Rodeo Dental • Northeast Houston Redevelopment Council 	<ul style="list-style-type: none"> • WestLake • Accredo Packaging • Cemex 	<ul style="list-style-type: none"> • WSB • SHRM
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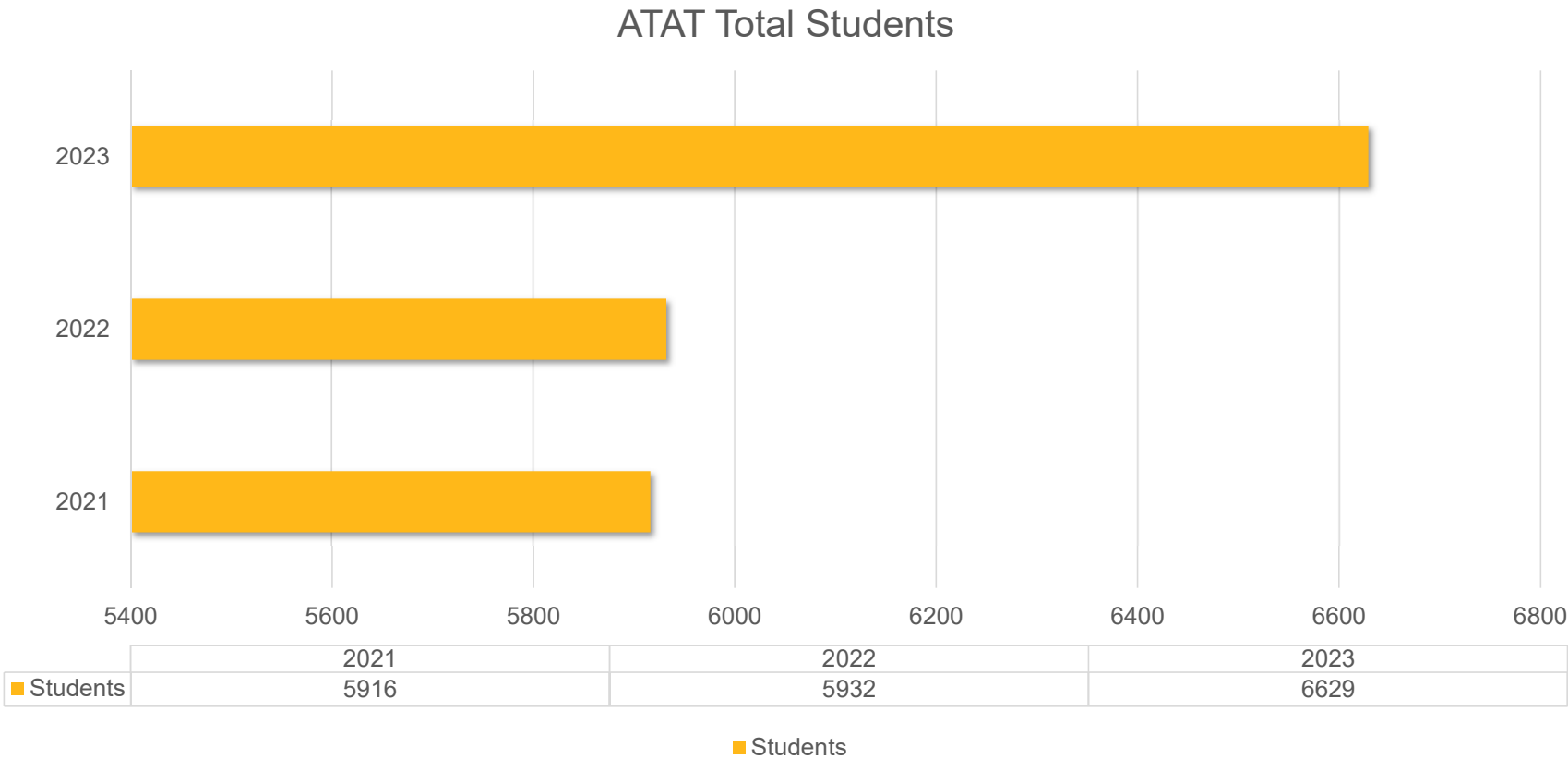
New Clients

Name	Program	Total
Alcon	Machining/ Building Maintenance	4
WSB	Civil Engineering	2
Target	Logistics	10
Jas	Logistics	5
Fratch	Logistics	4
TriSmart Solar	Solar Tech	1
Immactics	QA Researcher/Biology	2
Harris Health	PCT	19
MD Anderson	Many programs	15
DZLP	IT	5
Lexus	Automotive Tech	6

ATAT ENROLLMENT

ATAT	2021	2022	2023	Grand Total
Asbestos Work	68	105	111	284
Cement Masons	37	13	5	55
IEC	1372	1938	1796	5106
Iron Work	317	253	275	845
IUOE	100	753	1448	2018
Plumber	3051	2572	2572	8195
Sheet Metal	129	217	230	576
S.E.A.S	0	80	192	272
Grand Total	5196	5932	6629	17,351

ATAT Student Enrollment YoY



[Houston Community College apprenticeships: Mom and breast cancer survivor finds joy as phlebotomist apprentice at MD Anderson - ABC13 Houston](#)

My World Workforce

https://youtube.com/clip/UgkxX0YggKS4MfaoYFUDFEYgvUU6qgUKdkBP?s_i=pDcYeAQ6scx47NGQ

MD Anderson: Spotlight on apprentice Victoria Stephen and HCC apprenticeship program





Healthcare
Expansion: The
REACH program
began with 17 Patient
Care Assistants at
Harris Health System
and will expand to:
Phlebotomy, EKG and
Nursing in 2024



By the Numbers

65

Employer Clients

37

Registered Apprenticeships

6455

Apprentices



HOUSTON COMMUNITY COLLEGE

National Recognition

National Council for
Workforce Education
Exemplary Program Award



Gulf Coast Region
Apprenticeship Hub
HOUSTON COMMUNITY COLLEGE





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2ND ANNUAL GULF COAST REGION APPRENTICESHIP SUMMIT

November 13-15, 2023

West Houston Institute, Houston Community College

Houston, TX



REPORT ITEM

Meeting Date: February 14, 2024

Topics For Discussion and or Action

ITEM #	ITEM TITLE	PRESENTER
D.	Reporting Schedule for Academic and Student Affairs Committee for 2024	Dr. Margaret Ford Fisher Dr. Norma Perez Dr. Andrea Burrridge

DISCUSSION

Discuss proposed Reporting Schedule for the Academic and Student Affairs Committee for 2024.

COMPELLING REASON AND BACKGROUND

The attached Reporting Schedule provides an overview of proposed agenda topics for the Academic and Student Affairs Committee for 2024.

STRATEGIC ALIGNMENT

Strategic Priority: 1- Student Success, Strategic Priority: 2 - Personalized Learning , Strategic Priority: 3 - Academic Rigor , Strategic Priority: 4 - Community Investment , Strategic Priority: 5 - College of Choice

ATTACHMENTS:

Description	Upload Date	Type
Draft Academic and Student Affairs Committee Reporting Schedule for 2024	2/7/2024	Attachment

This item is applicable to the following: District

Academic and Student Affairs Committee Report Schedule for 2024

	Report	Description	Potential Topic Alignment	Directly Responsible Individual	Month	Strategic Priority
1	Enrollment Report Update	Provides an update on the strategies designed to support enrollment and retention; preliminary comparative enrollment by credit courses and continuing education; overview of new, continuing, and returning students, and by age and ethnicity.	Enrollment Strategies and Updates	Strategy, Planning and Institutional Effectiveness	1/10/2024	Student Success Community Investment
2	Apprenticeship and Internship	Annual update to the board on activity related to the institution's efforts to provide apprenticeships and work-based learning to students and employers.	Competitive/benchmarked view	Workforce	2/14/2024	Student Success College of Choice Community Investment
3	Update on Tutoring Services and Digital Access Centers	Report on Tutoring Program, Digital Access Centers, and library services	National best practices on high-impact interventions	Instructions and Student Services	4/3/2024	Student Success Personalized Learning College of Choice
4	Student Success Report	Report on the completion rates to include Online College	Post-credential student success and accelerating data gathering	Strategy, Planning and Institutional Effectiveness	5/1/2024	Student Success Personalized Learning Academic Rigor College of Choice Community Investment
5	Review of Academic Pathways	Provide report on academic pathways to include Credentials of Value (COV)	Student success for "interdisciplinary studies" majors and plans to connect them with concrete pathways Review of highly-subscribed pathways and their credentials of value	Instructions	6/5/2024	Student Success Personalized Learning College of Choice

	Report	Description	Potential Topic Alignment	Directly Responsible Individual	Month	Strategic Priority
6	Report on Entrepreneurship Program	Provides an update on the HCC Entrepreneurship program	Industry perspective: incubator/start-up community	Strategy, Planning and Institutional Effectiveness	8/7/2024	Personalized Learning Community Investment
7	CCSSE Report	Community College Survey of Student Engagement (CCSSE) Report serves as a well-established tool to assist institutions focus on good educational practice and identify areas in which they can improve their programs and services for students.	Student Engagement and survey of high-impact interventions	Strategy, Planning and Institutional Effectiveness	9/4/2024	Student Success Personalized Learning College of Choice
8	Veteran and International Services	Report on engagement of Veterans and International Students	Student Engagement and survey of high-impact interventions	Student Services	10/2/2024	Personalized Learning College of Choice Community Investment
9	New Academic and Workforce Programs	Report on new program projections to include both academic and workfroce programs	Discuss efforts to incorporate future skills in our program offerings (2035 skills, biomanufacturing, semiconductor fab, electrochemistry, urban agriculture/ vertical farming, fusion manufacturing, EV/grid-scale battery recycling)	Instructions	11/6/2024	Studet Success Personalized Learning College of Choice
10	Vitality Report	Report on role of program vitality in integrated planning and highlights award deactivations to include sunseting academic programs and proposed new academic program awards	Sunsetting poorly-subscribed academic programs	Instructions	12/3/2024	Student Success Community Investment